

# Quality, Safety and Experience Committee

Tue 05 October 2021, 13:30 - 16:00

Board Room, Ystwyth Building, St David's Park and via Microsoft Teams

## Agenda

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13:30 - 13:45  
15 min

### 1. Governance

#### 1.1. Welcome and Apologies

*Anna Lewis*

#### 1.2. Declaration of Interests

*All*

#### 1.3. Minutes and Matters Arising from Meeting held on 10th August 2021

*Anna Lewis*

 Draft QSEC Minutes 10.08.2021 v2.pdf (16 pages)

##### 1.3.1. Issues Arising in Radiology

*Verbal Keith Jones*

#### 1.4. Table of Actions from Meeting held on 10th August 2021

*Anna Lewis*

 Table of Actions QSEC 10.08.2021 Final.pdf (2 pages)

#### 1.5. Outcome of QSEC Self-Assessment Process

*Anna Lewis*

 QSEC Self Assessment Outcome Analysis Report 2020 21Final.pdf (13 pages)

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13:45 - 14:35  
50 min

### 2. Risk

#### 2.1. Corporate Risks Assigned to QSEC

*Andrew Carruthers and Alison Shakeshaft*

 QSEC Corporate Risk Report. Oct 21 Final.pdf (12 pages)

 QSECCorporateRiskReport.v2.xlsx (25 pages)

#### 2.2. Update - Risk 129: Urgent Primary Care OOH Service

*David Richards*

 Risk 129 Update OOH Service Oct 21 Final v1.pdf (11 pages)

#### 2.3. Update - Risk 1032: Mental Health and Learning Disabilities Waiting Lists

*Deferred Sara Rees*

## 2.4. Strategic Log - Paediatric Risks

*Lisa Humphrey and Cathie Steele*

📄 Paediatric Strategic Risks Final.pdf (6 pages)

## 2.5. Update on COVID-19 Related Activity

*Cathie Steele*

📄 COVID update Report October 2021 final.pdf (6 pages)

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14:35 - 15:35

60 min

## 3. Assurance

### 3.1. Quality and Safety Assurance Report

*Cathie Steele*

📄 3.1 Quality and Safety Assurance Report Oct 2021.pdf (13 pages)

### 3.2. Winter Planning: Managing Urgent and Emergency Care Risks, Quality and Experience

*Andrew Carruthers and Keith Jones*

📄 QSEC winter Slides v5 Oct21 Final.pdf (6 pages)

### 3.3. Cardiac Surgery – GIRFT Review: Further Developments

*Deferred to 7th December 2021 QSEC meeting*

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15:35 - 15:45

10 min

## 4. Sub-Committee Reports

### 4.1. Operational Quality, Safety and Experience Sub-Committee Update Report

*Alison Shakeshaft*

📄 QQSESC Update Report to QSEAC September 2021 v1.pdf (3 pages)

### 4.2. Listening and Learning Sub-Committee Update Report and Terms of Reference for QSEC Approval

No update as previous meeting cancelled.

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15:45 - 15:50

5 min

## 5. QSEC Planning Objectives

### 5.1. Update of Planning Objectives Aligned to QSEC

*Mandy Rayani*

📄 Planning Objectives QSEC September 2021 SBAR Final.pdf (4 pages)

📄 Appendix 1 - PO Update for QSEC September 2021 Final.pdf (2 pages)

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15:50 - 15:55

5 min

## 6. For Information

### 6.1. Quality, Safety and Experience Committee Work Programme 2021/22

Anna Lewis

 QSEC Work Programme 2021-22.pdf (6 pages)

## **6.2. Quality, Safety and Experience Committee Decision Tracker 2021/22**

*No update as no outstanding actions*

## **6.3. Quality, Safety and Experience Committee Sub-Committees Decision Tracker 2021/22**

*No update as no outstanding actions*

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**15:55 - 16:00** **7. Matters for Urgent Attention**  
5 min

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**16:00 - 16:00** **8. Date and Time of Next Meeting**  
0 min

*Tuesday 7th December 2021, 1.30pm - 4.00pm*