

**TABLE OF ACTIONS FROM
QUALITY, SAFETY & EXPERIENCE COMMITTEE (QSEC) MEETING
HELD ON 8 AUGUST 2023**

MINUTE REF	ACTION	LEAD	TIMESCALE	PROGRESS
QSEC (23)34	Epilepsy in Learning Disabilities Service: To provide the Committee with the timeframe for receipt of the final report.	AC	October 2023	Complete: The report has been received and will be scheduled as part of the forward work programme for December 2023.
QSEC(23) 54	Enabling Quality Improvement In Practice Update: To circulate a summary document which provided examples of the patient experience, quality of service and financial benefits realisation of the EQiP programmes to date	KL	August 2023	Complete
QSEC(23) 54	Enabling Quality Improvement In Practice Update: To create a process to align quality improvement objectives 2023/24 with current areas of pressure and challenges that are being reported across the Health Board.	MD	December 2023	Complete: A benefits realisation approach is being undertaken for all improvement projects. The Terms of Reference and membership of the Improvement Network Group is being refreshed to strengthen its focus on Learning and Improvement initiatives. A priority matrix is being developed for this group to help to identify where resources across Quality Improvement, Performance and Value Based Health Care etc.should be targeted
QSEC (23)55	Commissioning CAMHS Tier 4 Update: To arrange a meeting with local authority partners and explore national good practice following concerns raised for potential legal challenges for the Health Board due to events whereby young people under the care of the Local	LC/ JP	October 2023	Complete: A meeting has been arranged with Local Authority Partners for 2 October 2023.

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	Authority that have been assessed and who do not require detention under the Mental Health Act and whereby the Deprivation of Liberty Safeguards has expired.			
QSEC (23)56	Quality Assurance Report: To include more detailed information on hand hygiene levels compliance across the Health Board.	CS/CB	October 2023	Complete
QSEC (23)56	Quality Assurance Report: To feed back on work underway with the Quality Improvement team to looking at themes emanating from care planning documentation completion and reportable incidents to explore opportunities to make improvements.	CS/CB	October 2023	Complete
QSEC (23)56	Quality Assurance Report: To understand why there has been a significant delay relating to HIW request to change curtains at Bryngofal at Prince Philip Hospital.	LC	August 2023	Complete: Limited funding had caused a delay. Funding has now been sourced via the Point of Ligature allowance and reflective one way privacy film will be installed to all bedroom windows and the work is due to start in September 2023. The Quality Assurance Team have been notified.
QSEC (23)57	Therapies Services Update: To explore the separation of Weight Management Service (WMS) from Dietetics as part of the trajectories as the WMS are run by a separate Multi-Disciplinary Team	LR	October 2023	Complete: A meeting was held on 19 September to agree to move weight management out of Dietetics and align with the other Multi Disciplinary Teams (MDT) in Therapies. Work is now focused on the practical steps to enable this, and the Service is in the process of arranging meetings with Data, WPAS and Performance to agree the details and changes that will be needed. Also planned is a 'memorandum of understanding' with the professional leads within the MDT to clarify roles, responsibilities and reporting

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QSEC (23) 58	Corporate Level Risk Report: To separate Risk 1699: Risk of loss of service capacity at WGH due to surveys and remedial work relating to RAAC and risk relating to clinical disruption and harm to patients	AC	August 2023	Complete: the Corporate Risk has been separated.
QSEC (23) 62	Critical Care Prince Philip Hospital: To liaise with the Executive Director of Strategy and Planning regarding providing an update to Public Board on the longer term critical care plan as part of the Clinical Strategy.	AC	October 2023	Complete
QSEC (23) 63	Withybush On Call Surgery Rota: To include within the Quality Assurance Report patient experience feedback relating to the temporary changes to the pathway.	CS/ SH	December 2023	In progress: The patient feedback information is forward planned for the Quality Assurance Report scheduled for December 2023.

KL: Katie Lewis	AC: Andrew Carruthers	CS: Cathie Steele	MD: Mandy Davies
SH: Stephanie Hire	LC: Liz Carroll	LR: Lance Reed	AL: Angela Lodwick
CB: Caroline Burgin			