

Quality, Safety and Experience Committee

Tue 08 August 2023, 09:30 - 12:30
Boardroom, Ystwyth, St David's Park

Agenda

09:30 - 10:00 **1. Governance**
30 min

1.1. Declarations of Interest

All

1.2. Minutes from Previous Meeting Held on the 13 June 2023 and Matters Arising

Chair

 Unapproved QSEC Minutes 13 June 2023 v2.pdf (12 pages)

1.3. Table of Actions From the Meeting Held on 13 June 2023

Chair

 Table of Actions QSEC 13 June 2023.pdf (3 pages)

1.4. Enabling Quality Improvement in Practice (EQIIP) Update

Mandy Davies

 EQuIP Presentation.pdf (15 pages)

10:00 - 11:10 **2. Assurance**
70 min

2.1. Commissioning CAMHS Tier 4 Update

Angela Lodwick/ Liz Carroll

 Quality Safety Experience Committee SBAR T4_.pdf (9 pages)

2.2. Quality Assurance Report

Caroline Burgin

 3.1 QS Assurance Report Aug 2023 final.pdf (39 pages)

 Appendix 3- WHC Tracker July 2023.pdf (4 pages)

2.3. A Presentation on the Revised Operational Governance Arrangements

Andrew Carruthers

 QSEC New Structure Org Chart FINAL v2.pdf (9 pages)

2.4. Nurse Staffing Levels (Wales) Act: Annual Report and Review of Establishment

Helen Humphreys

 Quality Safety Experience Committee SBAR Nurse Staffing Levels (Wales) update 01082023 (002).pdf (7 pages)

 Appendix 1 Use of Resources paper - S25B Nurse Staffing Levels Spring 2023 cycle FINAL V2.pdf (14 pages)

 Appendix 2 Analysis 25B Wards Use of Resources Paper.pdf (8 pages)

- Appendix 3 Analysis Paediatrics Wards Use of Resources Paper v1.pdf (3 pages)
- Nurse Staffing Levels (Wales) Act Annual Assurance Report 2022-23.pdf (30 pages)
- QSEC Nurse Staffing Levels item -Presentation August 2023 V1.pdf (10 pages)

2.5. Therapies Services Waits, Performance, Trajectory and Impact

Lance Reed

- Quality Safety Experience Committee SBAR - Therapy Waiting Times (August 2023) FINAL.pdf (4 pages)
- Appendix 1 - Therapy Services - Waiting List Performance Trajectory Report (August 2023).pdf (9 pages)
- Appendix 2 - Therapies Health Science - Response Pack.pdf (4 pages)

2.6. Commissioning for Quality Outcomes Report

Anne Simpson

- QSEC - Commissioning v2.pdf (20 pages)

11:10 - 11:20 3. Break

10 min

11:20 - 11:50 4. Risks

30 min

4.1. Corporate Level Risk Report

Executive Leads

- QSEC Corporate Risk Report - August 2023.pdf (14 pages)
- QSEC Corporate Risk Register - August 2023.pdf (40 pages)

4.2. Patient Impact Assessment

Keith Jones/ Stephanie Hire

4.2.1. Critical Care, Prince Philip Hospital

Keith Jones/ Stephanie Hire

- Quality Safety Experience Committee SBAR July 2023 - Carmarthenshire critical care.pdf (7 pages)

4.2.2. Withybush Emergency Surgery

Keith Jones/ Stephanie Hire

- SBAR General Surgery on call WGH.pdf (6 pages)

11:50 - 12:05 5. Operational Group Update Reports

15 min

5.1. Infection Prevention and Control Steering Group Update Report

Frances Howells/ Sharon Daniel

- IPSSG Infection Prevention Exception Reporting June23 v2.pdf (3 pages)

5.1.1. Infection Prevention and Control Enhanced Monitoring Update

- Enhanced Monitoring July 23 QSECV2.pdf (8 pages)

5.1.2. Welsh Health Circular: Airborne Isolation Facilities Update

- 5.1.2 WHC Airborne Isolation Facilities.pdf (5 pages)

12:05 - 12:20
15 min

6. Sub-Committee Update Reports

6.1. Operational Quality, Safety and Experience Sub-Committee Update Report and Terms of Reference for Approval

Will Oliver

- 📄 QQSESC Update Report July23.pdf (5 pages)
- 📄 QQSESC TOR July for approval.pdf (7 pages)

6.2. Listening and Learning Sub-Committee Update Report

Louise O'Connor

- 📄 LLSC Update Report August 2023.pdf (6 pages)

12:20 - 12:30
10 min

7. Policies For Approval

7.1. Service User/ Patient Access Policy (1133)

Selina Marshall

- 📄 QSEC SUAP SBAR.pdf (4 pages)
- 📄 1133 - Service User Access Policy-Psychological Therapies-for approval.pdf (20 pages)

7.2. Management of Claims and Concerns Policy (004)

Defer for staff consultation

Louise O'Connor

7.3. Putting Things Right Policy (894)

Defer for Staff Consultation

Louise O'Connor

12:30 - 12:30
0 min

8. For Information

8.1. Tuberculosis (TB) External Review Action Table

Megan Harries

- 📄 TB Action Plan.pdf (5 pages)

8.2. QSEC Workplan 2023/24

- 📄 Draft QSEC Work Programme 2023 24.pdf (7 pages)

8.3. Welsh Health Specialised Services Committee Quality and Safety Joint Chair's Report

- 📄 4.9.5 Quality Patient Safety Committee Chairs Report v1.pdf (5 pages)
- 📄 4.9.5a Appendix 1 - Summary of Services in Escalation.pdf (10 pages)

8.4. Integrated Quality Planning and Delivery Meeting (IQPD) Minutes

- 📄 20230707 - Hywel Dda IQPD minutes.pdf (6 pages)

12:30 - 12:30

9. Date of Next Meeting; 5 October 2023

0 min