HYWEL DDA UNIVERSITY HEALTH BOARD – STRATEGIC DEVELOPMENT & OPERATIONAL DELIVERY COMMITTEE WORK PLAN APRIL 2022 – APRIL 2023

The following table sets out the Committee's proposed work programme for 2022-23, including standing agenda items (denoted by *).

AGENDA ITEM/ ISSUE	LEAD	NOTE	28th April 2022	27th June 2022	25th Aug 2022	27th Oct 2022	16th Dec 2022	23rd Feb 2023	EOY April 2023
GOVERNANCE AND RISK									
Apologies*	**Chair**		✓	✓	✓	✓	✓	✓	✓
Declaration of Interests*	**Chair**		✓	✓	✓	✓	✓	✓	✓
Minutes from previous meeting*	**Chair**		✓	✓	✓	✓	✓	✓	✓
Matters Arising & Table of Actions*	**Chair**		✓	✓	✓	✓	✓	✓	✓
SDODC Terms of Reference	**Chair**			✓					
Self-Assessment of Committee Effectiveness: Process	**Chair**			✓					
Self-Assessment of Committee Effectiveness: Outcome	**Chair**					✓			
SDODC Annual Assurance Report to ARAC/Board	**Chair**		✓						✓
Sub-Committee Terms of Reference: • Capital Sub-Committee	**Chair**							✓	
Sub-Committee Update Reports* • Capital Sub-Committee	**LD**		✓	✓	✓	✓	✓	✓	✓
Sub-Committee Annual Reports • Capital Sub-Committee	**LD**		✓						✓
Corporate Risks Allocated to SDODC	**Relevant EDs**			✓	✓		✓		✓
Operational Risks Related to SDODC	**Relevant EDs**			✓	✓		✓	✓	
PERFORMANCE									
Integrated Performance Assurance Report*	**HT/ EDs**		✓	✓	✓	✓	✓	✓	✓
Performance management process is in the process of being revised and is expected to be approved by the Executive Team in December. This will be included for information for the next SDODC meeting. *SDODC(22)76; 25 August and 10 November 2022 action.*	**HT**							✓	
Evaluation of Winter 2021/22	**AC**				✓				

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Mental Health and Learning Disability Indicators	LD					✓			
PLANNING									
2022/23 Annual Plan	LD			✓					
3 Year Plan/ IMTP for the Period 2022/23 – 2024/25	LD		✓						
Quarterly Annual Plan Monitoring Returns:									
Q4 2021/22 (Apr 2022)	LD/DW		✓						
Q1 2022/23 (Aug 2022)					✓				
Q2 2022/23 (Oct 2022)						✓			
Q3 2022/23 (Feb 2023)								✓	
Q4 2022/23 (Apr 2023)									✓
Planning Objectives Update	LD				✓	✓		✓	
Deep Dive on Individual Planning Objectives:									
PO 3A: Improving Together *Taken at every meeting – reported through IPAR* Email 27.9.22 Wendy Jackson re PO3A and IPAR Reporting.msg	HT		✓	✓	✓	✓	✓	✓	✓
PO 3E: Business Intelligence and Modelling	HT							✓	
PO 3H: Planning Objective Delivery Learning	JW								
PO 3I: Primary Care Contract Reform	JP					✓			
PO 3J: AHM&WW Communications Plan *A Healthier Mid and West Wales*	AH-M						✓		
PO 3M: UHB Communications Plan	AH-M								✓
PO 4A: Public Health Delivery Targets	JMcC								✓
PO 4B: Public Health Local Performance Targets	JMcC								
PO 4C: Transformation Fund Schemes	JP							✓	
PO 4D: Public Health Screening	JMcC							✓	
PO 4J Regional Plans *Currently re-assigned to Director of Workforce and OD*	**JMcC Director of Public Health**		✓						✓
PO 4K: Health Inequalities Email 29.11.22 LD and MD approval to swap PO4S for PO 4K on Dec agenda.msg	JMcC				✓		✓		

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PO 4L: Social Model for Health and Wellbeing Email 4.10 22 Lee re PO 4L - defer to December 22.msg Email 24.10.22 Karen re PO 4L and update to Exec Team.msg	PK		✓				✓		
PO 4M: Health Protection	JMcC							✓	
PO 4N: Food System	PK		✓				✓		
PO 4P: Recovery and Rehabilitation Service Email 4.10.22 Lee re PO 4P - defer to December 22.msg	AS						✓		
PO 4Q: Community Care Support to reduce non-elective acute bed capacity	AC					✓			
PO 4R: Green Health and Sustainability *Currently re-assigned to Director of Workforce and OD*	**Director of Public Health**								✓
PO 4S: Improvement in Population Health	JMcC					✓		✓	
PO 4T: Continuous Engagement Implementation	LD							✓	
PO 4U: Community Proposals for Place-Based Action	PK						✓		
PO 4V: One Health	JMcC	New Agreed at Sept 2022 Board							
PO 4W: While School Approach to Mental Health and Emotional Wellbeing	JMcC	New Agreed at Sept 2022 Board							
PO 5A: NHS Wales Delivery Framework Targets	MR								✓
PO 5B: Local Performance Targets	MR								✓
PO 5C: Business Cases for 'A Healthier Mid and West Wales' *(through the Programme Business Case Position Updates on the agenda)*	LD		✓		✓		✓	✓	✓
PO 5F: Bronglais Strategy	AC								
PO 5G: Transforming MH and LD Implementation *Mental Health and Learning Disabilities*	AC								✓
PO 5H: Integrated Locality Plans Email 2.12.22 Julia Champbers re ILP - Clusters QUARTERLY.msg	JP Julia Chambers	Cluster Plans Reported quarterly			✓		✓		
PO 5I: Children and Young People Services Improvement	AC								✓
PO 5J: 24/7 Emergency Care Model for Community and Primary Care	JP					✓			

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PO 5N: Implement National Network and Joint Committee Plans *(through the ARCH Updates on the agenda)*	No Single Owner								✓
PO 5P: Market Stability Statement	JP								✓
PO 5Q: Asthma Pathway	JP					✓			
PO 5S: Palliative Care and End of Life Care Strategy	JP	Moved to SDODC from QSEC							
PO 5T: Complex Health and Care Needs	JP								✓
PO 5U: Community and Non-Clinical Estates Strategy Email 13.10.22 Lee Maynard re PO 5U - defer to December 22.msg	LD						✓		
PO 5V: IMTP and Operational Planning	LD						✓	✓	
PO 6K: Design Assumptions	AC								✓
Report on the Discretionary Capital Programme 2022/23 *	PW		✓	✓	✓	✓	✓	✓	✓
Influenza Season 2022/23: Impact, Vaccine Uptake and Emerging Priorities for the Forthcoming Season	JMcC				✓				
Programme Business Cases (PBCs)									
• As required eg New Urgent and Planned Care Hospital	LD/PW		✓						
• Cross Hands OBC	LD		✓						
Strategies: Stroke Email 4.10.22 Lee re PO 4P and Stroke Services - defer to December 22.msg	AS						✓		
Strategies: Palliative Care	JP						✓		
Stategies: Dementia Strategy	AS						✓		
Planning in Partnership • Regional Integration Fund Update	JP						✓		
Planned Care Patient waits >36 Weeks	AC		✓			✓			
Transforming Access to Medicines (TrAMs) Introduction and Update	JP		✓						
National CHC Framework 2021 – *schedule for March 2023* Email 20.9.22 Jill Paterson re CHC Framework on workplan.msg	JP		✓						
Recovery Planning Report (post-Lightfoot)	LD			✓					
CE&IM&T – Isolation Facilities Review Update	PW	Prompt MD/LD in January 2023							✓

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Pharmaceutical Needs Assessment	JP				✓				
Delivery Plan – Vaccination Programme for Prevention & Response Plan	AS/JMcC			✓					
Capital Governance Review – Assurance against Action Plan	LD							✓	
Continuing NHS Healthcare: The National Framework for Implementation in Wales - Post Implementation - National Performance Tool	JP					✓			
Aseptic Business Justification Case	LD (Eldeg Rosser)						✓		
Sexual Assault Referral Centre (SARC) Business Justification Case	LD (Eldeg Rosser)							✓	
FOR APPROVAL									
Corporate Policies	LD		✓	✓	✓	✓	✓	✓	✓
PLANNING IN PARTNERSHIP									
ARCH Update (PO 5N)	LD/SC			✓		✓		✓	
South West Wales Cancer Centre *Email 22.9.22 Dan Warm re Healthcare Contracting.msg* *October = ARCH Update with options appraisal to December meeting* *Email 22.9.22 Lee re Healthcare Contracting to be SWWCancer Ctr.msg*	LD					✓	✓		
Pentre Awel (Llanelli Wellness Centre)	LD/SB		✓				✓		✓
PSBs Well-being Assessments (WBFGA)	JMcC/AB		✓						✓
RPB Population Assessment (SSWBA)	JP							✓	
RPB Market Stability Report	JP							✓	
WELSH GOVERNMENT GUIDANCE									
Monitoring Welsh Health Circulars (WHCs)	Relevant EDs					✓		✓	
FOR INFORMATION									
SDODC Work Programme 2022/23	CSO		✓	✓	✓	✓	✓	✓	✓

AB – Anna Bird	AC – Andrew Carruthers	AH-M – Alwena Hughes-Moakes	AS – Alison Shakeshaft	DW – Daniel Warm	HT – Huw Thomas
HW – Helen Williams	JMcC – Jo McCarthy	JP – Jill Paterson	LD – Lee Davies	LG – Lisa Gostling	MR – Mandy Rayani
PK – Philip Kloer	PW – Paul Williams	SB – Sharon Burford	SC – Sion Charles	EDs – Executive Directors	CSO – Cttee Services Officer

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v8: Updated 20.9.22 – conversation with Maynard and Dan Warm re POs

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Report on Data Accuracy Email 21.9.22 Jo Wilson re Data Assurance part of IGSC-SRC.msg Email 21.9.22 Anthony Tracey re Data Assurance part of IGSC-SRC.msg	**HT**	Now being dealt with at SRC				✓			
PO 5M: Implementation of Clinical and All-Wales IT Systems	**HT**	Will be reported through SRG in future							