

## TABLE OF ACTIONS

### Strategic Development and Operational Delivery Committee (SDODC)

26 October 2023

MINUTE REF	ACTION	LEAD	TIME SCALE	PROGRESS
SDODC (22)42	<p><b>Continuing NHS Healthcare: The National Framework for Implementation in Wales</b></p> <p>To present the detail of a national performance tool to the Committee when available.</p>	JP	Ongoing until report is available	<p><b>Brought Forward</b></p> <p>In progress - this is a national reporting tool which Welsh Government are developing. An update will be provided to SDODC when available.</p>
SDODC (23)35	<p><b>Planned Care Update</b></p> <p>To obtain formal Hywel Dda University Health Board (HDdUHB) Board approval of the Memorandum of Understanding between HDdUHB and Swansea Bay University Health Board (SBUHB) with regard to the agreed project definition, provision of a governance structure and framework to support a regional orthopaedic model.</p>	KJ	26 October 2023	<p><b>In progress:</b> The Memorandum of Understanding (MoU) and supporting Project Definition Document (PDD) has been referred to the ARCH Regional Recovery Group. The CEOs are due to meet to agree the project leadership arrangements and details of the proposed governance structure before presentation to Board for formal adoption.</p> <p><b>JW to follow up with KJ.</b></p> <p>The ARCH Regional Recovery Group meeting for July 2023 was cancelled and the Group is not due to meet again until September 2023, at which time the MoU will be discussed further.</p> <p><b>Update from Sian-Marie James: October 2023</b></p> <p>Following internal discussions and meetings with ARCH colleagues, the Health Board is considering entering into an overarching Memorandum of Understanding with</p>

				<p>Swansea Bay UHB (and possibly Swansea University) in relation to ARCH programmes of work. Internal discussions are continuing. If this is agreed, the MoU would include all programmes, including Orthopaedics.</p> <p>The Project Definition Document (PDD) for regional Orthopaedic services between the Health Board and Swansea Bay UHB is a separate document.</p> <p><b>Update from Sian-Marie James: 11 December 2023</b></p> <p>On 4 December 2023, the ARCH Regional Recovery Group supported the proposal for developing a regional (ARCH) MoU. Colleagues are now discussing the clauses to be included in this document.</p>
<b>SDODC (23)84</b>	<p><b>Winter Respiratory Vaccination Programme – Delivery Plan</b></p> <p>To investigate the correlation of staff sickness rates with frontline worker vaccine uptake.</p>	<b>BL</b>	<b>26 October 2023</b>	As discussed at the meeting – it is complex and difficult to make a meaningful correlation, but Bethan Lewis is exploring the request with the HR team.
<b>SDODC(23)105</b>	<p><b>Targeted Intervention (TI) Update</b></p> <p>To share the Infrastructure Investment Board (IIB) feedback on the Nuffield review when available.</p>	<b>LD</b>	<b>21 December 2023</b>	<b>Ongoing</b> Final report not yet received
<b>SDODC(23)105</b>	<p><b>Targeted Intervention (TI) Update</b></p> <p>To consider expansion of the Annex 1: Operational Planning and Change Management, Triangulation of Finance, Workforce, Elective and Communication document to provide more detail.</p>	<b>LD</b>	<b>21 December 2023</b>	<b>Complete</b>
<b>SDODC(23)105</b>	<p><b>Targeted Intervention (TI) Update</b></p> <p>To ensure that the TI Action Plan is updated on a monthly basis.</p>	<b>LD</b>	<b>21 December 2023</b>	<b>Complete</b>

<b>SDODC (23)106</b>	<b>Integrated Performance Assurance Report</b> To follow-up on actions related to reducing C-diff cases and obtaining detailed updates from Mrs Mandy Rayani with a view to providing assurance regarding the robust improvement program and action plan for C-diff reduction; and to share via email.	<b>CE</b>	<b>21 December 2023</b>	<b>Complete</b>
<b>SDODC (23)106</b>	<b>Integrated Performance Assurance Report</b> To provide an update regarding Ty Bryn to Mrs Hardisty.	<b>AC</b>	<b>21 December 2023</b>	<b>Complete</b>
<b>SDODC (23)106</b>	<b>Integrated Performance Assurance Report</b> To liaise with Mr Andrew Carruthers regarding pathways within Primary Care and possible triage of Urology and/or Optometry outpatients.	<b>JP</b>	<b>21 December 2023</b>	<b>Update from Jill Paterson: 12 December 2023</b> Not yet actioned as meetings have had to be cancelled for unforeseen reasons.
<b>SDODC (23)106</b>	<b>Integrated Performance Assurance Report</b> To investigate whether the reduction in Gynaecology outpatients is due to the change in screening intervals.	<b>AG</b>	<b>21 December 2023</b>	<b>C/F</b>
<b>SDODC (23)111</b>	<b>Deep Dive: Planning Objective 3a: Transforming Urgent and Emergency Care Programme</b> To provide a breakdown of the increase in Same Day Emergency Care (SDEC) activity by site,	<b>AB</b>	<b>21 December 2023</b>	<b>Complete</b>
<b>SDODC (23)111</b>	<b>Deep Dive: Planning Objective 3a: Transforming Urgent and Emergency Care Programme</b> To ensure that all risks are appropriately recorded in the Risk Register.	<b>KJ</b>	<b>21 December 2023</b>	<b>Complete</b>
<b>SDODC (23)112</b>	<b>Deep Dive: Planning Objective 4c: Mental Health Recovery Plan</b>	<b>LC</b>	<b>21 December 2023</b>	<b>C/F</b>

	To investigate the position regarding the availability of council accommodation for patients who could be stepped down, and whether the Local Authority has a statutory responsibility to accommodate them.			
<b>SDODC (23)114</b>	<b>Dementia Strategy</b> To collaborate with the Dementia Strategy Group and the Information and Performance Team to develop a time spent at home metric, and to include it in the Performance Dashboard.	<b>WO</b>	<b>21 December 2023</b>	<b>In process</b>
<b>SDODC (23)114</b>	<b>Dementia Strategy</b> To request that the Dementia Strategy Group develop a Communication and Engagement Plan for the Strategy, and to report back to the Committee on the progress and impact within the next update.	<b>WO</b>	<b>21 December 2023</b>	<b>Complete</b> Forward planned for next update
<b>SDODC (23)114</b>	<b>Dementia Strategy</b> To liaise with Mr Will Oliver and Public Health colleagues to consider the inclusion of Prevention and Inequities sections within the Dementia Strategy.	<b>AG</b>	<b>21 December 2023</b>	<b>C/F</b>
<b>SDODC (23)115</b>	<b>Palliative Care Strategy</b> To provide a more detailed update on the timeline and the alignment process within the next update.	<b>PS</b>	<b>21 December 2023</b>	<b>Complete</b> Forward planned for next update
<b>SDODC (23)115</b>	<b>Palliative Care Strategy</b> To prepare a comprehensive financial report and risk assessment within the next update.	<b>PS</b>	<b>21 December 2023</b>	<b>Complete</b> Forward planned for next update
<b>SDODC (23)118</b>	<b>Estates Property Strategy</b> To discuss the feasibility and implications of the third option ie undertaking interim work on the buildings and the service model to	<b>AC/LD</b>	<b>21 December 2023</b>	<b>Ongoing</b> WG agreed to provide funding for the most urgent Estates risks over the upcoming 3 –

	improve the agility and quality of the service, while waiting for WG's decision on the capital funding.			5 years. The SOC will be discussed at Board Seminar on 14 December 2024.
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JP: Jill Paterson	AC: Andrew Carruthers	KJ: Keith Jones	AB: Alison Bishop	PS: Peter Skitt
JW: Joanne Wilson	LD: Lee Davies	CE: Cath Evans	AG: Dr Ardiana Gjini	WO: Will Oliver
LC: Lix Carroll				