

**TABLE OF ACTIONS**

**Strategic Development and Operational Delivery Committee (SDODC)**

**16 December 2022**

MINUTE REF	ACTION	LEAD	TIME SCALE	PROGRESS
<b>SDODC (22) 42</b>	<b>Continuing NHS Healthcare: The National Framework for Implementation in Wales</b> To present the detail of a national performance tool, to the Committee when available.	<b>JP</b>	<b>July/August 2022</b>	<b>Brought Forward:</b> This is a national reporting tool which Welsh Government are developing. An update will be provided to SDODC when available. <b>24.1.23:</b> No further developments at this stage.
<b>SDODC (22) 57</b>	To follow-up on discussion, in detail, with regard to data for cancer wait times.	<b>KJ</b>	<b>August 2022</b>	<b>Brought Forward:</b> Discussions commenced, detailed follow-up meeting to be scheduled following summer leave. A meeting is in the process of being arranged with date to be confirmed <b>Update required</b>
<b>SDODC (22)121</b>	<b>Corporate Risks</b> To pursue discussions regarding the need to address the difference between performance delivery in terms of the risk and delivery of the agreed performance trajectory, whilst accounting for the potential patient safety risk of long waiting lists in terms of how this should be managed going forward. Noted that risks may need to be reframed, with the impact reviewed in the quality and safety domain whilst being mindful that whilst Health Board targets have been achieved, WG targets may not.	<b>AC/JW</b>	<b>February 2023</b>	SH to follow up with AC (AC corporate action) <b>Update required</b>

<b>SDODC (22)123</b>	<b>IPAR</b> To convey SDODC's thanks for work being undertaken, particularly in cancer care and mental health.	<b>AC</b>	<b>January 2023</b>	This feedback has been provided by the Director of Operations in the recent Directorate Improving Together Sessions in January.
<b>SDODC (22)126</b>	To pursue with the Chair and Chief Executive the possibility of discussion at a future Board Seminar the following topics, collectively, which closely align: <ul style="list-style-type: none"> <li>• PO 4K: Health Inequalities</li> <li>• PO 4S: Improvements in Population Health</li> <li>• PO 4N: Food System</li> <li>• PO 4L: Social Model for Health and Wellbeing</li> <li>• PO 4U: Community Proposals for Place-Based Action.</li> </ul>	<b>JW</b>	<b>January 2023</b>	Items have been included in the workplan for Board Seminar.
<b>SDODC (22)127</b>	To include on the workplan for the February 2023 meeting: Further discussion on PO 4K: Health Inequalities.	<b>SH</b>	<b>December 2022</b>	Agenda item for February 2023 meeting.
<b>SDODC (22)127</b>	<b>PO 4K: Health Inequalities</b> To update the report to Board to incorporate up to date census information, numbers as well as percentages and also include information from the Health Equity Group and digital inclusion.	<b>JMcC</b>	<b>January 2023</b>	Agenda item for SDODC meeting 23 February 2023.
<b>SDODC (22)127</b>	<b>PO 4K: Health Inequalities</b> To circulate the Health Inequality Outreach Team's evaluation of its first year.	<b>JMcC</b>	<b>January 2023</b>	Community Development Outreach Team Report circulated by email 24 January 2023.
<b>SDODC (22)128</b>	<b>PO 5H: Integrated Locality Planning/ Clusters</b> To investigate the 'My Surgery' app and how it linked with digital services for patient and the	<b>JP-J</b>	<b>January 2023</b>	This has been flagged with DHCW and the work group progressing the NHS Patient App. Email 14.2.23 to SDODC members with update.

	NHS Wales app which is under development and respond to Mr M Davies.			
<b>SDODC (22)131</b>	<b>Stroke Strategy</b> To liaise with regard to an appropriate time for Stroke Strategy to be included in the workplan for further update.	<b>AS/LD SH</b>	<b>February 2023</b>	Meeting arranged for 1 February 2023 re: Workplan. August meeting would be appropriate for update (as part of the Urgent and Emergency Care programme).
<b>SDODC (22)135</b>	<b>Aseptic BJC</b> To incorporate into the overall financial BJC, transport costs/savings and other efficiency savings resulting from services that are currently outsourced becoming in-house.	<b>JP-J</b>		This has been incorporated into the narrative in the final document submitted to Board for approval at the meeting on 26 January 2023.
<b>SDODC (22)135</b>	To extend SDODC's thanks to Ms Rachel Jones for her work and support on the aseptic business case.	<b>JP-J</b>	<b>January 2023</b>	Complete.
<b>SDODC (22)139</b>	<b>South West Cancer Centre</b> To circulate the draft Strategic Programme Case (SPC) to SDODC members for comment.	<b>LD</b>	<b>December 2022</b>	This was circulated on 20 December 2022 with reminder on 28 December 2022. No comments received.
<b>SDODC (22)139</b>	<b>South West Cancer Centre</b> To respond to Mr L Davies by 31 December 2022 regarding the draft Strategic Programme Case (SPC).	<b>ALL</b>	<b>31 December 2022</b>	The final SPC taken to January 2023 Board meetings by Hywel Dda and Swansea Bay UHBs.
<b>SDODC (22)140</b>	<b>Health Improvement and Wellbeing Centre</b> To pursue with Mr L Davies and Ms J Dainton the Board meeting to which the business case will be submitted, subject to receiving Council planning committee approval and the WG timeline.	<b>JW/JD LD</b>	<b>January 2023</b>	Outcome of 6 February 2023 meeting (Jo Wilson, Lee Davies, Jo Dainton and Lisa Hughes): Confirmed intention take to Board in March 2023, however this is dependent upon the decision of the Council's Planning Committee to grant approval at the Council meeting early/mid-March 2023.
<b>SDODC (22)145</b>	To give consideration as to whether the next meeting will take place in person, via Teams or hybrid.	<b>MD</b>	<b>January 2023</b>	SDODC 23 February 2023 will be via Teams

AC – Andrew Carruthers	AL – Anna Lewis	AS – Alison Shakeshaft	JMcC – Jo McCarthy	JP – Jill Paterson
JP-J – Jenny Pugh-Jones	JD – Jo Dainton	JW -Joanne Wilson	KJ – Keith Jones	LD – Lee Davies
MD – Maynard Davies	SH – Sally Hurman			