



## HYWEL DDA UNIVERSITY HEALTH BOARD – STRATEGIC DEVELOPMENT & OPERATIONAL DELIVERY COMMITTEE WORK PLAN APRIL 2022 – APRIL 2023

The following table sets out the Committee’s proposed work programme for 2022-23, including standing agenda items (denoted by \*).

AGENDA ITEM/ ISSUE	LEAD	NOTE	28 <sup>th</sup> April 2022	27 <sup>th</sup> June 2022	25 <sup>th</sup> Aug 2022	27 <sup>th</sup> Oct 2022	16 <sup>th</sup> Dec 2022	23 <sup>rd</sup> Feb 2023	EOY April 2023
<b>GOVERNANCE AND RISK</b>									
Apologies*	Chair		✓	✓	✓	✓	✓	✓	✓
Declaration of Interests*	Chair		✓	✓	✓	✓	✓	✓	✓
Minutes from previous meeting*	Chair		✓	✓	✓	✓	✓	✓	✓
Matters Arising & Table of Actions*	Chair		✓	✓	✓	✓	✓	✓	✓
SDODC Terms of Reference	Chair			✓					
Self-Assessment of Committee Effectiveness: Process	Chair			✓					
Self-Assessment of Committee Effectiveness: Outcome	Chair					✓			
SDODC Annual Assurance Report to ARAC/Board	Chair		✓						✓
Sub-Committee Terms of Reference: • Capital Sub-Committee	Chair							✓	
Sub-Committee Update Reports* • Capital Sub-Committee	LD		✓	✓	✓	✓	✓	✓	✓
Sub-Committee Annual Reports • Capital Sub-Committee	LD		✓						✓
Corporate Risks Allocated to SDODC	Relevant EDs			✓	✓		✓		✓
Operational Risks Related to SDODC	Relevant EDs			✓		✓		✓	
Monitoring Welsh Health Circulars (WHCs)	Relevant EDs				✓			✓	
Report on Data Accuracy	HT					✓			
<b>PERFORMANCE</b>									
Integrated Performance Assurance Report*	HT/ EDs		✓	✓	✓	✓	✓	✓	✓
Evaluation of Winter 2021/22	AC				✓				

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Mental Health and Learning Disability Indicators	LD					✓			
<b>PLANNING</b>									
2022/23 Annual Plan	LD			✓					
3 Year Plan/ IMTP for the Period 2022/23 – 2024/25	LD		✓						
Quarterly Annual Plan Monitoring Returns:									
Q4 2021/22 (Apr 2022)	LD/DW		✓						
Q1 2022/23 (Aug 2022)					✓				
Q2 2022/23 (Oct 2022)						✓			
Q3 2022/23 (Feb 2023)								✓	
Q4 2022/23 (Apr 2023)									✓
Planning Objectives Update	LD			✓		✓		✓	
Deep Dive on Individual Planning Objectives:									
PO 3A: Improving Together (through the Performance - Planning Objectives Update on the agenda)	HT		✓	✓	✓	✓	✓	✓	✓
PO 3E: Business Intelligence and Modelling	HT							✓	
PO 3H: Planning Objective Delivery Learning	JW								
PO 3I: Primary Care Contract Reform	JP					✓			
PO 3J: AHM&WW Communications Plan	AH-M	A Healthier Mid and West Wales				✓			
PO 3M: UHB Communications Plan	AH-M								✓
PO 4A: Public Health Delivery Targets	JMcC								✓
PO 4B: Public Health Local Performance Tools	JMcC								
PO 4C: Transformation Fund Schemes	JP							✓	
PO 4D: Public Health Screening	JMcC								✓
PO 4J (through the Population Assessment (SSWBA)/PSBs Well-Being Assessments ((WBFGA) on the agenda)	JMcC Director of Public Health	Currently re-assigned to Director of Workforce and OD	✓						✓
PO 4K: Health Inequalities	JMcC				✓				✓

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PO 4L: Social Model for Health and Wellbeing	PK		✓			✓			
PO 4M: Health Protection	JMcC							✓	
PO 4N: Food System	PK		✓				✓		
PO 4P: Recovery and Rehabilitation Service	AS					✓			
PO 4Q: Community Care Support to reduce non-elective acute bed capacity	AC					✓			
PO 4R: Green Health and Sustainability	Director of Public Health	Currently re-assigned to Director of Workforce and OD							✓
PO 4S: Improvement in Population Health	JMcC								✓
PO 4T: Continuous Engagement Implementation	LD						✓		
PO 4U: Community Proposals for Place-Based Action	PK						✓		
PO 5A: NHS Wales Delivery Framework Targets	MR								✓
PO 5B: Local Performance Targets	MR								✓
PO 5C: Business Cases for 'A Healthier Mid and West Wales' <i>(through the Programme Business Case Position Updates on the agenda)</i>	LD		✓		✓		✓	✓	✓
PO 5F: Bronglais Strategy	AC								
PO 5G: Transforming MH and LD Implementation	AC	Mental Health and Learning Disabilities							✓
PO 5H: Integrated Locality Plans	JP	Cluster Plans			✓				
PO 5I: Children and Young People Services Improvement	AC								✓
PO 5J: 24/7 Emergency Care Model for Community and Primary Care	JP					✓			
PO 5M: Implementation of Clinical and All-Wales IT Systems	HT								
PO 5N: Implement National Network and Joint Committee Plans <i>(through the ARCH Updates on the agenda)</i>	No Single Owner								✓
PO 5P: Market Stability Statement	JP								✓
PO 5Q: Asthma Pathway	JP					✓			

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PO 5T: Complex Health and Care Needs	JP								✓
PO 5U: Community and Non-Clinical Estates Strategy	LD					✓			
PO 5V: IMTP and Operational Planning	LD					✓		✓	
PO6K: Design Assumptions	AC								✓
Report on the Discretionary Capital Programme 2022/23 *	PW		✓	✓	✓	✓	✓	✓	✓
Influenza Season 2022/23: Impact, Vaccine Uptake and Emerging Priorities for the Forthcoming Season	JMcC				✓				
Programme Business Cases (PBCs)									
• As required e.g. New Urgent and Planned Care Hospital	LD/PW		✓						
• Cross Hands OBC	LD		✓						
Strategies e.g. Palliative Care, Dementia, Stroke						✓			
Planning in Partnership • Regional Integration Fund Update	JP						✓		
Planned Care Patient waits >36 Weeks	AC		✓			✓			
Transforming Access to Medicines (TrAMs) Introduction and Update	JP		✓						
National CHC Framework 2021	JP		✓						
Recovery Planning Report (post-Lightfoot)	LD			✓					
CE&IM&T – Isolation Facilities Review Update	PW					✓			
Pharmaceutical Needs Assessment	JP				✓				
Delivery Plan – Vaccination Programme for Prevention & Response Plan	AS/JMcC			✓					
Capital Governance Review – Assurance against Action Plan	LD							✓	
Continuing NHS Healthcare: The National Framework for Implementation in Wales - Post Implementation - National Performance Tool	JP					✓			
<b>FOR APPROVAL</b>									

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Corporate Policies	LD		✓	✓	✓	✓	✓	✓	✓
<b>PLANNING IN PARTNERSHIP</b>									
ARCH Update (PO 5N)	LD/SC			✓		✓		✓	
Pentre Awel (Llanelli Wellness Centre)	LD/SB		✓				✓		✓
PSBs Well-being Assessments (WBFGA)	JMcC/AB		✓						✓
RPB Population Assessment (SSWBA)	JP							✓	
RPB Market Stability Report	JP						✓		
<b>WELSH GOVERNMENT GUIDANCE</b>									
Monitoring Welsh Health Circulars (WHCs)	Relevant EDs				✓			✓	
<b>FOR INFORMATION</b>									
SDODC Work Programme 2022/23	CSO		✓	✓	✓	✓	✓	✓	✓

AB – Anna Bird	AC – Andrew Carruthers	AH-M – Alwena Hughes-Moakes	AS – Alison Shakeshaft	DW – Daniel Warm	HT – Huw Thomas
HW – Helen Williams	JMcC – Jo McCarthy	JP – Jill Paterson	LD – Lee Davies	LG – Lisa Gostling	MR – Mandy Rayani
PK – Philip Kloer	PW – Paul Williams	SB – Sharon Burford	SC – Sion Charles	EDs – Executive Directors	CSO – Cttee Services Officer