



## PWYLLGOR DATBLYGU STRATEGOL A CHYFLENWI GWEITHREDOL STRATEGIC DEVELOPMENT AND OPERATIONAL DELIVERY COMMITTEE

<b>DYDDIAD Y CYFARFOD: DATE OF MEETING:</b>	23 August 2021
<b>TEITL YR ADRODDIAD: TITLE OF REPORT:</b>	Welsh Health Circulars (WHC)
<b>CYFARWYDDWR ARWEINIOL: LEAD DIRECTOR:</b>	Huw Thomas, Director of Finance
<b>SWYDDOG ADRODD: REPORTING OFFICER:</b>	Claire Bird, Assurance and Risk Officer

**Pwrpas yr Adroddiad (dewiswch fel yn addas)**

**Purpose of the Report (select as appropriate)**

Er Sicrwydd/For Assurance

### ADRODDIAD SCAA SBAR REPORT

#### Sefyllfa / Situation

This report to the Strategic Development and Operational Delivery Committee (SDODC) includes an update on progress in relation to the implementation of Welsh Health Circulars (WHCs), which come under the Committee's remit. SDODC is asked to seek assurance from the lead Executive Director or Supporting Officer on the management of WHCs within their area of responsibility, particularly in respect of understanding when the WHC will be delivered, any barriers to delivery, and impacts of non/ late delivery, and to further seek assurance that the risks associated with these are being managed effectively.

#### Cefndir / Background

WHCs provide a streamlined, transparent and traceable method of communication between the NHS Wales and NHS organisations relating to different areas such as estates, finance, governance, health professional letters, information governance, quality and safety, legislation, planning, performance and delivery, policy, public health, research, science, and workforce.

WHCs were reintroduced in October 2014 to replace the previous system of Ministerial Letters. This process was approved by the Minister for Health and Social Services and designed following advice from audit services, in agreement with the Local Health Board and NHS Trust Board Secretaries. The new arrangement was intended to provide a streamlined, transparent and traceable method of communication. WHCs are published on the Welsh Government website and on [HOWIS](#) (the official website of NHS Wales).

At its Public Board meeting on 27<sup>th</sup> July 2017, Hywel Dda University Health Board (HDdUHB) requested that WHCs which have not been implemented by the stated timescales should be closely monitored by its Committees, in order that assurance could be gained regarding the compliance and delivery of the outstanding WHC, as well as an understanding of the impacts resulting from late/ non-delivery.

This is the first report to the SDODC following its establishment on 1<sup>st</sup> August 2021, and the dis-establishment of the People, Planning and Performance Assurance Committee (PPPAC).

## Asesiad / Assessment

Attached at Appendix 1 is an update provided by each Supporting Officer in respect of the WHCs that fall under the remit of SDODC. WHCs are included in the bi-monthly reports distributed to services by the Assurance and Risk Team.

### WHCs under the remit of SDODC

The information below indicates the WHCs aligned to SDODC which have a RAG rated status of **red** (i.e. have not been implemented within stated timescales) and **amber** (i.e. have not been implemented or there is no compliance date stated, however are in progress).

#### WHCs which have not been implemented within stated timescales (**Red** RAG status)

There are currently no red RAG status WHCs under the remit of SDODC.

#### WHCs which have not been implemented; nonetheless are on schedule or have no compliance date stated on WHC (**Amber** RAG status)

WHC Ref	Name of WHC	Date Issued	Lead Executive/ Director
007-15	<a href="#">Update on the All Wales position of the EDCIMS (Emergency Department Clinical Information Management System)</a>	30/03/2015	Director of Finance

EDCIMS has now passed the necessary testing phases, and is available to Health Boards to implement. A further request has been submitted by the Head of Digital Programmes to Digital Health and Care Wales (DHCW) for the funding model and implementation plan for EDCIMS. Following the receipt of the funding requirements, an agile digital business case will be developed and presented to the Agile Digital Business Group for consideration, highlighting the needs of the service, ease of implementation, strategic fit, and overall affordability. Once considered by the Group a recommendation will be presented to the Sustainable Resources Committee for approval.

003-20	<a href="#">Value Based Health Care Programme – Data Requirements</a>	04/03/2020	Director of Finance
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The Digital Health and Care Wales (DHCW) response is added to the development list and considered by a Change Advisory Board for approval to be placed into the formal development cycle and then assigned a release. Much of the work for Patient Recorded Outcome Measures has already been included within the releases to Welsh Clinical Portal (WCP) and Welsh Patient Administration System (WPAS). Work is ongoing at a national level by DHCW to develop the data requirements for the Value Based Health Care Programme through the Data Standards workstream. The UHB has received no timescale on when this will be delivered. Further updates have been requested from DHCW.

#### WHCs that have been implemented (**Green** RAG status) since the last WHC report to the previous People, Planning and Performance Assurance Committee (PPPAC) in April 2021

No WHCs assigned to SDODC have been closed on the WHC log since the last WHC report to PPPAC in April 2021.

## Argymhelliad / Recommendation

The Strategic Development and Operational Delivery Committee is asked seek assurance from the lead Executive/ Director or Supporting Officer on the management of WHCs within their area of responsibility, particularly in respect of understanding when the WHC will be delivered, any barriers to delivery and impacts of non/ late delivery, and to seek assurance that the risks associated with these are being managed effectively.

**Amcanion: (rhaid cwblhau)**  
**Objectives: (must be completed)**

Committee ToR Reference: Cyfeirnod Cylch Gorchwyl y Pwyllgor:	2.4 Provide support to the Board in its role of scrutinising performance and assurance on overall performance and delivery against Health Board plans and objectives, including delivery of key targets, giving early warning on potential performance issues and making recommendations for action to continuously improve the performance of the organisation and, as required, focus in detail on specific issues where performance is showing deterioration or there are issues of concern.
Cyfeirnod Cofrestr Risg Datix a Sgôr Cyfredol: Datix Risk Register Reference and Score:	Risks to delivery of WHCs should be identified on directorate/ service risk registers
Safon(au) Gofal ac Iechyd: Health and Care Standard(s):	All Health & Care Standards Apply
Amcanion Strategol y BIP: UHB Strategic Objectives:	Not Applicable
Amcanion Llesiant BIP: UHB Well-being Objectives:	10. Not Applicable

**Gwybodaeth Ychwanegol:**  
**Further Information:**

Ar sail tystiolaeth: Evidence Base:	Relevant Welsh Health Circulars
Rhestr Termiau: Glossary of Terms:	Explanation of terms is included in the body of the report
Partïon / Pwyllgorau â ymgynhorwyd ymlaen llaw y Pwyllgor Datblygu Strategol a Chyflenwi Gweithredol: Parties / Committees consulted prior to Strategic Development and Operational Delivery Committee:	Not applicable

**Effaith: (rhaid cwblhau)**  
**Impact: (must be completed)**

Ariannol / Gwerth am Arian: Financial / Service:	Dependent on individual WHC
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<b>Ansawdd / Gofal Claf: Quality / Patient Care:</b>	Dependent on individual WHC
<b>Gweithlu: Workforce:</b>	Dependent on individual WHC
<b>Risg: Risk:</b>	Dependent on individual WHC
<b>Cyfreithiol: Legal:</b>	Dependent on individual WHC
<b>Enw Da: Reputational:</b>	Dependent on individual WHC
<b>Gyfrinachedd: Privacy:</b>	Dependent on individual WHC
<b>Cydraddoldeb: Equality:</b>	Dependent on individual WHC

WHC No	Name of WHC	Date Issued	Overarching Actions Required	Lead Executive	Supporting Officer	Date of Expiry / Review	Action required from	Status RAG / R - behind schedule / A - on schedule / G - Completed	Progress update
007_15	Update on the All Wales position of the EDCIMS (Emergency Department Clinical Information Management System)	30/03/2015	To reiterate the position of the Minister for Health and Social Services concerning the 'Once for Wales' Implementation of the Emergency Department Clinical Information System (EDCIMS) national programme.	Digital & Performance	Anthony Tracey	Ongoing	Not provided	Amber	EDCIMS has now passed the necessary testing phases, and is available to Health Boards to implement. A further request has been submitted by the Head of Digital Programmes to Digital Health and Care Wales (DHCW) for the funding model and implementation plan for EDCIMS. Following the receipt of the funding requirements, an agile digital business case will be developed and presented to the Agile Digital Business Group for consideration, highlighting the needs of the service, ease of implementation, strategic fit, and overall affordability. Once considered by the Group a recommendation will then be given to the Sustainability Resources Committee for approval.
003-20	Value Based Health Care Programme – Data Requirements	04/03/2020	NHS Wales health boards and trusts are required to: <ul style="list-style-type: none"> <li>• On an ongoing basis: Continue to submit data to UK-wide clinical audit and outcome reviews and national PROMs platforms;</li> <li>• During 2020: Work with NWIS to enable the flow of audit and PROMs data into NWIS for the purposes of creating visualisations and dashboards for Value Based Health Care approaches.</li> </ul>	Digital & Performance	Sarah Brain	03/03/2022	N/A	Amber	The NWIS response is added to the development list and considered by a Change Advisory Board for approval to be placed into the formal development cycle and then assigned a release. Much of the work for Proms, has already been included within the releases to WCP and WPAS. Work is ongoing at a national level by NWIS to develop the data requirements for the Value Based Health Care Programme through the Data Standards workstream. The UHB has received no timescale on when this will be delivered. Further updates have been requested from Digital Health and Care Wales (DHCW).