

## TABLE OF ACTIONS

### Strategic Development and Operational Delivery Committee (SDODC) meeting held on 26<sup>th</sup> October 2021

MINUTE REF	ACTION	LEAD	TIME SCALE	PROGRESS
SDODC (21) 27	<p><b>Table of Actions</b></p> <p><b>SDODC (21)13 Integrated Performance Assurance Report</b> – to assign the reviewed set of performance measures to Planning Objectives and incorporate these into the performance assurance report dashboard for presentation at the next Committee meeting in December 2021</p>	HT/TP	1 Dec 21	Complete - All of the performance measures have been assigned to a planning objective. The planning objective will be listed alongside the name of the measure.
SDODC (21) 28	<p><b>Integrated Performance Assurance Report</b></p> <p>To source information from Ms Liz Carroll on referral data for young people into Mental Health services and report back to the Committee.</p>	AC	1 Dec 21	Complete – See Appendix 1
	<p>To raise at the Committee Chairs meeting, a discussion on the approach for referring agenda items between Committees in order to work smarter together.</p>	MD/AL	1 Dec 21	Complete – Raised at Committee Chairs meeting held on 4 <sup>th</sup> November 2021
	<p>To provide an update on COVID-19 vaccine figures and rate of uptake for 12-15 year olds and the booster vaccine rates in the next iteration of the IPAR.</p>	TP	1 Dec 21	Complete - The National WIS data issue has been resolved.
SDODC (21) 30	<p><b>Discretionary Capital Programme 2021/22</b></p> <p>To ensure appropriate planning team representation is provided on the ICF Committee and advise Mr Paul Williams of the nominee.</p>	JP/LD	1 Dec 21	Complete – Nominee referenced in the Update Report to December 2021 Meeting

	To amend page 5 of the DCP Report to read - 'Following approval of the Business Continuity (Major Infrastructure) Programme Business Case (PBC) with an estimated capital value of circa <b>£87m</b> .....	<b>KW</b>	<b>1 Dec 21</b>	Complete – Paper amended, and revised version uploaded to the web.
<b>SDODC (21) 32</b>	<b>Planning Objectives Update</b> To amend the error within the Planning Objectives Update SBAR in the narrative on page 3 under Gold Command Instruction No. 6 to reflect that Executive leadership for this is with the Director of Primary Care, Community & Long Term Care	<b>KW</b>	<b>1 Dec 21</b>	Complete – Paper amended, and revised version uploaded to the web.
	To request an update from the Director of Nursing, Quality and Patient Experience on staffing levels within the Patient Experience Teams at each Hospital Site.	<b>MD/MR</b>	<b>1 Dec 21</b>	Incomplete
<b>SDODC (21) 34</b>	<b>Women &amp; Children's Phase II Project Update</b> To include in the DCP Update Report to the next Committee meeting the programme implications arising from the anticipated delay in supply chain issues with the Women & Children's Phase II Project.	<b>PW</b>	<b>1 Dec 21</b>	Reference included in DCP Report narrative to December 2021 SDODC
<b>SDODC (21) 36</b>	<b>Programme Business Case Position Update</b> Once the briefing is prepared, and with the agreement of the CEO, to share an early indication of the outcome of the recent land solution workshop.	<b>LD</b>	<b>1 Dec 21</b>	Complete – Shared at In-Committee Board and for further discussion at Board Seminar on 9 <sup>th</sup> December 2021.

MD – Maynard Davies  
 JW – Jo Wilson  
 KW – Kirsty Walker (Secretary)

LD – Lee Davies  
 AL – Anna Lewis

SM – Steve Moore  
 PW – Paul Williams

HT – Huw Thomas  
 MR – Mandy Rayani

AC- Andrew Carruthers  
 TP – Tracey Price

JP – Jill Paterson  
 AG - Alison Gittins