



PWYLLGOR DATBLYGU STRATEGOL A CHYFLENWI GWEITHREDOL STRATEGIC DEVELOPMENT AND OPERATIONAL DELIVERY COMMITTEE

DYDDIAD Y CYFARFOD: DATE OF MEETING:	24 February 2022
TEITL YR ADRODDIAD: TITLE OF REPORT:	Welsh Health Circulars (WHC)
CYFARWYDDWR ARWEINIOL: LEAD DIRECTOR:	Lee Davies, Director of Strategic Development & Operational Planning
SWYDDOG ADRODD: REPORTING OFFICER:	Claire Bird, Head of Assurance and Risk

Pwrpas yr Adroddiad (dewiswch fel yn addas)

Purpose of the Report (select as appropriate)

Ar Gyfer Trafodaeth/For Discussion

ADRODDIAD SCAA

SBAR REPORT

Sefyllfa / Situation

This report to the Strategic Development and Operational Delivery Committee (SDODC) includes updates on progress in relation to the implementation of Welsh Health Circulars (WHCs) which come under the remit of SDODC and its Sub-Committee structure. The Committee is asked to gain assurance from the lead Executive/Director or Supporting Officer on the management of WHCs within their area of responsibility, particularly in respect of understanding when the WHC will be delivered, any barriers to delivery, impacts of non/late delivery and assurance that the risks associated with these are being managed effectively.

Cefndir / Background

WHCs provide a streamlined, transparent and traceable method of communication between the NHS Wales and NHS organisations relating to different areas such as estates, finance, governance, health professional letters, information governance, quality and safety, legislation, planning, performance & delivery, policy, public health, research, science, and workforce. WHCs are published on the Welsh Government website.

At its meeting on 27th July 2017, the Board requested that WHCs which have not been implemented by the stated timescales should be closely monitored by its Committee structure, in order that assurance could be gained on the compliance and delivery of the outstanding WHC, as well as an understanding of the impacts resulting from late/non-delivery.

Asesiad / Assessment

Attached at Appendix 1 is an update provided by each Supporting Officer in respect of the WHCs that fall under the remit of SDODC.

WHCs under the remit of SDODC

The tables below list the WHCs currently monitored at SDODC which have a RAG rated status of **red** (i.e. not been implemented within stated timescales) and **amber** (i.e. not been implemented however are in progress).

WHCs which have not been implemented within stated timescales (**Red** RAG status).

None.

WHCs which have not been implemented however are in progress (**Amber** RAG status).

WHC Ref	Name of WHC	Date Issued	Lead Executive/Director
031-21	NHS Wales Planning Framework 2022 to 2025	09/11/2022	Director of Strategic Development & Operational Planning

Argymhelliad / Recommendation

SDODC is asked to gain assurance, or otherwise, from the lead Executive/Director or Supporting Officer on the management of WHCs within their area of responsibility, particularly in respect of understanding when the WHC will be delivered, any barriers to delivery, impacts of non/late delivery and assurance that the risks associated with these are being managed effectively.

Amcanion: (rhaid cwblhau)

Objectives: (must be completed)

Committee ToR Reference: Cyfeirnod Cylch Gorchwyl y Pwyllgor:	2.4 Provide support to the Board in its role of scrutinising performance and assurance on overall performance and delivery against Health Board plans and objectives, including delivery of key targets, giving early warning on potential performance issues and making recommendations for action to continuously improve the performance of the organisation and, as required, focus in detail on specific issues where performance is showing deterioration or there are issues of concern.
Cyfeirnod Cofrestr Risg Datix a Sgôr Cyfredol: Datix Risk Register Reference and Score:	Risks to delivery of WHCs should be identified on directorate/service risk registers.
Safon(au) Gofal ac Iechyd: Health and Care Standard(s):	All Health & Care Standards Apply
Amcanion Strategol y BIP: UHB Strategic Objectives:	Not Applicable
Amcanion Llesiant BIP: UHB Well-being Objectives: Hyperlink to HDdUHB Well-being Objectives Annual Report 2018-2019	10. Not Applicable

Gwybodaeth Ychwanegol: Further Information:	
Ar sail tystiolaeth: Evidence Base:	Relevant Welsh Health Circulars
Rhestr Termau: Glossary of Terms:	Contained within the report
Partïon / Pwyllgorau â ymgynhorwyd ymlaen llaw y Pwyllgor Datblygu Strategol a Chyflenwi Gweithredol: Parties / Committees consulted prior to Strategic Development and Operational Delivery Committee:	Not applicable

Effaith: (rhaid cwblhau) Impact: (must be completed)	
Ariannol / Gwerth am Arian: Financial / Service:	Dependent on individual WHC
Ansawdd / Gofal Claf: Quality / Patient Care:	Dependent on individual WHC
Gweithlu: Workforce:	Dependent on individual WHC
Risg: Risk:	Dependent on individual WHC
Cyfreithiol: Legal:	Dependent on individual WHC
Enw Da: Reputational:	Dependent on individual WHC
Gyfrinachedd: Privacy:	Dependent on individual WHC
Cydraddoldeb: Equality:	Dependent on individual WHC

WHC No	Name of WHC	Link to WHC	Date Issued	Status	Category	Overarching Actions Required	Lead Director	Date of Expiry / Review	Action required from Organisations	Action required by	Status RAG / R - behind schedule / A - on schedule / G - Completed	Assurance reporting	Progress update
031-21	NHS Wales Planning Framework 2022 to 2025	https://gov.wales/sites/default/files/publications/2021-11/nhs-wales-planning-framework-2022-to-2025-whc-2021-031.pdf	09/11/2021	Action	Planning	Letter to health boards and trusts on their statutory duty to produce Integrated Medium Term Plans (IMTPs). The expectation is for organisations to submit a board approved plan by 28 February 2022.	Director of Strategic Development & Operational Planning	N/A	NHS Support Organisations	Planning period 2022-2025	Amber	SDODC	Updated instructions have been received following this WHC being produced. By 28/02/2022 the UHB must indicate if it can submit an IMTP, following which this must be submitted for Board approval by 31/03/2022. Discussions are ongoing with WG on the expectations of the plan following release of the UHB's financial allocation letter in December 2021. It is the intention for the UHB to present the draft IMTP to Public Board in March 2022 for approval and onwards submission to WG. Prior to this a draft IMTP will be submitted to Strategic Development and Operational Delivery Committee (SDODC) in February 2022 for discussion.