

## STRATEGY AND PLANNING COMMITTEE WORK PLAN APRIL 2025 – MARCH 2026

Currently, Strategy and Planning Committee (SPC) meets bi-monthly. Based on this, the following table represents a proposal to incorporate the duties as outlined in the Committee’s Terms of Reference into a basic work plan April 2025 – March 2026, including standing agenda items (denoted by \*).

| AGENDA ITEM/ ISSUE  | LEAD         | Responsible Officer | 24 Apr 2025 | 1 Jul 2025  | 28 Aug 2025 | 30 Oct 2025 | 18 Dec 2025 | 26 Feb 2026 | Apr 2026 |
|---|--------------|---------------------|-------------|-------------|-------------|-------------|-------------|-------------|----------|
| PAPER DEADLINE  |              |                     | 1 Apr 2025  | 10 Jun 2025 | 7 Aug 2025  | 9 Oct 2025  | 27 Nov 2025 | 5 Feb 2026  |          |
| <b>Governance and Risk</b>  |              |                     |             |             |             |             |             |             |          |
| Welcome and Apologies*  | Chair        | All                 | ✓           | ✓           | ✓           | ✓           | ✓           | ✓           | ✓        |
| Declarations of Interests*  | Chair        | CSO                 | ✓           | ✓           | ✓           | ✓           | ✓           | ✓           | ✓        |
| Minutes from previous meeting*                                    | Chair        | CSO                 | ✓           | ✓           | ✓           | ✓           | ✓           | ✓           | ✓        |
| Matters Arising (not on agenda) *                                 | Chair        | All                 | ✓           | ✓           | ✓           | ✓           | ✓           | ✓           | ✓        |
| Table of Actions (ToAs) *   | Chair        | CSO                 | ✓           | ✓           | ✓           | ✓           | ✓           | ✓           | ✓        |
| SPC Terms of Reference (TORs) Review (12.1)                       | Chair        | JW                  | ✓           |             |             |             |             |             | ✓        |
| SDODC Annual Report 2024/25 (10.4)                                | Chair        | LD                  | ✓           |             |             |             |             |             |          |
| SPC Annual Report 2025/26 (10.4)                                  | Chair        | LD                  |             |             |             |             |             |             | ✓        |
| Committee Self-Assessment 6 Month Update                          | Chair        | JW                  |             |             | ✓           |             |             |             |          |
| Self-Assessment of Committee Effectiveness: Outcome Report (10.5) | Chair        | JW                  |             |             |             |             |             | ✓           |          |
| Corporate Risks Assigned to SPC (3.1.23)                          | LD           | RW                  |             | ✓           | ✓           |             | ✓           |             | ✓        |
| Operational Risks Assigned to SPC (3.1.23)                        | LD           | RW                  |             | ✓           |             | ✓           |             | ✓           |          |
| Monitoring Welsh Health Circulars (under the remit of SPC)        | Relevant EDs | RW                  | ✓           |             | ✓           |             | ✓           |             |          |
| Ministerial Directions (MDs) (as and when required)               | Relevant EDs | RW                  | ✓           |             | ✓           |             | ✓           |             |          |

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| Targeted Intervention Update (3.1.20) *  | LD   | SA                  | ✓           | ✓           | ✓           | ✓           | ✓           | ✓           |          |
| <b>Strategy, Planning and Partnerships</b>   |      |                     |             |             |             |             |             |             |          |
| Annual Plan Progress (3.1.1,2&4) <ul style="list-style-type: none"> <li>Planning Objectives (PO) Update (3.1.21)</li> <li>Maturity Matrix Timeline</li> <li>Maturity Matrix</li> </ul>   | LD   | SA                  | ✓           | ✓<br>✓      | ✓           | ✓<br>✓      | ✓           | ✓<br>✓      |          |
| Strategy Refresh (A Healthier Mid and West Wales (refresh and updates) (2.1.1.1 & 2)   | LD   | PW                  | ✓           |             | ✓           |             | ✓           |             |          |
| PO6 - Clinical Services Plan <ul style="list-style-type: none"> <li>Verbal Detailed Update</li> </ul>  | LD   | HMH                 | ✓           |             | ✓           |             | ✓           |             | ✓        |
| PO8 - Estates Plan (Estates Strategy Development of (3.1.11) (to include the development of the Estates Strategy and Infrastructure Investment Enabling Plan), for scrutiny ahead of Board approval) & (Implementation of Estates Strategy (3.1.12)) | LD   | PW/CE               |             | ✓           |             | ✓           |             | ✓           |          |
| Pharmaceutical Needs Assessment <ul style="list-style-type: none"> <li>Annual Review</li> </ul> 6 Month Review of Services   | JP   | RB/TH               | ✓           |             |             | ✓           |             |             |          |
| Mid Wales Joint Committee Report   | LD   | KJ                  |             |             | ✓           |             |             | ✓           |          |
| Regional Joint Committee Update Report & A Regional Collaboration for Health (ARCH)  | LD   |                     |             | ✓           |             |             | ✓           |             |          |
|  | LD   | SC                  |             |             |             |             |             |             |          |

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| Strategic Commissioning Report (3.1.5) (bi-annual update)  | LD   | SA                  |             |             | ✓           |             |             | ✓           |          |
| Partnership Governance Assurance Report (3.1.6&7)  | AG   | BB                  |             | ✓           |             | ✓           |             | ✓           |          |
| Value Based Healthcare Update (3.1.9)  | MH   | LP                  | ✓           |             | ✓           |             | ✓           |             | ✓        |
| Climate Migration and Adaption (3.1.10)  | AG   | BB                  |             | ✓           |             | ✓           |             |             |          |
| <b>Population Health, Primary and Community</b>  |      |                     |             |             |             |             |             |             |          |
| PSBs Well-being of Future Generations (Wales) Act 2015 (WBFGA) (3.1.6 & 3.1.7)   | AG   | BB                  | ✓           |             |             |             |             | ✓           |          |
| PO7 – Primary Care and Community Strategic Plan Update<br><i>To include:</i><br><i>National CHC Framework 2021</i><br><i>RPB Population Needs Assessment</i><br><i>Social Services and Well-being (Wales) Act 2014 (SSWBA)</i><br><i>(Covered in Cluster and Pan-Cluster work)</i><br><i>(Completed on 5 year cycle; last approved by RPB July 2022; Draft to SPC prior to publication – January 2027)</i> | JP   | RB/JC               |             | ✓           |             | ✓           |             | ✓           |          |
| PO 10: Population Health (incl. social model for health and wellbeing)<br>PSBs Well-being Assessments<br>Population Health Needs Assessment (3.1.13)<br>Health Inequalities (3.1.14)   | AG   | BB                  | ✓           |             | ✓           |             | ✓           |             |          |

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| Review of Clinical Pharmacy Services at NHS Hospitals in Wales  | JP   | OW                  |             | ✓           |             |             |             |             |          |
| Vaccination Programme for Prevention and Response Plan - Progress Update, Key Priorities and Delivery Plan  |      |                     |             |             | ✓           |             |             |             |          |
| <b>Capital and Estates</b>  |      |                     |             |             |             |             |             |             |          |
| Capital Programme for 2025/26 and Capital Governance (including the CSC 3A's update (3.1.24) & Discretionary Capital Programme (DCP) and Capital Resource Limit & other CSC items below) (3.1.18&19) * Also Capital Planning Equipment Replacement Programme. | LD   | PW/ER/RE            | ✓           | ✓           | ✓           | ✓           | ✓           | ✓           | ✓        |
| CSC Workplan 2025/26 (3.1.26)   | LD   | ER                  | ✓           |             |             |             |             |             |          |
| CSC Annual Report 2024/25 (10.4)  | LD   | ER                  | ✓           |             |             |             |             |             |          |
| CSC Annual Report 2025/26 (10.4)  | LD   | ER                  |             |             |             |             |             |             | ✓        |
| Annual Review CSC TORs (10.3)   | LD   | ER                  |             |             |             |             | ✓           |             |          |
| Planning in Partnership: Regional Integration Fund Update   | JP   | LJ                  |             |             |             |             | ✓           |             |          |
| Capital Business Cases (as and when required for scrutiny before onward ratification at Board) (3.1.16) *   | LD   |                     | ✓           | ✓           | ✓           | ✓           | ✓           | ✓           | ✓        |
| PPH Solar Project   | JS   | PW                  |             |             | ✓           |             |             |             |          |
| Sustainability Report (for HDdUHB Annual Report)  | JS   | PW                  |             | ✓           |             |             |             |             | ✓        |

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| <b>One-off Items</b>  |      |                     |             |             |             |             |             |             |          |
| Early Years Report  | AG   | JoMC/ BW            |             | ✓           |             |             |             |             |          |
| <b>For Approval</b>   |      |                     |             |             |             |             |             |             |          |
| Policies (as required) (3.1.25) *   | All  | All                 | ✓           | ✓           | ✓           | ✓           | ✓           | ✓           |          |
| <b>For Information</b>  |      |                     |             |             |             |             |             |             |          |
| JCC Planning, Performance and Finance Sub-Committee Reports*  | JM   | N/A                 | ✓           | ✓           | ✓           | ✓           | ✓           | ✓           | ✓        |
| SPC Workplan 2025/26*   | LD   | CSO                 | ✓           | ✓           | ✓           | ✓           | ✓           | ✓           | ✓        |
| <b>Administration</b>   |      |                     |             |             |             |             |             |             |          |
| Agenda setting meeting with Chair & Exec Lead (at least 6 weeks before the meeting)                         | CSO  | N/A                 | ✓           | ✓           | ✓           | ✓           | ✓           | ✓           | ✓        |
| Draft agenda to go to Executive Team  | CSO  | N/A                 | ✓           | ✓           | ✓           | ✓           | ✓           | ✓           | ✓        |
| Call for papers (at least 6 weeks before the meeting to receive papers at least 14 days before the meeting) | CSO  | N/A                 | ✓           | ✓           | ✓           | ✓           | ✓           | ✓           | ✓        |
| Disseminate agenda/papers 7 days prior to meeting   | CSO  | N/A                 | ✓           | ✓           | ✓           | ✓           | ✓           | ✓           | ✓        |
| Type up minutes/TOA within 7 days of meeting  | CSO  | N/A                 | ✓           | ✓           | ✓           | ✓           | ✓           | ✓           | ✓        |
| Circulate minutes and TOA to the Lead Director within 7 days of meeting                                     | CSO  | N/A                 | ✓           | ✓           | ✓           | ✓           | ✓           | ✓           | ✓        |
| Issue minutes and TOA to Members (including the Committee Chair) following Lead Director review             | CSO  | N/A                 | ✓           | ✓           | ✓           | ✓           | ✓           | ✓           | ✓        |

**Chair:** Winston Weir **Vice Chair:**

Maynard Davies

**Lead Executive:** Lee Davies

|           |               |           |                    |           |                |             |                   |
|-----------|---------------|-----------|--------------------|-----------|----------------|-------------|-------------------|
| <b>LD</b> | Lee Davies    | <b>MH</b> | Mark Henwood       | <b>JP</b> | Jill Paterson  | <b>JW</b>   | Joanne Wilson     |
| <b>AG</b> | Ardiana Gjini | <b>AC</b> | Andrew Carruthers  | <b>SA</b> | Shaun Ayres    | <b>PW</b>   | Paul Williams     |
| <b>DW</b> | Daniel Warm   | <b>RW</b> | Rachel Williams    | <b>ER</b> | Eldeg Rosser   | <b>LP</b>   | Leighton Phillips |
| <b>RB</b> | Rhian Bond    | <b>JC</b> | Julia Chambers     | <b>BB</b> | Bruce Bolam    | <b>SC</b>   | Sion Charles      |
| <b>LJ</b> | Linda Jones   | <b>JM</b> | Jacqueline Maunder | <b>OW</b> | Owain Williams | <b>JoMC</b> | Jo McCarthy       |
| <b>BR</b> | Ben Rogers    | <b>BW</b> | Ben Williams       |           |                |             |                   |

**CSO** Committee Services Officer

**D** Deferred

NB: See POs below:

| <b>A Healthier Mid and West Wales</b> |                                      |   |     |
|---------------------------------------|--------------------------------------|---|-----|
| Planning objective 6                  | Clinical services plan               | Service fragilities                         | SPC |
| Planning objective 7                  | Primary and community strategic plan | Ministerial priority<br>Service fragilities | SPC |
| Planning objective 8                  | Estates plans                        | Estate fragilities                          | SPC |
| Planning objective 10                 | Population health                    | Long-term sustainability                    | SPC |