

STRATEGY AND PLANNING COMMITTEE WORK PLAN APRIL 2025 – MARCH 2026

Currently, Strategy and Planning Committee (SPC) meets bi-monthly. Based on this, the following table represents a proposal to incorporate the duties as outlined in the Committee’s Terms of Reference into a basic work plan April 2025 – March 2026, including standing agenda items (denoted by *).

AGENDA ITEM/ ISSUE	LEAD	Responsible Officer	24 Apr 2025	1 Jul 2025	28 Aug 2025	30 Oct 2025	18 Dec 2025	26 Feb 2026	Apr 2026
PAPER DEADLINE			1 Apr 2025	10 Jun 2025	7 Aug 2025	9 Oct 2025	27 Nov 2025	5 Feb 2026	
Governance and Risk									
Welcome and Apologies*	Chair	All	✓	✓	✓	✓	✓	✓	✓
Declarations of Interests*	Chair	CSO	✓	✓	✓	✓	✓	✓	✓
Minutes from previous meeting*	Chair	CSO	✓	✓	✓	✓	✓	✓	✓
Matters Arising (not on agenda) *	Chair	All	✓	✓	✓	✓	✓	✓	✓
Table of Actions (ToAs) *	Chair	CSO	✓	✓	✓	✓	✓	✓	✓
Matters Arising	Chair	CSO			✓	✓	✓	✓	✓
SPC Terms of Reference (TORs) Review (12.1)	Chair	JW	✓				✓		
SDODC Annual Report 2024/25 (10.4)	Chair	LD	✓						
SPC Annual Report 2025/26 (10.4)	Chair	LD							✓
Committee Self-Assessment 6 Month Update	Chair	JW			✓			✓	
Self-Assessment of Committee Effectiveness: Outcome Report (10.5)	Chair	JW						✓	
Assurance and Risk Report Assurance on Governance Arrangements Including:(3.1.23)	Chair	JW			✓	✓	✓	✓	✓

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Corporate Risks; Operational Risks; Audits and Inspections; Welsh Health Circulars; Ministerial Directions									
Corporate Risks Assigned to SPC (3.1.23)	LD	RW		✓					
Operational Risks Assigned to SPC (3.1.23)	LD	RW		✓					
Monitoring Welsh Health Circulars (under the remit of SPC) (At end of agenda before 'For Information')	Relevant EDs	RW	✓						
Ministerial Directions (MDs) (as and when required) (At end of agenda before 'For Information')	Relevant EDs	RW	✓						
Targeted Intervention Update (3.1.20)	LD	SA	✓	✓	✓	✓	✓	✓	
Strategy, Planning and Partnerships									
Annual Plan Progress (3.1.1,2&4) <ul style="list-style-type: none"> Planning Objectives (PO) Update (3.1.21) Maturity Matrix Timeline Maturity Matrix 	LD	SA	✓	✓ ✓	✓	✓ ✓	✓	✓ ✓	
Strategy Refresh (A Healthier Mid and West Wales (refresh and updates) (2.1.1.1 & 2)	LD	PW	✓		✓		✓		
PO6 - Clinical Services Plan <ul style="list-style-type: none"> Verbal Detailed Update 	LD	HMH	✓		✓		✓		✓
PO8 - Estates Plan	LD	PW/CE		✓		✓		✓	

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(Estates Strategy Development of (3.1.11) (to include the development of the Estates Strategy and Infrastructure Investment Enabling Plan), for scrutiny ahead of Board approval) & (Implementation of Estates Strategy (3.1.12))									
Pharmaceutical Needs Assessment <ul style="list-style-type: none"> Annual Review 6 Month Review of Services	JP MH (wef 01 12 25)	RB/TH	✓			✓			
Mid Wales Joint Committee Report	AC	KJ/NW			✓			✓	
Regional Joint Committee Update Report & A Regional Collaboration for Health (ARCH)	LD			✓					
	LD	SC							
Strategic Commissioning Report (3.1.5) (bi-annual update)	LD	SA			✓			✓	
Partnership Governance Assurance Report (3.1.6&7)	AG	BB		✓		✓		✓ Update: Area Planning Board	
Value Based Healthcare Update (3.1.9)	MH	LP	✓		✓		✓	✓	

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								Refreshed Strategic Approach	
Climate Migration and Adaption Plan (3.1.10)	AG	BB		✓				✓	
Population Health, Primary and Community									
PSBs Well-being of Future Generations (Wales) Act 2015 (WBFGA) (3.1.6 & 3.1.7)	AG	BB	✓			D	✓	Wellbeing Objectives Annual Report	
PO7 – Primary Care and Community Strategic Plan Update <i>To include:</i> <i>National CHC Framework 2021</i> <i>RPB Population Needs Assessment</i> <i>Social Services and Well-being (Wales) Act 2014 (SSWBA)</i> <i>(Covered in Cluster and Pan-Cluster work)</i> (Completed on 5 year cycle; last approved by RPB July 2022; Draft to SPC prior to publication – January 2027)	JP LD (wef 01 12 25)	RB/JC		✓		✓	✓	Primary & Community Strategic Vision	✓
PO 10: Population Health (incl. social model for health and wellbeing)			✓		✓		✓		

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PSBs Well-being Assessments Population Health Needs Assessment (3.1.13) Health Inequalities (3.1.14)	AG	BB							
Review of Clinical Pharmacy Services at NHS Hospitals in Wales	JP MH (wef 01 12 25)	OW		D		✓			
Vaccination Programme for Prevention and Response Plan - Progress Update, Key Priorities and Delivery Plan	AG	BB			✓				
Capital and Estates									
Capital Programme for 2025/26 and Capital Governance (including the CSC 3A's update (3.1.24) & Discretionary Capital Programme (DCP) and Capital Resource Limit & other CSC items below) (3.1.18&19) * Also Capital Planning Equipment Replacement Programme.	LD	PW/ER/RE	✓	✓	✓	✓	✓	✓	✓
CSC Workplan 2025/26 (3.1.26)	LD	ER	✓						
CSC Annual Report 2024/25 (10.4)	LD	ER	✓						
CSC Annual Report 2025/26 (10.4)	LD	ER							✓
Annual Review CSC TORs (10.3)	LD	ER					✓		

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Planning in Partnership: Regional Integration Fund Update	JP AC (wef 01 12 25)	LJ					✓		
Capital Business Cases (as and when required for scrutiny before onward ratification at Board) (3.1.16) *	LD		✓	✓	✓	✓	✓	✓	✓
PPH Solar Project	LD	PW				✓			
Sustainability Report (for HDdUHB Annual Report)	LD	PW		✓					✓
Estate Condition & Performance Update	LD	PW				✓			
One-off Items									
Early Years Report	AG	JoMC/ BW		✓					
Update on Major Planning Schemes	LD	ER				✓			
Targeted Estates Fund (TEF) Projects: Provision of Second Generators at Glangwili & Worthybush Hospitals	LD/JS	JWJ					✓		
For Approval									
Policies (as required) (3.1.25) *	All	All	✓	✓	✓	✓	✓	✓	
For Information									
JCC Planning, Performance and Finance Sub-Committee Reports*	JM	N/A	✓	✓	✓	✓	✓	✓	✓

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Regional Joint Committee Update Report to HDdUHB and SBUHB	LD	SM						✓	✓
SPC Workplan 2025/26*	LD	CSO	✓	✓	✓	✓	✓	✓	✓
Issues for Board/Committees	Chair				✓	✓	✓	✓	✓
Administration									
Agenda setting meeting with Chair & Exec Lead (at least 6 weeks before the meeting)	CSO	N/A	✓	✓	✓	✓	✓	✓	✓
Draft agenda to go to Executive Team	CSO	N/A	✓	✓	✓	✓	✓	✓	✓
Call for papers (at least 6 weeks before the meeting to receive papers at least 14 days before the meeting)	CSO	N/A	✓	✓	✓	✓	✓	✓	✓
Disseminate agenda/papers 7 days prior to meeting	CSO	N/A	✓	✓	✓	✓	✓	✓	✓
Type up minutes/TOA within 7 days of meeting	CSO	N/A	✓	✓	✓	✓	✓	✓	✓
Circulate minutes and TOA to the Lead Director within 7 days of meeting	CSO	N/A	✓	✓	✓	✓	✓	✓	✓
Issue minutes and TOA to Members (including the Committee Chair) following Lead Director review	CSO	N/A	✓	✓	✓	✓	✓	✓	✓

Chair: Winston Weir **Vice Chair:** Maynard Davies **Lead Executive:** Lee Davies

LD	Lee Davies	MH	Mark Henwood	JP	Jill Paterson	JW	Joanne Wilson
AG	Ardiana Gjini	AC	Andrew Carruthers	SA	Shaun Ayres	PW	Paul Williams
DW	Daniel Warm	RW	Rachel Williams	ER	Eldeg Rosser	LP	Leighton Phillips
RB	Rhian Bond	JC	Julia Chambers	BB	Bruce Bolam	SC	Sion Charles
LJ	Linda Jones	JM	Jacqueline Maunder	OW	Owain Williams	JoMC	Jo McCarthy
BR	Ben Rogers	BW	Ben Williams	NW	Nia Williams	MH	Mark Henwood
SM	Sophie Marr	JS	James Severs	JWJ	Julian Wheeler Jones		
CSO	Committee Services Officer						
D	Deferred						

NB: See POs below:

A Healthier Mid and West Wales			
Planning objective 6	Clinical services plan	Service fragilities	SPC
Planning objective 7	Primary and community strategic plan	Ministerial priority Service fragilities	SPC
Planning objective 8	Estates plans	Estate fragilities	SPC
Planning objective 10	Population health	Long-term sustainability	SPC