

## STRATEGY AND PLANNING COMMITTEE WORK PLAN APRIL 2025 – MARCH 2026

Currently, Strategy and Planning Committee (SPC) meets bi-monthly. Based on this, the following table represents a proposal to incorporate the duties as outlined in the Committee's Terms of Reference into a basic work plan April 2025 – March 2026, including standing agenda items (denoted by \*).

AGENDA ITEM/ ISSUE	LEAD	Responsible Officer	24 Apr 2025	1 Jul 2025	28 Aug 2025	30 Oct 2025	18 Dec 2025	26 Feb 2026	Apr 2026
<b>Governance and Risk</b>									
Welcome and Apologies*	Chair	All	✓	✓	✓	✓	✓	✓	✓
Declarations of Interests*	Chair	CSO	✓	✓	✓	✓	✓	✓	✓
Minutes from previous meeting*	Chair	CSO	✓	✓	✓	✓	✓	✓	✓
Matters Arising (not on agenda) *	Chair	All	✓	✓	✓	✓	✓	✓	✓
Table of Actions (ToAs) *	Chair	CSO	✓	✓	✓	✓	✓	✓	✓
SPC Terms of Reference (TORs) Review (12.1)	Chair	JW	✓						✓
SDODC Annual Report 2024/25 (10.4)	Chair	LD	✓						
SPC Annual Report 2025/26 (10.4)	Chair	LD							✓
Self-Assessment of Committee Effectiveness: Outcome Report (10.5)	Chair	JW						✓	
Corporate Risks Assigned to SPC (3.1.23)	LD	RW		✓	✓		✓		✓
Operational Risks Assigned to SPC (3.1.23)	LD	RW		✓		✓		✓	
Monitoring Welsh Health Circulars (under the remit of SPC)	Relevant EDs	RW	✓		✓		✓		
Ministerial Directions (MDs) (as and when required)	Relevant EDs	RW	✓		✓		✓		
Targeted Intervention Update (3.1.20) *	LD	SA	✓	✓	✓	✓	✓	✓	
<b>Strategy, Planning and Partnerships</b>									

Annual Plan Progress (3.1.1,2&4) <ul style="list-style-type: none"> <li>Planning Objectives (PO) Update (3.1.21)</li> <li>Maturity Matrix Timeline</li> <li>Maturity Matrix</li> </ul>	LD	SA	✓	✓	✓	✓	✓	✓	
Strategy Refresh (A Healthier Mid and West Wales (refresh and updates) (2.1.1.1 & 2)	LD	PW	✓		✓		✓		
PO6 - Clinical Services Plan <ul style="list-style-type: none"> <li>Verbal Detailed Update</li> </ul>	LD	HMH	✓	✓		✓		✓	
PO8 - Estates Plan (Estates Strategy Development of (3.1.11) (to include the development of the Estates Strategy and Infrastructure Investment Enabling Plan), for scrutiny ahead of Board approval) & (Implementation of Estates Strategy (3.1.12))	LD	PW/CE		✓		✓		✓	
Pharmaceutical Needs Assessment <ul style="list-style-type: none"> <li>Annual Review</li> </ul> 6 Month Review of Services	JP	RB/TH	✓			✓			
Mid Wales Joint Committee Report	LD	KJ			✓			✓	
Regional Joint Committee Update Report & A Regional Collaboration for Health (ARCH)	LD			✓			✓		
	LD	SC							
Strategic Commissioning Report (3.1.5) (bi-annual update)	LD	SA			✓			✓	
Partnership Governance Assurance Report (3.1.6&7)	AG	BB		✓		✓		✓	
Value Based Healthcare Update (3.1.9)	MH	LP	✓		✓		✓		✓
Climate Migration and Adaption (3.1.10)	AG			✓			✓		
<b>Population Health, Primary and Community</b>									

PSBs Well-being of Future Generations (Wales) Act 2015 (WBFGA) (3.1.6 & 3.1.7)	AG	BB	✓					✓	
PO7 – Primary Care and Community Strategic Plan Update <i>To include:</i> <i>National CHC Framework 2021</i> <i>RPB Population Needs Assessment</i> <i>Social Services and Well-being (Wales) Act 2014 (SSWBA)</i> <i>(Covered in Cluster and Pan-Cluster work)</i> (Completed on 5 year cycle; last approved by RPB July 2022; Draft to SPC prior to publication – January 2027)	JP	RB/JC		✓		✓		✓	
PO 10: Population Health (incl. social model for health and wellbeing) PSBs Well-being Assessments Population Health Needs Assessment (3.1.13) Health Inequalities (3.1.14)	AG	BB	✓		✓		✓		
Review of Clinical Pharmacy Services at NHS Hospitals in Wales	JP	OW		✓					
Vaccination Programme for Prevention and Response Plan - Progress Update, Key Priorities and Delivery Plan					✓				
<b>Capital and Estates</b>									
Capital Programme for 2025/26 and Capital Governance (including the CSC 3A's update (3.1.24) & Discretionary Capital Programme (DCP) and Capital Resource Limit & other CSC items below) (3.1.18&19) * Also Capital Planning Equipment Replacement Programme.	LD	PW/ER/RE	✓	✓	✓	✓	✓	✓	✓
CSC Workplan 2025/26 (3.1.26)	LD	ER	✓						

CSC Annual Report 2024/25 (10.4)	LD	ER	✓						
CSC Annual Report 2025/26 (10.4)	LD	ER							✓
Annual Review CSC TORs (10.3)	LD	ER					✓		
Planning in Partnership: Regional Integration Fund Update	JP	LJ					✓		
Capital Business Cases (as and when required for scrutiny before onward ratification at Board) (3.1.16) *	LD		✓	✓	✓	✓	✓	✓	✓
<b>One-off Items</b>									
Early Years Report	AG	JoMC/ BR		✓					
<b>For Approval</b>									
Policies (as required) (3.1.25) *	All	All	✓	✓	✓	✓	✓	✓	
<b>For Information</b>									
JCC Planning, Performance and Finance Sub-Committee Reports*	JM	N/A	✓	✓	✓	✓	✓	✓	✓
SPC Workplan 2025/26*	LD	CSO	✓	✓	✓	✓	✓	✓	✓
<b>Administration</b>									
Agenda setting meeting with Chair & Exec Lead (at least 6 weeks before the meeting)	CSO	N/A	✓	✓	✓	✓	✓	✓	✓
Draft agenda to go to Executive Team	CSO	N/A	✓	✓	✓	✓	✓	✓	✓
Call for papers (at least 6 weeks before the meeting to receive papers at least 14 days before the meeting)	CSO	N/A	✓	✓	✓	✓	✓	✓	✓
Disseminate agenda/papers 7 days prior to meeting	CSO	N/A	✓	✓	✓	✓	✓	✓	✓
Type up minutes/TOA within 7 days of meeting	CSO	N/A	✓	✓	✓	✓	✓	✓	✓
Circulate minutes and TOA to the Lead Director within 7 days of meeting	CSO	N/A	✓	✓	✓	✓	✓	✓	✓
Issue minutes and TOA to Members (including the Committee Chair) following Lead Director review	CSO	N/A	✓	✓	✓	✓	✓	✓	✓

**Chair:** Winston Weir **Vice Chair:** Maynard Davies **Lead Executive:** Lee Davies

<b>LD</b>	Lee Davies	<b>MH</b>	Mark Henwood	<b>JP</b>	Jill Paterson	<b>JW</b>	Joanne Wilson
<b>AG</b>	Ardiana Gjini	<b>AC</b>	Andrew Carruthers	<b>SA</b>	Shaun Ayres	<b>PW</b>	Paul Williams
<b>DW</b>	Daniel Warm	<b>RW</b>	Rachel Williams	<b>ER</b>	Eldeg Rosser	<b>LP</b>	Leighton Phillips
<b>RB</b>	Rhian Bond	<b>JC</b>	Julia Chambers	<b>BB</b>	Bruce Bolam	<b>SC</b>	Sion Charles
<b>LJ</b>	Linda Jones	<b>JM</b>	Jacqueline Maunder	<b>OW</b>	Owain Williams	<b>JoMC</b>	Jo McCarthy
<b>BR</b>	Ben Rogers						

**CSO** Committee Services Officer

**D** Deferred

NB: See POs below:

<b>Quality and performance</b>			
Planning objective 3	Transforming urgent and emergency care	Ministerial priority	FPC
Planning objective 4	Planned care, diagnostics and cancer	Ministerial priority	FPC
Planning objective 5	Mental health and CAHMS	Ministerial priority	FPC
<b>A Healthier Mid and West Wales</b>			
Planning objective 6	Clinical services plan	Service fragilities	SPC
Planning objective 7	Primary and community strategic plan	Ministerial priority Service fragilities	SPC
Planning objective 8	Estates plans	Estate fragilities	SPC

Planning objective 10	Population health	Long-term sustainability	SPC
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