



**PWYLLGOR STRATEGAETH A CHYNLLUNIO
STRATEGY AND PLANNING COMMITTEE**

DYDDIAD Y CYFARFOD: DATE OF MEETING:	28 August 2025
TEITL YR ADRODDIAD: TITLE OF REPORT:	Committee Self-Assessment Outcome Report 2024/25 – Progress Update
CYFARWYDDWR ARWEINIOL: LEAD DIRECTOR:	Lee Davies, Executive Director of Strategy and Planning
SWYDDOG ADRODD: REPORTING OFFICER:	Joanne Wilson, Director of Corporate Governance/Board Secretary Charlotte Wilmshurst, Assistant Director of Assurance and Risk

**Pwrpas yr Adroddiad (dewiswch fel yn addas)
Purpose of the Report (select as appropriate)**

Er Sicrwydd/For Assurance

**ADRODDIAD SCAA
SBAR REPORT**

Sefyllfa / Situation

The purpose of this report is to provide an update to the Strategy and Planning Committee (SPC) on the actions agreed by the Strategic Development and Operational Delivery Committee (SDODC) in response to the outcomes from the SDODC Self-Assessment 2024/25 process.

Cefndir / Background

In February 2025 SDODC received a [report](#) which presented the outcomes of the SDODC Self-Assessment 2024/25 process. For SDODC, this involved:

- Short digital form which requested feedback on the following areas:
 - Governance and administration
 - Committee’s inputs
 - Conduct of Committee meetings
 - Interface with other Committees, including the Board
 - Committee’s impact
 - Individual role on Committee

The feedback from this form was considered alongside other information, such as:

- Matters alerted to the Board
- Independent Member (IM) Reflective sessions
- Auditor/Regulator feedback

Feedback from the 2023/24 Committee Effectiveness assessments highlighted the need for clearer Committee purposes, ensuring they are well understood across the organisation. In response, the Health Board undertook a review of its governance arrangements to better align

Committees with the six domains of targeted intervention and strengthen focus on digital, finance, performance, and strategic planning.

Following this, the Board agreed on 30 January 2025 to dis-establish SDODC and establish a new SPC from 1 April 2025, to reinforce strategic and planning priorities.

Asesiad / Assessment

The following actions were agreed in response to the outcomes of the SDODC Self-Assessment 2024/25, which are now being taken forward by SPC:

Action	By whom	By when	Progress
To provide report writing and presenting guidance to corporate teams and operational teams as part of the implementation of the Operational Governance Structure (This will include reducing the level of operational detail in reports, the importance of including outcome data in reports and how to present papers to Committees)	Director of Corporate Governance	Complete	Corporate Governance training, which includes report writing, with Clinical Care Groups (CCGs) is currently underway. Three out of the five CCGs (Mental Health and Learning Disabilities (MHLD), Estates and Facilities, Community and Integrated Medicine) have already received training. This will also form part of the new managers training (Bands 3 - 7) which is scheduled to start in early 2026.
Strengthening links with other Committees through clear actions from meeting to capture in Table of Actions and reinforced through Committee Chair meetings	Director of Corporate Governance	Complete	The new Committee structure has strengthened inter Committee links. This approach will be continuously monitored to ensure its effectiveness in improving governance.
Refer areas of concern in relation to performance to Finance and Planning Committee (FPC) to seek assurance on the impacts to the patient (Performance will be part of the remit of the new Finance and Performance Committee) *	Chair, Finance and Performance Committee	Complete	Where appropriate, items are agreed for referral during SPC meetings.
Consider including suggested areas of focus for 2025/26 on Committee Workplan	Director of Corporate Governance /Committee Services Officer	Complete	Discussed at agenda setting meetings

*This action has been reviewed and realigned in light of the changes to the Committee structure as performance is now under the remit of FPC.

Argymhelliad / Recommendation

The Committee is asked to:

- RECEIVE ASSURANCE from the progress made against the actions being undertaken to improve its effectiveness.

Amcanion: (rhaid cwblhau)

Objectives: (must be completed)

Committee ToR Reference: Cyfeirnod Cylch Gorchwyl y Pwyllgor:	10.5 The Director of Corporate Governance/Board Secretary, on behalf of the Board, shall oversee a process of regular and rigorous self assessment and evaluation of the Committee's performance and operation including that of any Sub-Committees established. In doing so, account will be taken of the requirements set out in the NHS Effective Board Committees Guide
Cyfeirnod Cofrestr Risg Datix a Sgôr Cyfredol: Datix Risk Register Reference and Score:	Not applicable
Parthau Ansawdd: Domains of Quality Quality and Engagement Act (sharepoint.com)	Not Applicable
Galluogwyr Ansawdd: Enablers of Quality: Quality and Engagement Act (sharepoint.com)	Not Applicable
Amcanion Strategol y BIP: UHB Strategic Objectives:	Not Applicable
Amcanion Cynllunio Planning Objectives	Not Applicable
Amcanion Llesiant BIP: UHB Well-being Objectives: Hyperlink to HDdUHB Well-being Objectives Annual Report 2021-2022	10. Not Applicable

**Gwybodaeth Ychwanegol:
Further Information:**

Ar sail tystiolaeth: Evidence Base:	SPC Terms of Reference SPC Self-Assessment digital form results Auditor and Regulator feedback through Structured Assessment and Internal Audit reports
Rhestr Termau: Glossary of Terms:	Included within the report
Partïon / Pwyllgorau â ymgynhorwyd ymlaen llaw y Pwyllgor Strategaeth a Chynllunio Parties / Committees consulted prior to Strategy and Planning Committee:	Director of Corporate Governance/Board Secretary

Effaith: (rhaid cwblhau) Impact: (must be completed)	
Ariannol / Gwerth am Arian: Financial / Service:	No direct impacts
Ansawdd / Gofal Claf: Quality / Patient Care:	No direct impacts
Gweithlu: Workforce:	No direct impacts
Risg: Risk:	No direct impacts
Cyfreithiol: Legal:	No direct impacts
Enw Da: Reputational:	No direct impacts
Gyfrinachedd: Privacy:	No direct impacts
Cydraddoldeb: Equality:	No direct impacts