

## STRATEGY AND PLANNING COMMITTEE WORK PLAN APRIL 2025 – MARCH 2026

Currently, Strategy and Planning Committee (SPC) meets bi-monthly. Based on this, the following table represents a proposal to incorporate the duties as outlined in the Committee's Terms of Reference into a basic work plan April 2025 – March 2026, including standing agenda items (denoted by \*).

AGENDA ITEM/ ISSUE	LEAD	Responsible Officer	24 Apr 2025	1 Jul 2025	28 Aug 2025	30 Oct 2025	18 Dec 2025	16 Jan 2026	26 Feb 2026	Apr 2026
PAPER DEADLINE			1 Apr 2025	10 Jun 2025	7 Aug 2025	9 Oct 2025	27 Nov 2025	6 Jan 2026	5 Feb 2026	
<b>Governance and Risk</b>										
Welcome and Apologies*	Chair	All	✓	✓	✓	✓	✓	✓	✓	✓
Declarations of Interests*	Chair	CSO	✓	✓	✓	✓	✓	✓	✓	✓
Minutes from previous meeting*	Chair	CSO	✓	✓	✓	✓	✓		✓	✓
Matters Arising (not on agenda) *	Chair	All	✓	✓	✓	✓	✓		✓	✓
Table of Actions (ToAs) *	Chair	CSO	✓	✓	✓	✓	✓		✓	✓
Matters Arising	Chair	CSO			✓	✓	✓		✓	✓
SPC Terms of Reference (TORs) Review (12.1)	Chair	JW	✓				✓			
SDODC Annual Report 2024/25 (10.4)	Chair	LD	✓							
SPC Annual Report 2025/26 (10.4)	Chair	LD								✓
Committee Self-Assessment 6 Month Update	Chair	JW			✓				✓	

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Self-Assessment of Committee Effectiveness: Outcome Report (10.5)	Chair	JW							✓	
Assurance and Risk Report Assurance on Governance Arrangements Including:(3.1.23) Corporate Risks; Operational Risks; Audits and Inspections; Welsh Health Circulars; Ministerial Directions	Chair	JW			✓	✓	✓		✓	✓
Corporate Risks Assigned to SPC (3.1.23)	LD	RW		✓						
Operational Risks Assigned to SPC (3.1.23)	LD	RW		✓						
Monitoring Welsh Health Circulars (under the remit of SPC) <b>(At end of agenda before 'For Information')</b>	Relevant EDs	RW	✓							
Ministerial Directions (MDs) (as and when required) <b>(At end of agenda before 'For Information')</b>	Relevant EDs	RW	✓							
Targeted Intervention Update (3.1.20)	LD	SA	✓	✓	✓	✓	✓		✓	
<b>Strategy, Planning and Partnerships</b>										

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Annual Plan Progress (3.1.1,2&4) <ul style="list-style-type: none"> <li>Planning Objectives (PO) Update (3.1.21)</li> <li>Maturity Matrix Timeline</li> <li>Maturity Matrix</li> </ul>	LD	SA	✓	✓ ✓	✓	✓ ✓	✓		✓ ✓	
Strategy Refresh (A Healthier Mid and West Wales (refresh and updates) (2.1.1.1 & 2)	LD	PW	✓		✓		✓			
PO6 - Clinical Services Plan <ul style="list-style-type: none"> <li>Verbal Detailed Update</li> </ul>	LD	HMH	✓		✓		✓	✓		✓
PO8 - Estates Plan (Estates Strategy Development of (3.1.11) (to include the development of the Estates Strategy and Infrastructure Investment Enabling Plan), for scrutiny ahead of Board approval) & (Implementation of Estates Strategy (3.1.12))	LD	PW/CE		✓		✓			✓	
Pharmaceutical Needs Assessment <ul style="list-style-type: none"> <li>Annual Review</li> </ul>	JP	RB/TH	✓			✓				

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6 Month Review of Services	MH (wef 01 12 25)									
Mid Wales Joint Committee Report	AC	KJ/NW			✓				✓	
Regional Joint Committee Update Report & A Regional Collaboration for Health (ARCH)	LD			✓						
	LD	SC								
Strategic Commissioning Report (3.1.5) (bi-annual update)	LD	SA			✓				✓	
Partnership Governance Assurance Report (3.1.6&7)	AG	BB		✓		✓			✓ Update: Area Planning Board	
Value Based Healthcare Update (3.1.9)	MH	LP/SM	✓		✓		✓		<b>D</b>	✓ Refreshed Strategic Approach
Climate Migration and Adaption Plan (3.1.10)	AG	BB		✓					✓	
<b>Population Health, Primary and Community</b>										
PSBs Well-being of Future Generations (Wales) Act 2015 (WBFGA) (3.1.6 & 3.1.7)	AG	BB	✓				<b>D</b>	✓ Wellbeing Objectives		

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							Annual Report			
PO7 – Primary Care and Community Strategic Plan Update <b>WEF 16 01 2026: Community by Design Strategic Plan</b> <i>To include:</i> <i>National CHC Framework 2021</i> <i>RPB Population Needs Assessment</i> <i>Social Services and Well-being (Wales) Act 2014 (SSWBA)</i> <i>(Covered in Cluster and Pan-Cluster work)</i> (Completed on 5 year cycle; last approved by RPB July 2022; Draft to SPC prior to publication – January 2027)	JP  LD (wef 01 12 25)	RB/JC		✓		✓	✓	✓		✓
PO 10: Population Health (incl. social model for health and wellbeing) PSBs Well-being Assessments	AG	BB	✓		✓		✓			

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Population Health Needs Assessment (3.1.13) Health Inequalities (3.1.14)										
Review of Clinical Pharmacy Services at NHS Hospitals in Wales	JP MH (wef 01 12 25)	OW		D		✓				
Vaccination Programme for Prevention and Response Plan - Progress Update, Key Priorities and Delivery Plan	AG	BB			✓					
<b>Capital and Estates</b>										
Capital Programme for 2025/26 and Capital Governance (including the CSC 3A's update (3.1.24) & Discretionary Capital Programme (DCP) and Capital Resource Limit & other CSC items below) (3.1.18&19) * Also Capital Planning Equipment Replacement Programme.	LD	PW/ER/RE	✓	✓	✓	✓	✓		✓	✓
CSC Workplan 2025/26 (3.1.26)	LD	ER	✓							
CSC Annual Report 2024/25 (10.4)	LD	ER	✓							

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CSC Annual Report 2025/26 (10.4)	LD	ER								✓
Annual Review CSC TORs (10.3)	LD	ER					✓			
Planning in Partnership: Regional Integration Fund Update	JP AC (wef 01 12 25)	LJ					✓			
Capital Business Cases (as and when required for scrutiny before onward ratification at Board) (3.1.16) *	LD		✓	✓	✓	✓	✓		✓	✓
PPH Solar Project	LD	PW				✓				
Sustainability Report (for HDdUHB Annual Report)	LD	PW		✓						✓
Estate Condition & Performance Update	LD	PW				✓				
AHMWW Business Case Addendum	LD/AC/HT	PW/ER/CEm						✓		
Prince Philip Hospital Minor Injury Unit Update	AC	PS							✓	
<b>One-off Items</b>										
Early Years Report	AG	JoMC/ BW		✓						
Update on Major Planning Schemes	LD	ER				✓				

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Targeted Estates Fund (TEF) Projects: Provision of Second Generators at Glangwili & Witybush Hospitals	LD/JS	JWJ					✓			
<b>For Approval</b>										
Policies (as required) (3.1.25) *	All	All	✓	✓	✓	✓	✓		✓	
<b>For Information</b>										
JCC Planning, Performance and Finance Sub-Committee Reports*	JM	N/A	✓	✓	✓	✓	✓		✓	✓
Regional Joint Committee Update Report to HDdUHB and SBUHB	LD	SM							✓	✓
SPC Workplan 2025/26*	LD	CSO	✓	✓	✓	✓	✓		✓	✓
<b>Administration</b>										
Issues for Board/Committees	Chair				✓	✓	✓		✓	✓
Agenda setting meeting with Chair & Exec Lead (at least 6 weeks before the meeting)	CSO	N/A	✓	✓	✓	✓	✓		✓	✓
Draft agenda to go to Executive Team	CSO	N/A	✓	✓	✓	✓	✓		✓	✓
Call for papers (at least 6 weeks before the meeting to	CSO	N/A	✓	✓	✓	✓	✓		✓	✓

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receive papers at least 14 days before the meeting										
Disseminate agenda/papers 7 days prior to meeting	CSO	N/A	✓	✓	✓	✓	✓		✓	✓
Type up minutes/TOA within 7 days of meeting	CSO	N/A	✓	✓	✓	✓	✓		✓	✓
Circulate minutes and TOA to the Lead Director within 7 days of meeting	CSO	N/A	✓	✓	✓	✓	✓		✓	✓
Issue minutes and TOA to Members (including the Committee Chair) following Lead Director review	CSO	N/A	✓	✓	✓	✓	✓		✓	✓

**Chair:** Winston Weir   **Vice Chair:** Maynard Davies   **Lead Executive:** Lee Davies

<b>LD</b>	Lee Davies	<b>MH</b>	Mark Henwood	<b>JP</b>	Jill Paterson	<b>JW</b>	Joanne Wilson
<b>AG</b>	Ardiana Gjini	<b>AC</b>	Andrew Carruthers	<b>SA</b>	Shaun Ayres	<b>PW</b>	Paul Williams
<b>DW</b>	Daniel Warm	<b>RW</b>	Rachel Williams	<b>ER</b>	Eldeg Rosser	<b>LP</b>	Leighton Phillips
<b>RB</b>	Rhian Bond	<b>JC</b>	Julia Chambers	<b>BB</b>	Bruce Bolam	<b>SC</b>	Sion Charles
<b>LJ</b>	Linda Jones	<b>JM</b>	Jacqueline Maunder	<b>OW</b>	Owain Williams	<b>JoMC</b>	Jo McCarthy
<b>BR</b>	Ben Rogers	<b>BW</b>	Ben Williams	<b>NW</b>	Nia Williams	<b>MH</b>	Mark Henwood
<b>SM</b>	Sophie Marr	<b>JS</b>	James Severs	<b>JWJ</b>	Julian Wheeler Jones	<b>SM</b>	Simon Mansfield
<b>PS</b>	Peter Skitt						
<b>CSO</b>	Committee Services Officer						
<b>D</b>	Deferred						

NB: See POs below:

<b>A Healthier Mid and West Wales</b>			
Planning objective 6	Clinical services plan	Service fragilities	SPC
Planning objective 7	Primary and community strategic plan	Ministerial priority Service fragilities	SPC
Planning objective 8	Estates plans	Estate fragilities	SPC
Planning objective 10	Population health	Long-term sustainability	SPC