

PWYLLGOR ADNODDAU CYNALIADWY SUSTAINABLE RESOURCES COMMITTEE

DYDDIAD Y CYFARFOD: DATE OF MEETING:	10 November 2022
TEITL YR ADRODDIAD: TITLE OF REPORT:	Consultancy VAT Reclamation Contract
CYFARWYDDWR ARWEINIOL: LEAD DIRECTOR:	Huw Thomas, Director of Finance
SWYDDOG ADRODD: REPORTING OFFICER:	Huw Thomas, Director of Finance

**Pwrpas yr Adroddiad (dewiswch fel yn addas)
Purpose of the Report (select as appropriate)**

Ar Gyfer Penderfyniad/For Decision

ADRODDIAD SCAA SBAR REPORT

Sefyllfa / Situation

The use of consultancy is necessary when the specific skills are not available within the Health Board. For this reason, the Health Board engages taxation specialists to provide a value-added tax (VAT) consultancy service. The current contract is due to expire shortly, therefore the Committee is asked to consider the tender to appoint VAT consultants for a period of 3 years, with an option to extend for a further 2 years, and to recommend for Board approval at its meeting on 24th November 2022.

Cefndir / Background

The NHS is subject to a complex VAT regime. To ensure compliance with legislation and reclaimable VAT is maximised, support from external consultants is required.

Asesiad / Assessment

The Health Board wishes to procure a VAT consultancy service to include –

- recurring VAT reviews
- ad-hoc VAT reviews
- VAT opportunities identification
- ad-hoc expert tax advice
- assistance with His Majesty's Revenue and Customs (HMRC) claims
- clearance request and enquires
- education and updates

The current contract is about to expire. A new contract for a period of 3 years with an option to extend for 2 years is proposed. The indicative value is £200,000. This is estimated based on the provider receiving a percentage of the VAT reclaim received by the Health Board in line with current contract values.

Argymhelliad / Recommendation

The Committee is asked to consider the tender to appoint VAT consultants for a period of 3 years, with an option to extend for a further 2 years, and to recommend for Board approval at its meeting on 24th November 2022.

Amcanion: (rhaid cwblhau) Objectives: (must be completed)	
Committee ToR Reference: Cyfeirnod Cylch Gorchwyl y Pwyllgor:	2.5 Conduct detailed scrutiny of all aspects of financial performance, the financial implications of major business cases, projects, and proposed investment decisions on behalf of the Board.
Cyfeirnod Cofrestr Risg Datix a Sgôr Cyfredol: Datix Risk Register Reference and Score:	Not applicable
Safon(au) Gofal ac Iechyd: Health and Care Standard(s):	7. Staff and Resources
Amcanion Strategol y BIP: UHB Strategic Objectives:	6. Sustainable use of resources
Amcanion Cynllunio Planning Objectives	6K_22 workforce, clinical service and financial sustainability
Amcanion Llesiant BIP: UHB Well-being Objectives: Hyperlink to HDdUHB Well-being Objectives Annual Report 2018-2019	10. Not Applicable

Gwybodaeth Ychwanegol: Further Information:	
Ar sail tystiolaeth: Evidence Base:	Financial benefit from using current VAT advisors
Rhestr Termiau: Glossary of Terms:	Contained within the report
Partïon / Pwyllgorau â ymgynhorwyd ymlaen llaw y Cyfarfod Bwrdd Iechyd Prifysgol: Parties / Committees consulted prior to University Health Board:	Use of Resources Group

Effaith: (rhaid cwblhau) Impact: (must be completed)	
Ariannol / Gwerth am Arian: Financial / Service:	Using VAT consultants produces a net financial gain for the Health Board
Ansawdd / Gofal Claf: Quality / Patient Care:	Not Applicable
Gweithlu: Workforce:	Not Applicable
Risg: Risk:	Using VAT consultants minimises the risk of erroneous claims
Cyfreithiol: Legal:	Using VAT consultants aids compliance with relevant legislation
Enw Da: Reputational:	Not Applicable
Gyfrinachedd: Privacy:	Not Applicable
Cydraddoldeb: Equality:	Not Applicable