PWYLLGOR ADNODDAU CYNALIADWY
SUSTAINABLE RESOURCES COMMITTEE

DYDDIAD Y CYFARFOD: **DATE OF MEETING:**	22 August 2022
TEITL YR ADRODDIAD: **TITLE OF REPORT:**	Welsh Health Circulars (WHC)
CYFARWYDDWR ARWEINIOL: **LEAD DIRECTOR:**	Huw Thomas, Director of Finance Lee Davies, Director of Strategic Development and Operational Delivery
SWYDDOG ADRODD: **REPORTING OFFICER:**	Rachel Williams, Assurance and Risk Officer

Pwrpas yr Adroddiad (dewiswch fel yn addas)
Purpose of the Report (select as appropriate)

Er Sicrwydd/For Assurance

ADRODDIAD SCAA
SBAR REPORT

Sefyllfa / Situation

This report provides updates on progress in relation to the implementation of Welsh Health Circulars (WHCs), which come under the remit of Sustainable Resources Committee (SRC) and its Sub-Committee structure. The Committee is requested to receive assurance from the lead Executive/Director or Supporting Officer on the management of WHCs within their area of responsibility, particularly in respect of understanding when the WHC will be delivered, any barriers to delivery, impacts of non/late delivery and assurance that the risks associated with these are being managed effectively.

Cefndir / Background

WHCs provide a streamlined, transparent and traceable method of communication between NHS Wales and NHS organisations relating to different areas such as estates, finance, governance, health professional letters, information governance, quality and safety, legislation, planning, performance and delivery, policy, public health, research, science, and workforce. WHCs are published on the [Welsh Government website](#).

The Board has requested that WHCs that have not been implemented by the stated timescales should be closely monitored by its Committee structure, in order to provide assurance on the compliance and delivery of the outstanding WHC, in addition to an understanding of the impacts resulting from late/non-delivery.

Asesiad / Assessment

Since the previous update to SRC, the reporting requirements on WHCs have been strengthened. WHCs are not always clear in terms of implementation timescales, a result of which previously these were reported as "Amber" (i.e on schedule).

The Assurance and Risk Team have been seeking updates from leads on these WHCs to determine the planned date for implementation by the Health Board where a specific date is not provided in the guidance itself. The following RAG status is now applied to WHCs:
- **Green** = completed
- **Amber** = a plan is in place and on schedule to be completed by the timescale provided by the Lead Officer
- **Red** = behind schedule to the timescale provided by the Lead officer, or a plan (with date for implementation) is not yet in place

Recent operational demands and pressures have impacted on services' ability to reply to requests for implementation dates, however the Assurance and Risk Team will continue to seek updates on progress on the implementation of these WHCs as part of the bi-monthly service update process.

An update from each Supporting Officer, in respect of the WHCs that fall under the remit of SRC, is attached at Appendix 1.

WHCs under the remit of SRC

WHCs which have not been implemented within stated timescales *or* where an implementation date has not been specified (**Red** RAG status).

WHC Ref	Name of WHC	Date Issued	Lead Executive/ Director	Health Board Date for Completion
005-22	Data requirements for Value Based Health Care	24/03/2022	Director of Finance	Unknown – dependant on DHCW advice

Progress Update:

An SBAR was submitted to the Information Governance Sub-Committee in April and PROMS data is available in Hywel Dda's local Data Warehouse. National work is still underway on how the PROMS data should be consumed by Digital Health and Care Wales (DHCW) from Health Boards. It is noted that DHCW are finalising their work as they are still in the development phase, therefore as at July 2022 unable to provide a UHB timescale for completion of this WHC.

WHC Ref	Name of WHC	Date Issued	Lead Executive/ Director	Health Board Date for Completion
009-22	Prioritisation of COVID-19 patient episodes by NHS Wales Clinical Coding Departments	04/04/2022	Director of Finance	Unknown – dependant on Welsh Government advice

Progress Update:

This WHC was taken back by the Welsh Government (WG) representative following a national Heads of Information meeting, as the clinical coding process is unable to identify COVID patients until the clinical coding actually takes place. The Health Board are currently coding in excess of 95% completeness month on month. The WHC is currently being reviewed by Welsh Government, the outcome of which will either that it will be amended or withdrawn.

WHCs which have not been implemented however are in progress within stated timescales (**Amber** RAG status).

WHC Ref	Name of WHC	Date Issued	Lead Executive/ Director	Health Board Date for Completion
007-15	Update on the All Wales position of the EDCIMS (Emergency Department Clinical Information Management System) *No online link available*	30/03/2015	Director of Finance	31/03/2025

Progress Update:

EDCIMS has now passed the necessary testing phases, and is available to Health Boards to implement. A further request has been submitted by the Head of Digital Programmes to DHCW for the funding model and implementation plan for EDCIMS. Following the receipt of the funding requirements, an agile digital business case will be developed and presented to the Agile Digital Business Group for consideration, highlighting the needs of the service, ease of implementation, strategic fit, and overall affordability. Once considered by the Group, a recommendation will then be given to SRC for approval. As at July 2022, a bid to support the implementation of EDCIMS has been submitted to the Capital Planning Group, and currently awaiting confirmation of the necessary funding. Given the pressures on the capital programme, funding is not expected to be approved - the expectation therefore is that planning will commence in FY 2023/24, with implementation in the following financial year.

WHC Ref	Name of WHC	Date Issued	Lead Executive/ Director	Health Board Date for Completion
024-21	NHS Wales' contribution towards a net-zero Public Sector by 2030	08/09/2021	Director of Strategic Development and Operational Planning	29/09/2022 (September 2022 Board meeting)

Progress Update:

A draft Decarbonisation action plan was submitted to WG as part of our IMTP submission in March 2022 (as requested by WG). The final Decarbonisation plan is due to be presented at the September 2022 Board, at which point this WHC can be noted as implemented.

WHCs which have been completed since the last report (**Green** RAG status)

WHC Ref	Name of WHC	Date Issued	Lead Executive/ Director
049-15	Operational Standards for Use of the NHS Number	06/11/2015	Director of Finance
003-20	Value Based Health Care Programme – Data Requirements	04/03/2020	Director of Finance

Argymhelliad / Recommendation

The Committee is requested to receive assurance, or otherwise, from the lead Executive/Director or Supporting Officer on the management of WHCs within their area of responsibility, particularly in respect of understanding when the WHC will be delivered, any barriers to delivery, impacts of non/late delivery and assurance that the risks associated with these are being managed effectively.

Amcanion: (rhaid cwblhau) Objectives: (must be completed)	
Committee ToR Reference: Cyfeirnod Cylch Gorchwyl y Pwyllgor:	2.2 To receive an assurance on delivery against all relevant Planning Objectives falling in the main under Strategic Objective 6 Sustainable Use of Resources (See Appendix 1), in accordance with the Board approved timescales, as set out in HDdUHB's Annual Plan.
Cyfeirnod Cofrestr Risg Datix a Sgôr Cyfredol: Datix Risk Register Reference and Score:	Risks to delivery of WHC's should be identified on directorate/service risk registers.
Safon(au) Gofal ac Iechyd: Health and Care Standard(s):	All Health & Care Standards Apply
Amcanion Strategol y BIP: UHB Strategic Objectives:	Not Applicable
Amcanion Llesiant BIP: UHB Well-being Objectives: Hyperlink to HDdUHB Well-being Objectives Annual Report 2018-2019	10. Not Applicable

Gwybodaeth Ychwanegol: Further Information:	
Ar sail tystiolaeth: Evidence Base:	Relevant Welsh Health Circulars
Rhestr Termau: Glossary of Terms:	Contained within the report
Partïon / Pwyllgorau â ymgynhorwyd ymlaen llaw y Pwyllgor Adnoddau Cynaliadwy: Parties / Committees consulted prior to Sustainable Resources Committee:	Not applicable

Effaith: (rhaid cwblhau) Impact: (must be completed)	
Ariannol / Gwerth am Arian: Financial / Service:	Dependent on individual WHC
Ansawdd / Gofal Claf: Quality / Patient Care:	Dependent on individual WHC
Gweithlu: Workforce:	Dependent on individual WHC
Risg: Risk:	Dependent on individual WHC
Cyfreithiol: Legal:	Dependent on individual WHC
Enw Da: Reputational:	Dependent on individual WHC
Gyfrinachedd: Privacy:	Dependent on individual WHC
Cydraddoldeb: Equality:	Dependent on individual WHC

WHC No	Name of WHC	Date Issued	Status	Category	Overarching Actions Required	Lead Director	Date of Expiry / Review	Action required from	Action required by	Status RAG / R - behind schedule / A - on schedule / G - Completed	Progress update	UHB implementation date
007-15	Update on the All Wales position of the EDCIMS (Emergency Department Clinical Information Management System)	30/03/2015	Compliance	Information Technology	To reiterate the position of the Minister for Health and Social Services concerning the 'Once for Wales' Implementation of the Emergency Department Clinical Information System (EDCIMS) national programme.	Director of Finance	Ongoing	Not provided	Not provided	Amber	EDCIMS has now passed the necessary testing phases, and is available to Health Boards to implement. A further request has been submitted by the Head of Digital Programmes to Digital Health and Care Wales (DHCW) for the funding model and implementation plan for EDCIMS. Following the receipt of the funding requirements, an agile digital business case will be developed and presented to the Agile Digital Business Group for consideration, highlighting the needs of the service, ease of implementation, strategic fit, and overall affordability. Once considered by the Group a recommendation will then be given to the Sustainability Resources Committee for approval. As at July 2022, a bid to support the implementation of EDCIMS has been submitted to the Capital Planning Group, and currently awaiting confirmation of the necessary funding. Given the pressures on the capital programme, funding is not expected to be approved - the expectation therefore is that planning will commence in FY 2023/24, with implementation in the following financial year.	31/03/2025
024-21	NHS Wales' contribution towards a net-zero Public Sector by 2030: NHS Wales Decarbonisation Strategic Delivery Plan	08/09/2021	Action	Policy	Circular to NHS organisations on how they can help achieve our goal of net zero public sector carbon emissions.	Executive Director of Strategic Development & Operational Planning	Mar-23	Not provided	Immediately	Amber	Next steps outlined in the WHC have been implemented apart from the finalised Decarbonisation plan. A draft action plan was submitted to WG as part of our IMTP submission in March 2022 (as requested by WG). The final Decarbonisation plan is due to be presented at the September 2022 Board at which point this WHC can be noted as implemented. This links to Planning Objective 6G, which has been revised and will be reported to Public Board in March 2022. Point 1 – Cascade the WG NHS Strategy The UHB has addressed this point- we have made reference to WG climate emergency / targets in a number of communications, see examples below. https://hduhb.nhs.wales/news/press-releases/continuing-on-the-path-to-decarbonisation/ https://hduhb.nhs.wales/news/press-releases/solar-farm-for-health-boards-carmarthen-site/ https://hduhb.nhs.wales/news/press-releases/roof-mounted-photovoltaic-panels-for-bronglais-hospital/ The aim is to make more specific reference to the NHS Wales Decarbonisation strategic delivery plan in the next comms that is circulated and we are also proposing to develop a paper for Board in June / July 22. Point 2 – Action Plans A draft action plan was submitted to WG as part of our IMTP submission in March 2022 (as requested by WG). The final Decarbonisation plan is due to be presented at the September 2022 Board. Point 3 – Sharing good practice Examples include; • Comms (internal and external) • WG updates – PV / EFAB schemes • Paul attends the Community of Experts Group on a monthly basis, with Climate Change WG colleagues and other HBs to share best practice. • Feeding back Delivery plan in June 22.	29/09/2022 (September 2022 Board meeting)

WHC No	Name of WHC	Date Issued	Status	Category	Overarching Actions Required	Lead Director	Date of Expiry / Review	Action required from	Action required by	Status RAG / R - behind schedule / A - on schedule / G - Completed	Progress update	UHB implementation date
005-22	Data requirements for Value Based Health Care	24/03/2022	Action	Information governance	provides an update to the arrangements set out in WHC 2020(003), and in particular ensuring that the aim of higher value health and care as described in A Healthier Wales, the Welsh Government's long term plan for health and social care, is facilitated through the Welsh Value in Health Centre, in line with its strategy to 2024.	Director of Finance	Mar-25	Health Boards and NHS Trusts in Wales (Health Boards and Trusts) and Digital Health and Care Wales (DHCW)	Immediately	Red	An SBAR was submitted to the Information Governance Sub-Committee in April and PROMS data is available in Hywel Dda's local Data Warehouse. National work is still underway on how the PROMS data should be consumed by DHCW from Health Boards. It is noted that DHCW are finalising their work as they are still in the development phase, therefore as at July 2022 unable to provide a UHB timescale for completion of this WHC.	Unknown - awaiting confirmation of timescales from DHCW
009-22	Prioritisation of COVID-19 patient episodes by NHS Wales Clinical Coding Departments	04/04/2022	Compliance/Action	Performance/Delivery	New reporting directions for COVID-19 episodes of care and reminder of coding standards.	Director of Finance	Feb-23	Clinical Coding Managers of Local Health Boards and NHS Trusts	Immediately	Red	This WHC was taken back by the Welsh Government representative following a national Heads of Information meeting, as the clinical coding process is unable to identify COVID patients until the clinical coding actually takes place. The Health Board are currently coding in excess of 95% completeness month on month. The WHC is currently being reviewed by Welsh Government, the outcome of which will either that it will be amended or withdrawn	Unknown - awaiting further guidance from WG