

**TABLE OF ACTIONS FROM  
SUSTAINABLE RESOURCES COMMITTEE (SRC) MEETING HELD ON 20<sup>th</sup> DECEMBER 2022**

| MINUTE REFERENCE | ACTION   | LEAD         | TIMESCALE | PROGRESS  |
|------------------|--|--------------|-----------|---|
| SRC(22)154       | <b>REGIONAL INTEGRATION FUND (RIF) PLANS</b> <ul style="list-style-type: none"> <li>To provide an update on queries raised in relation to the Investment Proposal document at the next Committee meeting, following a meeting with Mr Kelvin Barlow, Regional Partnership Programme Manager, West Wales Care Partnership</li> </ul>  | <b>PN</b>    | 07.02.23  | Meeting being arranged by Kelvin Barlow. Update to be provided at the February SRC meeting  |
|                  | <b>TABLE OF ACTIONS</b> <ul style="list-style-type: none"> <li>To update the Timescale column for actions RAG rated as Amber</li> </ul>  | <b>SB</b>    | 07.02.23  | Action complete   |
| SRC(22)155       | <b>COMMITTEE SELF-ASSESMENT 2021/22 – REVIEW OF OUTCOMES</b> <ul style="list-style-type: none"> <li>Recognising that the responsibility for longstanding audit recommendations lies with the Audit and Risk Assurance Committee (ARAC) and is outside of the remit of SRC's Terms of Reference, to discuss the possibility of SRC playing a role in reviewing these from a financial remit.</li> </ul> | <b>HT/JW</b> | 07.02.23  | It has been agreed that this will remain within the remit of ARAC. This can be reviewed when the annual review of Terms of Reference takes place. |

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| SRC(22)156       | <b>ASSURANCE OVER DELIVERY OF THE STRATEGIC PROGRAMMES OF CHANGE</b> <ul style="list-style-type: none"> <li>Transforming Urgent and Emergency Care: To provide key performance indicators (KPI) within future updates to the Committee to highlight progress against the KPIs</li> </ul> | RM    | 07.02.23             | <p>It is anticipated that the KPIs mirror those of the programme and should include:</p> <ul style="list-style-type: none"> <li>- Conveyance rates</li> <li>- Conversion rates / admission avoidance</li> <li>- Bed day &gt; 21 day reduction</li> </ul> <p>Future updates regarding TUEC will use subordinate data to tell the story behind these indicators</p> |
|                  |  | AC    | 07.02.23             | <p>The Clinical Director for Collaborative Commissioning at the NCCU, is spending 2 days with the MHL D team to review the deliverable opportunity for next year in the week commencing 13<sup>th</sup> February. An update will be provided verbally at the next SRC meeting.</p>  |
| SRC(22)132       | <b>DECARBONISATION TASK FORCE GROUP (DTFG) UPDATE</b> <ul style="list-style-type: none"> <li>To circulate the Carbon Awareness video to the Committee's Independent Members, following the meeting.</li> </ul>   | PW/SB | 28.11.22<br>07.02.23 | <p>A revised date of the end of February 2023 is targeted to finalise the video to allow the production company to arrange further footage.</p>   |

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| SRC(22)158       | <b>KPMG RETROSPECTIVE</b> <ul style="list-style-type: none"> <li>To discuss the reporting of the Targeted Intervention (TI) tracking into future Committee meetings with Mrs Joanne Wilson.</li> </ul>  | HT/WW/JW | 07.02.23  | Reporting of TI is through the internal governance structure; particularly via the Escalation Steering Group.  |
|                  |   |          |           | Individual elements of both TI/Enhanced Monitoring (EM) are reported through the relevant committee. Oversight is through ARAC and the Board.  |
|                  | <ul style="list-style-type: none"> <li>To provide an update to Mr Rhodri Evans, outside of the meeting, regarding the next steps in terms of the All Wales agreement for a policy on nursing staff returning as agency.</li> </ul>  | MR       | 07.02.23  | Action complete; Mrs Mandy Rayani has met with Mr Rhodri Evans as part of the induction meeting and discussed the agency arrangements.   |
| SRC(22)163       | <b>PLANNING OBJECTIVES DEEP DIVE: 5M IMPLEMENTATION OF CLINICAL AND ALL WALES IT SYSTEMS</b> <ul style="list-style-type: none"> <li>To revisit the Healthcare Information and Management Systems Society (HIMSS) maturity matrix to explore the other functions available to addressing other models such as consumer-enabled and connected health technologies.</li> </ul> | AT       | 07.02.23  | <p>NHS Wales is currently undertaking an all-Wales assessment against the HIMSS digital maturity matrix.</p> <p>The outcomes twofold. Firstly, as a consistent benchmark comparison across Health Boards and Trusts. Secondly a structured methodology for</p> |

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|                  |  |      |           | <p>where to invest, which is transparent, consistent, and internationally comparable. That means we invest our scarce resources more effectively.</p> <p>Aligned to this NHS Wales will also undertake a KLAS usability survey with recommendations of priority improvements areas locally and NHS Wales. The survey will benchmark NHS Wales. Once these have been completed the local Digital Team will look to purchase the other elements of HIMSS in 2023/2024.</p> |
| SRC(22)169       | <p><b>NHS WALES SHARED SERVICES PARTNERSHIP (NWSSP) PERFORMANCE REPORT QUARTER 2 2022/23</b></p> <ul style="list-style-type: none"> <li>To liaise with NWSPP on whether the targets are challenging enough to prompt higher levels of success</li> </ul> | HT   | 07.02.23  | Update attached at Appendix 1  |

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| SRC(22)170       | <b>BUSINESS CASE FOR PATIENT FLOW AND E-OBSERVATION</b> <ul style="list-style-type: none"> <li>To consider discussion of the Business Case for Patient Flow and e-Observation via a reconvened Agile Digital Business Group meeting, recognising that the proposal will be considered by the Board as part of the Planning cycle at its meeting on 26<sup>th</sup> January 2023</li> </ul> | MD/AT | 09.01.23  | An Agile Digital Business Group has been convened for 3 March 2023; however, the proposal will be included within the planning cycle pending formal approval |

WW- Winston Weir  
HT – Huw Thomas  
AT – Anthony Tracey

RM – Rhian Matthews  
MD – Maynard Davies  
LC – Liz Carroll

AC – Andrew Carruthers  
JW – Joanne Wilson  
SB – Sarah Bevan

PW – Paul Williams  
PN – Paul Newman

## APPENDIX 1

### **SRC(22)169 NHS WALES SHARED SERVICES PARTNERSHIP (NWSSP) PERFORMANCE REPORT QUARTER 2 2022/23 To liaise with NWSPP on whether the targets are challenging enough to prompt higher levels of success.**

Response received from NWSSP:

“The current KPIs reflect the targets in the service level agreements with NHS Organisations that are reviewed by the Partnership Committee annually. The targets are discussed by relevant peer/professional groups at an operational level.

Internally NWSSP MD, DoF, DoP and WOD meet with every Division quarterly to scrutinise their performance against the KPI and to agree a course of action to address underperformance or opportunities to take forward. This is where internally we discuss and challenge the ‘stretch’ within the targets.

NWSSP is making use of automation such as RPA, however we are also offering a degree of localisation in our service models i.e. variability, and that does limit our ability to apply automation to all processes. We also meet with counterparts in other Shared Service organisations within the public and private sectors to share and learn good practice. This includes the Royal Free, NHS SBS and colleagues in Scotland and Northern Ireland. We are also a part of the Shared Services Forum UK which is mainly private sector providers – such as Asda, Bupa, BT etc.

The two key areas of current concern relate to recruitment and payroll where NWSSP have set up modernisation programme board arrangements with WODs. This will require change by NHS organisations not just NWSSP to improve on overall performance.

SSPC members joined the senior leadership team of NWSSP in a development session in November. That session has set in play a review of longer term goals and outcomes for NWSSP.

As part of an initial phase, the revised Strategic Objectives and outcomes were agreed as part of the IMTP for 2023-26 in January.

The next phase of work is to review and update the basket of measures which the SSPC will be part of and agree later in the year (I am aiming for a first cut for Q1 for SSPC to consider at our next development session).

The overarching goal is to provide assurance to NHS organisations on quality, efficiency, effectiveness and user experience.”