



HYWEL DDA UNIVERSITY HEALTH BOARD – SUSTAINABLE RESOURCES COMMITTEE

agenda items.

Agenda Item/Issue	Lead	25 th April 2022	28 th June 2022	22 nd August 2022	10 th November 2022	20 th December 2022	28 th February 2023
Governance							
Apologies*	WW	✓	✓	✓	✓	✓	✓
Declarations of Interests*	All	✓	✓	✓	✓	✓	✓
Minutes from Previous Meeting*	WW	✓	✓	✓	✓	✓	✓
Matters Arising and Table of Actions*	WW	✓	✓	✓	✓	✓	✓
Annual Review of ToR/Membership	WW		✓				
SRC Self-Assessment of Performance – Review of Questions	WW			✓			
SRC Self-Assessment of Performance –Review of Outcomes	WW					✓	
Sustainable Resources Committee Annual Report	WW	✓					
For Discussion							
Monthly Finance Report and Forecast (including Monthly Monitoring Return)	RH	✓	✓	✓	✓	✓	✓
Healthcare Contracting, Commissioning and Outsourcing Update	SA	✓	✓	✓	✓	<i>deferred</i>	✓
Social Value and Carbon Reporting	CE			✓			
Financial Risks and Mitigation		✓	✓	✓	✓	✓	✓
• Corporate Risks	HT	✓	✓	✓	✓	✓	✓
• Operational Risks							
Plan Development	HT		✓		✓		✓
LTA Contract Process 23/24	HT						✓
Mental Health Contract Tender Process	GD						<i>deferred</i>

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Regional Integrated Fund (RIF) Plans: financial governance principles and financial reporting	HT		<i>deferred</i>	✓			
Primary Care Recovery Plan Update	JP		✓				
Financial Recovery	HT			✓			
Assurance over Delivery of the Strategic Programmes of Change	HT				✓	✓	✓
A Healthier Mid and West Wales – Programme Resources	LD				✓		
Hybrid Print & Post Procurement Exercise	AT						✓
NWSSP Procurement Services Energy Contract Ratification Report	HT						✓
For Assurance							
Balance Sheet	HT		✓	✓	✓		✓
Corporate Performance Assurance Report	HT	<i>deferred</i>	✓	✓	✓	✓	✓
Quarterly NWSSP Performance Report	HT	<i>deferred</i>	✓	✓		✓	✓
NHS Wales Shared Services Partnership (NWSSP) Plan Briefing and Feedback	NWSSP				✓ deferred		✓
Procurement Update	HT	✓			✓ deferred	✓	✓ deferred
Information Governance Sub-Committee Update - Including reports on data accuracy	AT	✓	✓	✓	✓	✓ (With ToRs for SRC Approval)	✓
Decarbonisation Task & Finish Group Update				<i>deferred</i>	✓ (With ToRs for SRC Approval)	✓	✓
Digital Inclusion	AT			✓			✓ PO5R



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Digital Health Record Programme: Scanning Update	GR		✓				
Cyber Security	AT	✓	✓	✓	✓	✓	✓
Value Based Health Care Update	LD		✓		✓		✓
Planning Objectives <ul style="list-style-type: none"> Update Report (Daniel Warm) Deep Dive (Executive Lead for PO) 	DW PO Lead	<i>deferred</i>	✓ 6D/6M/6G	6B/6L	✓	✓ 3E/5M/6N	✓ 5R/6I (6H deferred to April 2023)
Welsh Health Circulars	CB			✓			✓
Consultancy Review	HT		✓	✓	✓		✓
Decarbonisation of Inhalers	JPJ						✓
For Approval							
Financial Procedures (as required)	HT	✓	✓	✓	✓	✓	✓
Award of NHS Primary Care Personal Dental Services	JP				✓		
Consultancy Tax Reclamation Contract	HT				✓		
For Information							
Notes from SRC Checkpoint Meetings	WW	✓	✓	✓	✓	✓	✓
Commissioning Group Update (within Healthcare Contracting, Commissioning and Outsourcing Update)	SA	✓	✓	✓	✓	✓	✓

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Agile Digital Business Group Update	AT	✓	<i>no meetings held since April report</i>	<i>deferred</i>	✓ <i>deferred</i>	<i>Stood down</i>	<i>Stood down</i>
Capital Financial Management	RD	✓	✓	✓	✓	✓	✓
Matters for Board Escalation	HT	✓	✓	✓	✓	✓	✓
Ministerial Directions (Quarterly)	HT	✓		✓			✓
Sustainable Resources Committee Annual Workplan	HT/CSO	✓	✓	✓	✓	✓	✓
Any Other Business	All	✓	✓	✓	✓	✓	✓
Agenda setting meeting with Chair & Exec Lead (at least 4 weeks before the meeting)	CSO	✓	✓	✓	✓	✓	✓
Draft agenda to go to Executive Team prior to issue	CSO	✓	✓	✓	✓	✓	✓
Call for papers (at least 4 weeks before the meeting to receive papers at least 14 days before the meeting)	CSO	✓	✓	✓	✓	✓	✓
Disseminate agenda/papers 7 days prior to meeting	CSO	✓	✓	✓	✓	✓	✓
Type up minutes/TOA within 7 days of meeting	CSO	✓	✓	✓	✓	✓	✓

Chair: Winston Weir Vice-Chair: Maynard Davies Lead Executive: Huw Thomas Committee Secretary: Sarah Bevan



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WW	Winston Weir	RD	Rhian Davies	RH	Rebecca Hayes
HT	Huw Thomas	CE	Catherine Evans	DW	Daniel Warm
AC	Andrew Carruthers	AT	Anthony Tracey	CB	Claire Bird
SA	Shaun Ayres	LD	Leighton Davies	CSO	Committee Services Officer
GR	Gareth Rees				