

**COFNODION O GYFARFOD Y PWYLLGOR ADNODDAU CYNALIADWY/
APPROVED MINUTES OF THE SUSTAINABLE RESOURCES COMMITTEE MEETING**

Date and Time of Meeting:	25 April 2023, 09:30-12.30
Venue:	Boardroom/MS Teams

Present:	Mr Winston Weir, Independent Member, Committee Chair (VC) Mr Maynard Davies, Independent Member, Committee Vice Chair Ms Delyth Raynsford, Independent Member (VC)
In Attendance:	Mr Huw Thomas, Director of Finance Mr Andrew Carruthers, Director of Operations (VC) (part) Mr Andrew Spratt, Assistant Director of Finance Mrs Joanne Wilson, Director of Corporate Governance/Board Secretary (VC) Mr Anthony Tracey, Digital Director (VC) (part) Mr Shaun Ayres, Deputy Director of Operational Planning and Commissioning (VC) (part) Mrs Sarah Bevan, Committee Services Officer (Secretariat)

AGENDA ITEM	ITEM	Action
SRC(23)37	INTRODUCTIONS AND APOLOGIES FOR ABSENCE	
	The Chair, Mr Winston Weir, welcomed all to the meeting. Apologies for absence were received from: <ul style="list-style-type: none"> Mr Rhodri Evans, Independent Member Professor Phillip Kloer, Medical Director/Deputy CEO Ms Jill Paterson, Director of Primary Care, Community and Long Term Care 	

SRC(23)38	DECLARATIONS OF INTERESTS	
	No declarations of interest were made.	

SRC(23)39	MINUTES OF PREVIOUS MEETING HELD ON 28 FEBRUARY 2023	
	The minutes of the Sustainable Resources Committee (SRC) meeting held on 28 February 2023 were reviewed and approved as an accurate record.	
	RESOLVED – that the minutes of the Sustainable Resources Committee meeting held on 28 February 2023 be APPROVED as an accurate record.	

SRC(23)40	MATTERS ARISING AND TABLE OF ACTIONS FROM THE MEETING HELD ON 28 FEBRUARY 2023	
	<p>The Table of Actions from the meeting held on 28 February 2023 was reviewed, and confirmation received that all outstanding actions had been completed, were being progressed, or were forward planned for a future Committee meeting, with the exception of the actions below:</p> <ul style="list-style-type: none"> <p>SRC(23) ASSURANCE OVER DELIVERY OF THE STRATEGIC PROGRAMMES OF CHANGE: <i>Long Term Care Mental Health and Learning Disabilities (MHL D)</i>: To provide an update to the Committee following receipt of the formal report from the National Collaborative Commissioning Unit (NCCU). Mr Huw Thomas advised Members that the initial NCCU report has been received by the Director of Operations and was presented to the Improving Together session held on 24 April 2023. Mrs Sarah Bevan undertook to request the report from the Director of MHL D and to circulate to Members for information. Members also welcomed feedback at a future Committee meeting. Mr Maynard Davies queried if the report indicated any savings, to which Mr Thomas confirmed would be £1.2m.</p> <p>SRC(22)132 DECARBONISATION TASK FORCE GROUP (DTFG) UPDATE: To circulate the Carbon Awareness video to the Committee’s Independent Members, following the meeting. Members noted the revised target date of May 2023 to finalise the video. Mr Weir requested that the interim version of the video be shared with to the Committee’s Independent Members for information, recognising that it would not be the finished product.</p> 	<p>SB/LC</p> <p>PW</p>

SRC(23)41	DRAFT SUSTAINABLE RESOURCES COMMITTEE ANNUAL REPORT 2022/23	
	<p>The Committee received the Draft SRC Annual Report 2023/24, for discussion ahead of submission to the Public Board meeting on 25 May 2023 for endorsement.</p> <p>Mr Weir noted the detailed account of the work carried out by the Committee during 2022/23 to provide assurance to the Board on the Health Board’s financial performance and make recommendations to improve the financial position. Mr Weir advised Members that the content of the report reflects the shift in emphasis from COVID-19 health prevention and safety to operational service performance delivery and recognised the challenges in achieving savings towards the Health Board’s financial deficit.</p> <p>Mr Weir noted that the report demonstrates the continuous scrutiny of the financial position by the Committee and increased clarity of the factors driving the position.</p>	

Mr Weir highlighted the key areas that provided positive assurance to the Committee, including the work on the Treasury Management and cash position, Value Based Health Care, Decarbonisation and the Digital Strategy.

Mr Weir summarised the key issues escalated to the Board during 2022/23, including:

- The pace of delivery of the Targeted Operational Model (TOM)
- The financial forecast changes from £42m in Month 2 to year end outturn of £59m
- Positive assurance received from Value Based Health Care (VBHC) and clinical coding
- Concerns of pace of delivery of the Strategic Programmes of Change
- Further work required in terms of the KPMG retrospective work

Acknowledging the length of the report, Mrs Joanne Wilson advised Members of work being undertaken to build upon the approach taken for 2022/23, which will include a debrief with Independent Members on what went well and what could be improved. Mrs Wilson advised Members that a more concise report for 2023/24 will be trialled by the Quality, Safety and Experience Committee (QSEC).

The Committee **ENDORSED** the Draft Sustainable Resources Committee Annual Report to Board 2022/23, for onward submission to the Board.

SRC(23)42 FINANCE REPORT AND DRAFT OUTTURN 2022/23

Members received the Finance Report and Draft Outturn 2-22/23, outlining the Health Board's revised draft Financial Plan is to deliver a deficit of £62.0m, after savings of £13.9m; this recognises the inadequate level of assurance around the identification of a further £15.5m of savings schemes deliverable within the current financial year against the initial £25.0m deficit Plan, combined with an operational variation due to system pressures and continuation of COVID-19 activities within HDdUHB's core services. The forecast deficit is £59.0m, after recognising a further £5.0m of operational variation offset by £8.0m Accountancy Gains.

Mr Thomas advised Members that the current revenue position, to contain the overspend within the Health Board's planned deficit target of £59m, stands at £59.044m. The Health Board also achieved the target requirements for the Capital Resource Limit (CRL) for the payment of Non-NHS suppliers within 30 days. Mr Thomas further advised Members that the Cash position came within the £4m limit at £3.7m.

Mr Thomas advised Members of the challenging year as a result of changes in terms of the impact of International Financial Reporting Standards (IFRS)17 and changes to the auditing standards.

Referring to the presentation, Mr Thomas highlighted the continued underlying challenge in terms of pay pressures and in terms of the benefit of nurse stabilisation transpiring in a reduction in the run rate at Glangwili General Hospital (GGH).

Mr Andrew Spratt advised Members that the monthly reporting to Welsh Government (WG) is in the process of being compiled for submission today and that Audit Wales will complete the audit of the financial accounts by 31 July 2023. Until the conclusion of the audit and the below confirmations, there is a risk that the draft reported position of £59m could be amended. Mr Spratt provided an overview of confirmations that are awaited from WG, which he assured are assumed within the draft position.

Mr Andrew Carruthers joined the Committee meeting

Mr Thomas highlighted areas of potential audit challenge including the Pay Award and Primary Care dental contracts.

Referring to the high vacancy rates in GGH, Mr Thomas advised Members that recruitment has improved; however agency usage will not reduce until the fill rate is at 100%.

Mrs Delyth Raynsford enquired as to any lessons learnt to translate into enabling staff to enact savings. Mr Spratt recognised the balance to be struck with budget holders and staff, and the importance of clear messages to senior leaders, advising that the Accountability letters are in the process of being issued to directorates. Mr Thomas assured Members that the savings requirement in the plan is a fair reflection of what is expected to be delivered.

Mr Thomas advised Members that Mrs Wilson will be reviewing the governance arrangements around the programmes of change to see if any learning can be gleaned from one programme to another, recognising that each of the programmes are working within different contexts. Mr Thomas acknowledged that there are lessons to be learned to ensure that the Health Board does not have a plan that is overly ambitious in its assumptions and to ensure delivery against the plan that is submitted.

Mr Weir raised concern regarding the run rate in M12, with regard to the anticipated overspend of £6.1m. Mr Thomas responded that there were a number of unexpected challenges within M12, including challenges within Facilities, Workforce (driven by overseas nursing recruitment and an unexpected increase in nurses), and Medicines Management (driven by the continued pressure of volume and cost increases). Mr Thomas further advised Members of an increase in agency fill rates in Unscheduled Care in Bronglais General Hospital (BGH) and GGH (driven by unexpected and underlying pressures).

In terms of the overall forecast, Mr Weir welcomed a breakdown of the deficit by internal and external factors. Mr Thomas assured Members that

	<p>the financial reporting for future years will be developed to align with the operational drivers.</p> <p>In terms of the year end savings position, Mr Weir welcomed a breakdown by non- recurrent and recurrent savings and by areas of spend to provide a sense of what has been achieved. Mr Thomas assured Members that the financial reporting for 2023/24 will include all savings actions taken and productivity actions taken.</p> <p>Referring to the Energy Cost assumptions, Mr Weir enquired whether the Committee and the Board can be confident with the estimated usage being reported to which Mr Thomas confirmed is appropriate.</p> <p>Referring to the annual leave costs for 2022/23, Mr Weir enquired whether the Health Board can be confident that all outstanding annual leave has been captured. Mr Thomas provided assurance that all costs have been based on signed documents from each individual claimant of annual leave having been approved by the Executive lead for each directorate and anticipated that no other annual leave is outstanding.</p> <p>Mr Weir conveyed thanks on behalf of the Committee to the Finance team for their contribution to the M12 position.</p>	HT
	<p>The Committee NOTED and DISCUSSED the M12 2022/23 financial position and draft outturn.</p>	

SRC(23)43	FINANCIAL OUTLOOK 2023/24	
	<p>Members received the Financial Outlook 2023/24 report, to highlight the key finance elements contained within the annual plan and provide an update against the £19.5m savings target.</p> <p>Following agreement at the January 2023 Board meeting, HDdUHB wrote to WG on 28 February 2023, to provide formal notification through an accountability letter that unfortunately it would again not be able to submit a financially balanced Integrated Medium Term Plan (IMTP) by 31 March 2023 and instead would produce an Annual Plan for 2023/24.</p> <p>Mr Thomas advised Members that, with limited assurance of the saving expectation being highlighted as part of the March 2023 Board, the organisation has been required to continue work, at pace, to accept and progress opportunities that have been highlighted, as well as other ideas, to ensure a minimum of £19.5m savings can be delivered.</p> <p>Recognising the significant efforts that directorates continue to progress, Members were advised that productivity savings are also being recorded internally for 2023/24. However, whilst these provide value to the organisation, they do not deliver a reduction in monetary terms, and</p>	

therefore, would not form part of the formal reporting against the £19.5m expectation to WG, as per the agreed definitions.

Mr Thomas advised Members that the Green and Amber Saving schemes plan to deliver a total of £8.4m (Green £1.2m; Amber £7.2m) resulting in a shortfall of £11.1m to achieve the minimum expectation of £19.5m. Mr Thomas advised Members that since the writing of this report, £1.3m from Medicines Management productivity savings has now been shifted into cash releasing savings and therefore the cash releasing savings has increased to £11.5m. Mr Thomas confirmed that this is recurrent savings. Mr Thomas noted the challenge in moving further productivity savings into cash releasing savings, in terms of Planned Care reconfiguration planning.

In response to Mr Davies' query regarding the level of Amber savings that is expected to materialise, Mr Spratt advised Members that further discussions will take place around the conversion factor from Amber to Green schemes going forward and noted that KPMG recommended that there should be a 50% conversion rate.

Mrs Wilson enquired as to who agrees the classification of the schemes into Red, Amber and Green. Mr Thomas and Mr Andrew Carruthers responded that this is signed off by Leads rather than Executives.

Mrs Wilson advised Members that she will be meeting with the Chief Executive and Chair of the Health Board, following this meeting, to ascertain the scope of the review of the governance process of the programmes in terms of sign off and the tracking of milestones.

Referring to the £1m saving ascribed to Procurement, Mr Thomas advised Members that there is a significant amount of cost avoidance work ongoing and that they are trying to maintain the cost growth in a high inflationary environment.

In conclusion, Mr Weir enquired as to the Health Board's deficit in comparison to other Health Boards. Mr Thomas responded that HDdUHB is currently within a favourably comparable position. Mrs Wilson advised Members that the Welsh NHS Confederation briefing, which summarises the financial forecasts of health boards, is to be presented for information at the In-Committee session.

Mr Carruthers left the Committee meeting

Mr Shaun Ayres joined the Committee meeting

Referring to budgets, Mr Thomas assured Members that a discussion will be held at Executive Team in relation to providing clarity of what is driving the financial deterioration. Mr Carruthers recognised the work required to empower directorates to impact their position and manage within their available resource.

	<p>Mr Thomas advised Members that there are mechanisms in place now to encourage the organisation to think in terms of providing value, in addition to savings such as EQUIP, VBHC, and Improving Together. Mr Weir highlighted the importance of capturing the consequences of schemes at the point of sign off and review.</p> <p><i>Mr Andrew Carruthers re-joined the Committee meeting</i></p>	
	<p>The Committee NOTED and DISCUSSED the Financial Outlook 2023/24 report, noting the implication of the formal response awaited from WG to the Health Board's Annual Plan 2023/24.</p>	

SRC(23)44	LONG TERM AGREEMENT (LTA) OUTLOOK 2023/24	
	<p>Members received the LTA Outlook 2023/24 report, summarising the impact of the overall 1.5% uplift plus Investments contained within the LTAs. The commissioning arrangement has now been ratified for 2023/24 following the Directors of Finance (DoFs) meeting in March 2023. In accordance with the WG Allocation letter regarding uplift funding for 2023/24, an uplift of 1.5% has been applied. Health Boards will pass on the commissioner share of the Pay Award funding once confirmed by WG.</p> <p>Mr Shaun Ayres advised Members of the key issues from the report; notably the change in tolerance from 10% to 5% compared to 2022/23, which means a reduced level of protection afforded to Providers, where underperformance can be claimed back at a marginal rate, which will then impact on the number of patients being treated.</p> <p>Mrs Raynsford enquired about the availability of patient feedback to frame conversations with the commissioned services as if the Health Board is not receiving the expected service from Providers, what can be done for advocating for patients' outcomes. Mr Ayres assured Members that urgent referrals are always treated as a priority, however the waiting list has slightly decreased. Mr Ayres advised Members that the LTAs require an overhaul to ensure that they are fit for purpose and advised that there has to be a change in contracting and commissioning across Wales. In response to Mrs Raynsford's enquiry as to where these national discussions are taking place, Mr Thomas advised that there is a balance to be struck between the Health Board working collaboratively alongside Providers and holding them to account as Commissioners and provided assurance that this is within the DoFs space currently.</p> <p>In terms of capturing patient outcomes, Mr Thomas assured Members that any wasted opportunity to reduce the Health Board's deficit will be reported in future iterations of this report going forward. Mr Ayres and Mr Thomas undertook to discuss the future reporting of Commissioning to the Committee going forward.</p>	HT/AS

	<p>In conclusion, Mr Thomas assured Members that robust principles of commissioning are being followed and incorporated into HDdUHB's contracting framework, in the context of the all Wales LTA arrangements currently in place. Mr Ayres agreed that assurance can be received in terms of the Health Board's internal processes, however, it is the national principle needs revision going forward.</p> <p>Referring to the 1.5% uplift, Mr Weir believed this to be insufficient and recommended a formal response to WG to review this as all organisations will experience large pay increases. Mr Thomas responded that this has been agreed nationally and there will be a consequential resource flow from WG or the Health Board once a Pay Award has been agreed. Mr Thomas advised that a paper will be submitted to the Board summarising the levels of LTAs in place to enable the signing of contracts with Providers, noting the issue raised by the Committee that the inflationary uplift may be underestimated and require review.</p> <p>In terms of commissioning differently, Mr Weir welcomed the development of a Commissioner Strategy, which could be presented to the Committee to demonstrate better value for money for the Health Board from the contracts.</p> <p>Members agreed to escalate concern regarding the LTAs being fit for purpose and Mr Thomas undertook to include within the Committee Update Report to Board.</p> <p><i>Mr Shaun Ayres left the Committee meeting</i></p>	SB
	<p>The Committee NOTED and DISCUSSED the LTA Outlook 2023/24 report.</p>	

SRC(23)45	FINANCE TARGETED INTERVENTION ACTIONS	
	<p>Members received the Finance Targeted Intervention (TI) Actions report, highlighting the key finance function specific actions and their progress. Mr Thomas advised Members that work has been ongoing since the inception of TI in late 2022, to address the deliverables highlighted by WG.</p> <p>Significant progress has been made on the finance function specific actions and Mr Thomas advised Members that two of the deliverables have been completed and signed off through the March 2023 Quarterly TI meeting: the Drivers from £25m to £62m deliverable and the Health Board Delivery Framework.</p> <p>Mr Thomas further advised Members that the remaining two deliverables, the Opportunities Framework and the Review of Financial Management Arrangements, are currently on track for providing a final update for review and proposed sign-off for the June 2023 Quarterly TI meeting.</p>	HT

	<p>Mr Thomas undertook to present the final reports of the remaining two deliverables to the June 2023 Committee meeting for information.</p> <p>Mr Weir noted the anticipated additional resource required for the Programme Management Office to ensure delivery of the changes needed.</p>	
	<p>The Committee RECEIVED ASSURANCE from the content of the Finance Targeted Intervention Actions report.</p>	

SRC(23)46	<p>RADIOLOGY INFORMATION SYSTEMS</p> <p>Members were informed that the Radiology Information Systems report would be presented In-Committee due to the commercially sensitive nature of the Full Business Case.</p>	
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SRC(23)47	<p>PLANNING OBJECTIVES CLOSURE/UPDATE REPORT</p> <p>Members received the Planning Objectives Update report, acting as a closure report for the 2022/23 Planning Objectives (PO) and advising of the new POs for 2023/24. Mr Thomas provided an overview regarding progress of each of the 2022/23 POs.</p> <p>Mrs Wilson advised Members that the closure reports for all Committees will be reported to the Board at its meeting on 25 May 2023.</p> <p>Members noted the draft POs for 2023/24 and those that are likely to be aligned to the Committee, subject to Board approval.</p> <p><i>Mr Anthony Tracey joined the Committee meeting</i></p> <p>Mr Weir enquired whether Members agree with the assessment of the 2022/23 POs. Mr Thomas advised Members that going forward, a more robust plan on a page will be developed for each PO to provide assurance on the actions taken in year.</p> <p>Members recognised the importance of mapping the elements from the old POs, which remain open, to the new POs. Mr Thomas assured Members that the principles of the POs that remain open and on track are to be consolidated into larger new POs, with assurance provided that this would be reviewed in conjunction with the Director of Strategy and Planning.</p> <p>Mrs Wilson assured Members that the Executive Team will be reviewing POs prior to reporting to future Committee meetings.</p> <p>Mr Weir noted that there was no equivalent PO in the 2023/24 list in terms of transforming Community and Primary Care services. Mr Thomas responded that this would come under the new PO7B Integrated</p>	
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	Localities, advising that SDODC, as the aligned Committee, may wish to discuss the scope of PO7B.	
	<p>The Committee:</p> <ul style="list-style-type: none"> • NOTED the content of the Closure Report • RECEIVED ASSURANCE on progress of the 2022/23 Planning Objectives • NOTED the draft 2023/24 Planning Objectives, including those that are likely to be aligned to the Committee 	

SRC(23)48	PLANNING OBJECTIVES DEEP DIVE: 6H SUPPLY CHAIN ANALYSIS	
	<i>Item deferred to June SRC meeting</i>	

SRC(23)49	PROCUREMENT PLAN	
	<p>Members received the Procurement Plan report, providing assurance on the progress and impact of the changes and the procurement plan for the financial year 2023/2024. The changes and the plan have been developed, by the procurement team on behalf of the Director of Finance, to be complementary with HDdUHB's transformation strategies, WG sustainability, foundational and circular economy policies, and NHS Wales Shared Services Partnership (NWSSP) national procurement strategies.</p> <p>Mr Thomas advised Members that a restructure was undertaken to match the team in Swansea Bay University Health Board (SBUHB) to allow the teams to work more effectively as a West Wales Region and gain economies of scale, in addition to filling the existing vacancies in the team.</p> <p>Mr Thomas advised Members that the Procurement Team was set a target for 2023/23 of £2.2m; of which £1m must be cash releasing savings. Along with the savings plan, new ways of working are being established within the team including a Contract Programme, which captures contracts awarded and all contract management, monthly and quarterly reporting templates.</p> <p>Mr Wier commented that, although he supports the change to the structure and recognises that this can hinder delivery, the plan could be more ambitious and suggested the development of a three year plan. Mr Thomas noted Mr Weir's comments.</p>	HT
	The Committee RECEIVED ASSURANCE regarding the progress and impact of the changes and the procurement plan for the financial year 2023/24.	

SRC(23)50	CORPORATE RISK REPORT	
	<p>Members received the Corporate Risk Report, highlighting the following four risks assigned to the Committee:</p> <ul style="list-style-type: none"> • New Risk 1642 - <i>Risk of the Health Board not being able to meet the statutory requirement of breaking even 2023/24</i>: Current Risk Score 16/Target Risk Score 12. • 1432 <i>Risk to the delivery of the Health Board's draft interim Financial Plan for 2022/23</i>: No change to Risk Score. • 1352 <i>Risk of business disruption and delays in patient care due to a cyber-attack</i>: No change to Risk Score. • 1335 <i>Risk of being unable to access patient records, at the correct time and place in order to make the right clinical decisions</i>: Reduction in risk score from 12 to 9. <p>Referring to Risk 1642, Mr Thomas advised that the current risk score remains at 16 as a significant level of savings is yet to be identified. The Board has agreed the Annual Plan, which goes some way towards mitigating this risk. However, it is unlikely the score of this risk will be reduced to the agreed tolerance level for this Impact Domain (6) during the current financial year and meet the statutory requirement of breaking even. In light of these challenges, Members agreed and accepted that the risk can only be reduced at this time to the target risk score (12) and will remain above the current Health Board agreed tolerance level (6).</p> <p>Mr Thomas advised Members that the reduction in risk score for Risk 1335 is due to the work undertaken regarding the Electronic Document Management System and the scanning programme. Mr Weir conveyed thanks on behalf of the Committee to those involved in making these step changes.</p>	
	<p>The Committee:</p> <ul style="list-style-type: none"> • RECEIVED REASONABLE ASSURANCE that all identified controls are in place and working effectively; • RECEIVED ASSURANCE that all planned actions will be implemented within stated timescales and will reduce the risk further and/ or mitigate the impact, if the risk materialises; • CHALLENGED where assurances are inadequate. • APPROVED a revised tolerance risk score of 12 for risk 1642 - <i>Risk of the Health Board not being able to meet the statutory requirement of breaking even 2023/24</i>, to be presented to Board for final approval. 	
SRC(23)51	OPERATIONAL RISK REPORT	
	<p>Members received the Operational Risk Report, providing detail on the following thirteen risks scored against the Finance impact domain:</p> <p>Members noted that a new risk has been added to Datix since the previous report: <i>1607 - Risk that the UHB will not have a fit for purpose risk</i></p>	

	<p><i>management system after 31 March 2024.</i> Mrs Wilson advised Members that, due to the expiration of the Datix system in March 2024, Corporate Governance is considering the adoption of the all Wales system or, to tender for a standalone risk management system.</p> <p>Since the previous report, one risk has been closed: <i>968 - Failure to remain within allocated budget over the medium term (Pembrokeshire)</i> and replaced by Risk 1636 – <i>Failure to remain within allocated budget over the medium term (Pembrokeshire).</i></p> <p>Since the previous report, one risk has had an increase in current risk score: <i>966 - Failure to remain within allocated budget over the medium term (Medicines Management)</i> from 12 to 25.</p> <p>Mrs Wilson advised Members that a draft risk for Carmarthenshire is currently being finalised. Mr Weir suggested that a deep dive into one of the counties, in terms of the risk of failing to remain within their allocated budget, may be beneficial for the Committee to see what is happening in a particular county and what the assurances and mitigations are. Mr Weir and Mr Carruthers undertook to discuss this further outside of the meeting.</p>	WW/AC
	<p>The Committee SCRUTINISED the content of the Operational Risk Report and RECEIVED ASSURANCE that all relevant controls and mitigating actions are in place.</p>	

SRC(23)52	<p>INTEGRATED PERFORMANCE ASSURANCE REPORT (IPAR)</p> <p>Members received the Integrated Performance Assurance Report (IPAR), relating to Month 12 2022/23.</p> <p>Mr Thomas highlighted that the third party spend with Hywel Dda suppliers and Welsh suppliers measure remains at the same levels and advised that, despite the considerable work ongoing in Foundational Economy, it is not manifesting in a shift in resource coming into Wales. Mr Thomas noted that more could be done around targeting areas of influenceable spend that could be brought into Wales and work will be ongoing with the Procurement team over the next few months.</p> <p>Referring to the Total Carbon Emissions measure, Mr Thomas undertook to discuss with the Director of Strategy and Planning, outside of the meeting, the development of a robust baseline to measure total carbon emissions.</p>	HT/LD
	<p>The Committee CONSIDERED the measures from the Integrated Performance Assurance Report.</p>	

SRC(23)53	INFORMATION GOVERNANCE SUB-COMMITTEE UPDATE REPORT	
	<p>Members received the Information Governance Sub-Committee (IGSC) Update Report from the meeting held on 13 April 2023.</p> <p>Mr Anthony Tracey provided an update on the clinical coding position for the Health Board, advising Members that performance has achieved the 95% target for the past fifteen months. Mr Tracey advised Members that this in turn has led to the team commencing work to enable the clinical coding of Emergency Department information.</p> <p>Mr Tracey advised Members that the Sub-Committee considered the following, prior to presentation to the Committee for approval:</p> <ul style="list-style-type: none"> • 320 Acceptable Use of Information and Communication Technology Policy • 240 Informatics Procurement & Request Procedure. <p>Mr Tracey advised Members that a number of other policies/procedures require further work, following review by the Sub-Committee, prior to being submitted to the next Committee meeting for approval.</p> <p>Mr Weir noted the concern raised in the report regarding the wider strategic issue of storage of records. Mr Tracey advised Members that the Pembrokeshire acute site audits have been completed with work commencing at the peripheral sites to provide assurance that they are safe and secure. Mr Tracey assured Members that this work will be replicated for Ceredigion and Carmarthenshire over the next year.</p>	
	<p>The Committee:</p> <ul style="list-style-type: none"> • RECEIVED ASSURANCE from the content of the Information Governance Sub-Committee Update Report. • APPROVED the following policies: <ul style="list-style-type: none"> • 320 Acceptable Use of Information and Communication Technology Policy • 240 Informatics Procurement & Request Procedure. 	
SRC(23)54	IGSC ANNUAL REPORT 2022/23	
	<i>Item deferred to June 2023 Committee meeting</i>	
SRC(23)55	CONSULTANCY REVIEW	
	<p>Members received the Consultancy Review report. Mr Thomas advised Members that the following two consultancy contracts were entered into during the period 1 February 2023 to 31 March 2023:</p>	

	<ul style="list-style-type: none"> • The Consultation Institute, for the provision of consultation support for Paediatrics. • Arcus Consulting Ltd, for the All Wales Finance Business Partner development programme. <p>Mr Thomas assured Members that the outcome of the work undertaken by Arcus, to assess the impact of Finance Business Partnering across the Health Board, will be presented to the June 2023 Committee meeting.</p> <p>Referring to the overall consultancy spend for 2022/23, Mrs Wilson assured Members that this is submitted via the Accountability Report to the May 2023 Audit and Risk Assurance Committee (ARAC) meeting.</p>	HT
	The Committee NOTED the content of the Consultancy Review report and received assurance regarding the monitoring of consultancy usage and spend in HDdUHB.	

SRC(23)56	FINANCIAL PROCEDURES	
	No financial procedures were reviewed or created during this reporting period.	

SRC(23)57	DECARBONISATION TASK FORCE GROUP UPDATE REPORT	
	<p>Members received the Decarbonisation Task Force Group Update Report from the meeting held on 5 April 2023.</p> <p>Noting the positive assurance provided from the report, Mr Weir requested that Mr Paul Williams attend the June 2023 Committee meeting to highlight the positive work being undertaken by the Group.</p> <p>Mr Weir highlighted the importance of ensuring that NWSSP Procurement is making an active contribution to the Procurement Sub-Group. Mr Thomas undertook to liaise with Mr Williams to arrange a meeting with Mr Weir to discuss the key risks/matters for concern highlighted in the report further.</p>	PW/SB
	The Committee RECEIVED ASSURANCE from the content of the Decarbonisation Task Force Group Update Report.	HT/PW

SRC(23)58	FINANCE DELIVERY UNIT VAULT QUARTER 4 EDITION	
	Members received the Finance Delivery Unit VAULT Quarter 4 Edition report for information.	
	The Committee NOTED the content of the Finance Delivery Unit VAULT Quarter 4 Edition report.	

SRC(23)59	YEAR END AUDIT UPDATE	
	Members received the Year End Audit Update report. Mr Thomas assured Members that the report was presented to ARAC at its meeting on 18 April 2023.	
	The Committee NOTED the content of the Year End Audit Update report.	

SRC(23)60	AGILE DIGITAL BUSINESS GROUP UPDATE REPORT	
	Members received the Agile Digital Business Group Update Report from the meeting held on 3 March 2023, summarising discussions held surrounding the Electronic Patient Flow and Electronic Observations Outline Business Case, which was subsequently considered by the Board at its meeting on 30 March 2023.	
	The Committee NOTED the content of the Agile Digital Business Group Update report.	

SRC(23)61	UPDATE ON ALL-WALES CAPITAL PROGRAMME – 2022/23 CAPITAL RESOURCE LIMIT AND CAPITAL FINANCIAL MANAGEMENT	
	<p>Members received the Update on All-Wales Capital Programme – 2022/23 Capital Resource Limit and Capital Financial Management report, providing details of the Health Board’s Capital Expenditure Plan and Expenditure Profile Forecast for 2022/23, the Capital Resource Limit for 2022/23 and an update regarding capital projects and financial risks.</p> <p>Mr Davies advised Members of an issue regarding the use of Reinforced Aerated Concrete (RAC) across the Health Board, which will be discussed by the Strategic Development & Operational Delivery Committee (SDODC) at its meeting on 27 April 2023. Mr Davies advised Members of the potential cost implications associated with the work to be undertaken to assess and possibly remove RAC from Health Board sites. Mr Thomas advised that any implications to the CRL will be reported to SDODC.</p>	
	The Committee NOTED the Capital Resource Limit for 2022/23, the risks being managed and the project updates.	

SRC(23)62	SUSTAINABLE RESOURCES COMMITTEE WORK PROGRAMME 2023/24	
	The Sustainable Resources Committee Work Programme 2023/24 was presented to Members for information.	

The Committee **NOTED** the content of the Sustainable Resources Committee Work Programme 2023/24.

SRC(23)63 MATTERS FOR ESCALATION TO BOARD

Mr Weir and Mr Thomas highlighted the key topics discussed during the meeting for inclusion in the Sustainable Resources Committee Update Report to the next Public Board meeting:

- Endorsement of the Draft Committee Annual Report 2022/23, reflecting the detailed work of the Committee, recognising the shift from a COVID-19 to post COVID-19 environment.
- Scrutiny of the M12 financial position and year end position, highlighting areas of potential audit challenge including the Pay Award and Primary Care dental contracts and recognising the challenging audit environment given the change in the scope of the audit.
- Challenges for savings delivery for 2023/24, noting the work underway in terms of the governance arrangements of the programmes of change.
- Concern raised regarding the fitness for purpose of LTAs, which require review across Wales and not in isolation as a Health Board.
- Committee support of the Planning Objectives 2023/24, recognising the need to map elements of old POs that remain open to the new POs, with assurance received that this would be reviewed in conjunction with the Director of Strategy and Planning.
- Committee approval of a revised tolerance risk score of 12 for the new risk 1642 - *Risk of the Health Board not being able to meet the statutory requirement of breaking even 2023/24*, to be presented to Board for final approval
- Reduction in risk score for Risk 1335 *Risk of being unable to access patient records, at the correct time and place in order to make the right clinical decisions*, due to the work undertaken regarding the Electronic Document Management System and the scanning programme.
- Committee approval of 320 Acceptable Use of Information and Communication Technology Policy and 240 Informatics Procurement & Request Procedure.
- Positive assurance received from the continued performance of clinical coding and expansion into Emergency Department coding.

The Committee **NOTED** the key topics discussed during the meeting for inclusion in the Sustainable Resources Committee Update Report to the next Public Board meeting.

ANY OTHER BUSINESS

SRC(23)64	No other business was raised.	
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SRC(23)65	DATE OF NEXT MEETING	
	27 June 2023	