

**PWYLLGOR ADNODDAU CYNALIADWY
SUSTAINABLE RESOURCES COMMITTEE**

DYDDIAD Y CYFARFOD: DATE OF MEETING:	22 October 2024
TEITL YR ADRODDIAD: TITLE OF REPORT:	Sustainable Resources Committee (SRC) Self-Assessment Outcome Report 2023/24 - Progress Update
CYFARWYDDWR ARWEINIOL: LEAD DIRECTOR:	Winston Weir, SRC Chair Huw Thomas, Director of Finance
SWYDDOG ADRODD: REPORTING OFFICER:	Joanne Wilson, Director of Corporate Governance/Board Secretary Charlotte Wilmshurst, Assistant Director of Assurance and Risk

Pwrpas yr Adroddiad (dewiswch fel yn addas)

Purpose of the Report (select as appropriate)

Er Sicrwydd/For Assurance

**ADRODDIAD SCAA
SBAR REPORT**

Sefyllfa / Situation

The purpose of this report is to provide an update to the actions agreed by the Sustainable Resources Committee (SRC) in response to the outcomes from the SRC Self-Assessment 2023/24 process.

Cefndir / Background

In April 2024, SRC received a [report](#) which presented the outcomes of the SRC Self-Assessment 2023/24 process. For SRC, this involved:

- Short digital form which requested feedback on the following areas:
 - Governance and administration
 - Committee's inputs
 - Conduct of Committee meetings
 - Interface with other Committees, including the Board
 - Committee's impact
 - Individual role on Committee

The feedback from this form was considered alongside other information, such as:

- Matters escalated to the Board
- IM Reflective sessions
- Auditor/Regulator feedback

Asesiad / Assessment

The following actions were agreed in response to the outcomes of the SRC Self-Assessment 2023/24:

Action	By whom	By when	
Review and develop a new reporting template that will help facilitate concise discussions of the issues	Director of Corporate Governance	Not Completed – revised date January 2025	This was delayed due to start of new Chair in May 2024. Feedback from the 2023/24 Self-Assessment process was presented to the Board Seminar in August and this will inform the development of the future reporting template.
<p>Ensure workplan for 2024/25 includes:</p> <ul style="list-style-type: none"> - Deep dives into some of the basic financial systems - case studies - Recurrent savings delivery, financial forecast being provided (in-year and medium-long term) - Delivery of the digital strategy - Delivery of decarbonization - 5 sections of targeted interventions escalation related to finance - Assurance and understanding of the financial impact of our plans (in-year and medium-long term) - Assurance and understanding of the Impact of financial issues on service delivery, quality impact and patient experience - Seeking assurance on managing within budget across the Health Board and how overspends will be recovered - Internal Audit reports on financial systems, financial management and controls 	Committee Services Officer	Completed	Internal Audit reports are now on the SRC workplan, with other areas are included within standing agenda items on the SRC workplan. For example, recurrent savings delivery, financial forecast being provided (in-year and medium-long term), are included in the Finance Report to each meeting.
Review Committee name and Terms of Reference (ToRs) to ensure the purpose of the Committee known and understood throughout the organisation, and clinical representation at each meeting (including frequency).	Director of Corporate Governance (with Chair/Lead Executive)	Partially completed	A full review of the SRC ToRs has been completed, with the revised version approved at Board on 26.09.24. In terms of the Committee name and frequency of meetings, this will be considered as part of the review of the Board

			Committee structure by the Chair which is currently underway.
Use new 3As Report to ensure Board is 'alerted, advised and assured' of key matters discussed at meetings and clear on what the Committee requires of them	Committee Services Officer	Completed	This is undertaken at each SRC meeting.
Provide clarity at Agenda Setting meetings the time allocated to focus on key issues and the senior managers who should be invited to present at meetings	Chair and Director of Finance	Completed	This is undertaken at each SRC agenda setting meeting.
Ensure the Committee receives assurance and understanding through restructuring of the agenda: <ul style="list-style-type: none"> of the financial impact of our plans (in-year and medium-long term) of the Impact of financial issues on service delivery, quality impact and patient experience that financial systems are robustly embedded and that financial performance is being delivered at directorate level and that financial performance 	Director of Finance and Director of Corporate Governance	Completed	As of April 2024, the agenda was restructured as follows: <ul style="list-style-type: none"> Finance Digital For Information
Ensure outcomes are fed into the Board Development Programme	Assistant Director of Organisational Development	Completed	Outcomes have been incorporated into the Board Development Programme.

Self-Assessment Process 2024/25

The Committee self-assessment process for 2024/25 is underway and Committee members and attendees (as per Terms of Reference) will be sent a short digital form to complete. Survey responses will be collated, along with feedback captured through the preceding 12 months which will be presented for discussion at SRC on 17 December 2024.

Argymhelliad / Recommendation

The Committee is asked to take an assurance from the progress made so far against the actions being undertaken to improve its effectiveness.

Amcanion: (rhaid cwblhau)

Objectives: (must be completed)

Committee ToR Reference: Cyfeirnod Cylch Gorchwyl y Pwyllgor:	10.5 The Director of Corporate Governance/Board Secretary, on behalf of the Board, shall oversee a process of regular and rigorous self-
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	assessment and evaluation of the Committee's performance and operation, including that of any sub committees established.
Cyfeirnod Cofrestr Risg Datix a Sgôr Cyfredol: Datix Risk Register Reference and Score:	Not applicable
Parthau Ansawdd: Domains of Quality Quality and Engagement Act (sharepoint.com)	7. All apply
Galluogwyr Ansawdd: Enablers of Quality: Quality and Engagement Act (sharepoint.com)	6. All Apply
Amcanion Strategol y BIP: UHB Strategic Objectives:	Not Applicable
Amcanion Cynllunio Planning Objectives	Not Applicable
Amcanion Llesiant BIP: UHB Well-being Objectives: Hyperlink to HDdUHB Well-being Objectives Annual Report 2021-2022	10. Not Applicable

Gwybodaeth Ychwanegol: Further Information:

Ar sail tystiolaeth: Evidence Base:	SRC Terms of Reference SRC Self-Assessment digital form results Auditor and Regulator feedback through Structured Assessment, and Internal Audit
Rhestr Termâu: Glossary of Terms:	Included within report
Partïon / Pwyllgorau â ymgynhorwyd ymlaen llaw y Pwyllgor Adnoddau Cynaliadwy: Parties / Committees consulted prior to Sustainable Resources Committee:	SRC Chair Director of Corporate Governance/Board Secretary

Effaith: (rhaid cwblhau) Impact: (must be completed)

Ariannol / Gwerth am Arian: Financial / Service:	Not applicable
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Ansawdd / Gofal Claf: Quality / Patient Care:	An effective SRC should seek out areas of system weakness and facilitate an organisational culture that drives financial improvement, strong financial governance and improved performance.
Gweithlu: Workforce:	Not applicable
Risg: Risk:	An effective SRC should drive improvement through scrutiny and challenge on the effective and efficient management of risks relating to financial performance and delivery.
Cyfreithiol: Legal:	Not applicable
Enw Da: Reputational:	Not applicable
Gyfrinachedd: Privacy:	Not applicable
Cydraddoldeb: Equality:	Not applicable