

**TABLE OF ACTIONS FROM  
SUSTAINABLE RESOURCES COMMITTEE (SRC) MEETING HELD ON 29 AUGUST 2023**

MINUTE REF	ACTION	LEAD	TIME SCALE	PROGRESS
<b>SRC(23)99</b>	<b>FINANCE REPORT</b> <ul style="list-style-type: none"> <li>To escalate to Board the insufficient assurance from the Committee.</li> </ul>	<b>CSO</b>	28.09.2023	Action complete: included within the SRC update for Board on 28.09.2023
<b>SRC(23)102</b>	<b>OPERATIONAL RISK REPORT</b> <ul style="list-style-type: none"> <li>To ensure that operational teams update risks that are outside of their timescales.</li> </ul>	<b>AC/KJ</b>	30.09.2023	The risks have been presented at both the Senior Operational Board and the Acute Leadership Group, where it was requested that risk owners review and update risks.
<b>SRC(23)105</b>	<b>ELECTRONIC PRESCRIBING AND MEDICINES ADMINISTRATION (EPMA) SYSTEM</b> <ul style="list-style-type: none"> <li>To discuss the approval process of Digital schemes with the Board Secretary.</li> </ul>	<b>HT</b>	30.09.2023	Complete – the Digital Oversight Group will review all proposals and business cases for digital investment, ahead of presentation at SRC.
	<ul style="list-style-type: none"> <li>To include the comments raised at SRC in the report to Board</li> </ul>	<b>AT</b>	10.09.2023	Complete - the suggested comments and reflections have been included within a revised report which is being presented to Board on 30.11.2023
	<ul style="list-style-type: none"> <li>To present the Full Business Case to the Agile Digital Business Group, before presenting to Board</li> </ul>	<b>AT</b>	30.09.2023	In progress - a new Digital Oversight Group has been established and they will be considering the Full Business Case before presenting to Board.
	<ul style="list-style-type: none"> <li>To add to the recommendation: “ To present Agile Digital Business Group for onward submission to Board.” “to the before Board”</li> </ul>	<b>CSO</b>	28.09.2023	Action complete.

<b>SRC(23)106</b>	<b>DIGITALLY ENABLED TRANSFORMATION PLAN</b> <ul style="list-style-type: none"> <li>To amend the recommendation as per item SRC(23)106</li> </ul>	<b>CSO</b>	29.08.2023	Action complete.
	<ul style="list-style-type: none"> <li>To present the Full Business Case to the Agile Digital Business Group, before presenting to Board.</li> </ul>	<b>AT</b>	30.09.2023	In progress - a new Digital Oversight Group has been established and they will be considering the Full Business Case before presenting to Board.
	<ul style="list-style-type: none"> <li>To present the Digitally Enabled Transformation Plan to Board Seminar ahead of presentation to Board in November 2023.</li> </ul>	<b>HT</b>	01.11.2023	Complete – the Digital Plan was presented to Board Seminar in April 2023, however the first elements of the business case i.e. Strategic / Management Cases will be form the report to the Board 30.11.2023, and the full business case would be presented to a future Board.
<b>SRC(23)107</b>	<b>HEALTHCARE CONTRACTING, COMMISSIONING AND OUTSOURCING UPDATE</b> <ul style="list-style-type: none"> <li>To split the contracting and commissioning elements in future reports to SRC.</li> </ul>	<b>SA</b>	01.10.2023	Complete - the SRC Workplan has been updated accordingly.
<b>SRC(23)121</b>	<b>COMMITTEE WORK PROGRAMME 2023/24</b> <ul style="list-style-type: none"> <li>To review the SRC workplan taking into account the outcomes of the Core Delivery Group.</li> </ul>	<b>HT/WW</b>	20.09.2023	Complete – discussion held.

WW – Winston Weir

AC – Andrew Carruthers

LD – Lee Davies

JW – Joanne Wilson

JP – Jill Paterson

HT – Huw Thomas

CSO – Committee Services Officer