



## PWYLLGOR ADNODDAU CYNALIADWY SUSTAINABLE RESOURCES COMMITTEE

<b>DYDDIAD Y CYFARFOD: DATE OF MEETING:</b>	24 October 2023
<b>TEITL YR ADRODDIAD: TITLE OF REPORT:</b>	Consultancy Review
<b>CYFARWYDDWR ARWEINIOL: LEAD DIRECTOR:</b>	Huw Thomas, Director of Finance
<b>SWYDDOG ADRODD: REPORTING OFFICER:</b>	Timothy John, Senior Finance Business Partner (Accounting & Statutory Reporting)

**Pwrpas yr Adroddiad (dewiswch fel yn addas)**

**Purpose of the Report (select as appropriate)**

Er Sicrwydd/For Assurance

### ADRODDIAD SCAA SBAR REPORT

#### Sefyllfa / Situation

The purpose of this report is to provide assurance to the Sustainable Resources Committee regarding the monitoring of consultancy usage and spend at Hywel Dda University Health Board (HDdUHB).

#### Cefndir / Background

HDdUHB's Financial Accounts Team, on behalf of the Director of Finance, will ensure scrutiny and completeness of the Health Board's consultancy register. Consultancy contracts are reported for assurance to the Audit and Risk Assurance Committee (ARAC). Following recommendation from Internal Audit, reporting to the Sustainable Resources Committee enables further detailed discussion regarding usage and spend on consultancy.

#### Asesiad / Assessment

Consultancy contracts entered into during the period 1 August 2023 to 30 September 2023 are set out in Appendix 1 for review and discussion.

#### Argymhelliad / Recommendation

The Sustainable Resources Committee is requested to: -

- Note and discuss the consultancy spend and usage.
- Receive assurance regarding the monitoring of consultancy usage and spend in HDdUHB.

Amcanion: (rhaid cwblhau) Objectives: (must be completed)	
Committee ToR Reference: Cyfeirnod Cylch Gorchwyl y Pwyllgor:	2.5 Conduct detailed scrutiny of all aspects of financial performance, the financial implications of significant revenue (all those over £1million requiring Board approval), business cases, projects, and proposed investment decisions on behalf of the Board.
Cyfeirnod Cofrestr Risg Datix a Sgôr Cyfredol: Datix Risk Register Reference and Score:	Not Applicable
Galluogwyr Ansawdd: Enablers of Quality: <a href="#">Quality and Engagement Act (sharepoint.com)</a>	Not Applicable
Parthau Ansawdd: Domains of Quality <a href="#">Quality and Engagement Act (sharepoint.com)</a>	Not Applicable
Amcanion Strategol y BIP: UHB Strategic Objectives:	Not Applicable
Amcanion Cynllunio Planning Objectives	2c Workforce and OD strategy 6a Clinical services plan 8c Financial Roadmap
Amcanion Llesiant BIP: UHB Well-being Objectives: <a href="#">Hyperlink to HDdUHB Well-being Objectives Annual Report 2021-2022</a>	10. Not Applicable

Gwybodaeth Ychwanegol: Further Information:	
Ar sail tystiolaeth: Evidence Base:	The Health Board's Standing Orders and Standing Financial Instructions require that the procurement of all goods and services be subject to a fair, objective, and competitive selection process in accordance with good procurement practice.
Rhestr Termiau: Glossary of Terms:	Contained within the body of the report. The definition of Consultancy is set out in the last report to SRC on 22 August 2022: <a href="#">Consultancy Review</a> .
Partïon / Pwyllgorau â ymgynhorwyd ymlaen llaw y Pwyllgor Adnoddau Cynaliadwy:	ARAC

Parties / Committees consulted prior to Sustainable Resources Committee:	
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<b>Effaith: (rhaid cwblhau)</b> <b>Impact: (must be completed)</b>	
<b>Ariannol / Gwerth am Arian:</b> <b>Financial / Service:</b>	Ensuring appropriate scrutiny and value for money of consultancy usage and spend
<b>Ansawdd / Gofal Claf:</b> <b>Quality / Patient Care:</b>	Not Applicable
<b>Gweithlu:</b> <b>Workforce:</b>	Not Applicable
<b>Risg:</b> <b>Risk:</b>	Maintaining good systems of control of spend minimises financial risk
<b>Cyfreithiol:</b> <b>Legal:</b>	Maintaining good systems of control of spend minimises potential for legal challenge
<b>Enw Da:</b> <b>Reputational:</b>	Maintaining control of consultancy spend and usage aids the good reputation of the UHB
<b>Gyfrinachedd:</b> <b>Privacy:</b>	Not Applicable
<b>Cydraddoldeb:</b> <b>Equality:</b>	Not Applicable

## APPENDIX 1

Consultancy										
Reference	Period covered by this report					01-08-2023	30-09-2023			
	STA/ Competitive Tender/ Direct Award	Supplier	Value ex VAT £	One off or period		Department	Description	Date sent to ARAC	Compliant	Comment
HDD- DCO-23- 15	Direct Award against ESPO framework*	ORS	£37,175	04/08/2023	31/01/2024	Corporate	Consultancy for Clinical Services Plan	Oct-23	Yes	A direct award via an ESPO framework* was awarded to ORS for consultancy for Clinical Services Plan, to support the health board in engagement and produce independent analysis of findings for five (5) months. This contract award does not allow for an extension.

\*ESPO Framework – Eastern Shires Purchasing Organisation Framework