



HYWEL DDA UNIVERSITY HEALTH BOARD – SUSTAINABLE RESOURCES COMMITTEE

agenda items.

Agenda Item/Issue	Lead	28 th October 2021	21 st December 2021	23 rd February 2021	26 th April 2022
Governance					
Apologies*	WW	✓	✓	✓	✓
Declarations of Interests*	All	✓	✓	✓	✓
Minutes from Previous Meeting*	WW	✓	✓	✓	✓
Matters Arising and Table of Actions*	WW	✓	✓	✓	✓
Annual Review of ToR/Membership	WW				✓
SRC Self-Assessment of Performance – Review of Questions	WW				✓
SRC Self-Assessment of Performance –Review of Outcomes	WW				
Sustainable Resources Committee Annual Report	WW				✓
For Discussion					
Monthly Finance Report and Forecast (including Monthly Monitoring Return)	RH	✓	✓	✓	✓
Healthcare Contracting Update	SA	✓	✓	✓	✓
Social Value and Carbon Reporting	CE	✓	✓ (workshop)		✓
Financial Risks and Mitigation <ul style="list-style-type: none"> • Corporate Risks • Operational Risks 	HT	✓ ✓	✓ ✓	✓ ✓	✓ ✓
Plan Development <ul style="list-style-type: none"> • Finance • Digital 	HT		✓	✓ ✓	
For Assurance					
Balance Sheet	HT	✓		✓	

HYWEL DDA UNIVERSITY HEALTH BOARD – SUSTAINABLE RESOURCES COMMITTEE

agenda items.

Agenda Item/Issue	Lead	28 th October 2021	21 st December 2021	23 rd February 2021	26 th April 2022
Corporate Performance Assurance Report	HT	✓	✓	✓	✓
Quarterly NWSSP Performance Report	HT		✓		✓
Procurement Update	HT		✓		✓
Information Governance Sub-Committee Update	AT	✓	✓	✓	✓
Digital Inclusion	AT	✓		✓	✓
Cyber Security	AT	✓		✓	✓
County Resource Allocation	MB	✓		✓	
Value Based Health Care Update	LD		✓		
Planning Objectives	HT	✓	✓	✓	✓
Business Case Process	HT	✓			
Draft Annual Accounts 2020/21	HT			✓	
Year End De-Brief	JT			✓	✓
For Approval					
Financial Procedures	HT	✓	✓	✓	✓
<ul style="list-style-type: none"> • Use of Consultancy • Purchase to Pay Procedures • Construction Industry Scheme • Identification and Charging for Overseas Visitors for NHS Treatment • Treatment of Private Patients, Control of Admission and Collection of Income • Property Found on Hywel Dda Premises • Provision of Hospitality • Single Tender Action 		✓	<ul style="list-style-type: none"> ✓ ✓ ✓ ✓ ✓ ✓ ✓ 		



HYWEL DDA UNIVERSITY HEALTH BOARD – SUSTAINABLE RESOURCES COMMITTEE

agenda items.

Agenda Item/Issue	Lead	28 th October 2021	21 st December 2021	23 rd February 2021	26 th April 2022
For Information					
Notes from SRC Checkpoint Meetings	WW	✓	✓	✓	✓
Commissioning Group Update	SA	✓	✓	✓	✓
Agile Digital Business Group Update	AT	✓	✓ (verbal)	✓	✓
Capital Financial Management	RD	✓	✓	✓	✓
Matters for Board Escalation	HT	✓	✓	✓	✓
Ministerial Directions (Quarterly)	HT		✓		✓
Sustainable Resources Committee Annual Workplan	HT/CSO	✓	✓	✓	✓
Any Other Business	All	✓	✓	✓	✓
Agenda setting meeting with Chair & Exec Lead (at least 4 weeks before the meeting)	CSO	✓	✓	✓	✓
Draft agenda to go to Executive Team prior to issue	CSO	✓	✓	✓	✓
Call for papers (at least 4 weeks before the meeting to receive papers at least 14 days before the meeting)	CSO	✓	✓	✓	✓
Disseminate agenda & papers 7 days prior to the meeting	CSO	✓	✓	✓	✓
Type up minutes and TOA within 7 days of the meeting	CSO	✓	✓	✓	✓

Chair: Winston Weir Vice-Chair: Maynard Davies Lead Executive: Huw Thomas Committee Secretary: Sarah Bevan

WW	Winston Weir	MB	Mark Bowling	RD	Rhian Davies
HT	Huw Thomas	CW	Chris Williams	RH	Rebecca Hayes
AC	Andrew Carruthers	AT	Anthony Tracey	JT	Jennifer Thomas
SA	Shaun Ayres	LD	Leighton Davies	CSO	Committee Services Officer

HYWEL DDA UNIVERSITY HEALTH BOARD – SUSTAINABLE RESOURCES COMMITTEE

agenda items.