PWYLLGOR ADNODDAU CYNALIADWY
SUSTAINABLE RESOURCES COMMITTEE

DYDDIAD Y CYFARFOD: **DATE OF MEETING:**	23 February 2022
TEITL YR ADRODDIAD: **TITLE OF REPORT:**	Welsh Health Circulars (WHC)
CYFARWYDDWR ARWEINIOL: **LEAD DIRECTOR:**	Huw Thomas, Director of Finance
SWYDDOG ADRODD: **REPORTING OFFICER:**	Rachel Williams, Assurance and Risk Officer

Pwrpas yr Adroddiad (dewiswch fel yn addas)
Purpose of the Report (select as appropriate)

Er Sicrwydd/For Assurance

ADRODDIAD SCAA
SBAR REPORT

Sefyllfa / Situation

This report to the Sustainable Resource Committee (SRC) includes updates on progress in relation to the implementation of Welsh Health Circulars (WHCs), which come under the remit of SRC and its Sub-Committee structure. The Committee is requested to receive assurance from the lead Executive/Director or Supporting Officer on the management of WHCs within their area of responsibility, particularly in respect of understanding when the WHC will be delivered, any barriers to delivery, impacts of non/late delivery and assurance that the risks associated with these are being managed effectively.

Cefndir / Background

WHCs provide a streamlined, transparent and traceable method of communication between NHS Wales and NHS organisations relating to different areas such as estates, finance, governance, health professional letters, information governance, quality and safety, legislation, planning, performance and delivery, policy, public health, research, science, and workforce. WHCs are published on the [Welsh Government website](#).

At its meeting on 27th July 2017, the Board requested that WHCs that have not been implemented by the stated timescales should be closely monitored by its Committee structure, in order to provide assurance on the compliance and delivery of the outstanding WHC, in addition to an understanding of the impacts resulting from late/non-delivery.

Asesiad / Assessment

An update from each Supporting Officer, in respect of the WHCs that fall under the remit of SRC, is attached at Appendix 1.

WHCs under the remit of SRC
The tables below list the WHCs currently monitored at SRC, which have a RAG rated status of **red** (i.e. not been implemented within stated timescales) and **amber** (i.e. not been implemented however are in progress within stated timescales).

WHCs which have not been implemented within stated timescales (**Red** RAG status).
None

WHCs which have not been implemented however are in progress within stated timescales (**Amber** RAG status).

WHC Ref	Name of WHC	Date Issued	Lead Executive/ Director
007-15	Update on the All Wales position of the EDCIMS (Emergency Department Clinical Information Management System) *No online link available*	30/03/2015	Director of Finance
049-15	Operational Standards for Use of the NHS Number	06/11/2015	Director of Finance
003-20	Value Based Health Care Programme – Data Requirements	04/03/2020	Director of Finance
024-21	NHS Wales' contribution towards a net-zero Public Sector by 2030	08/09/2021	Director of Strategic Development and Operational Planning

Argymhelliad / Recommendation

The Committee is requested to receive assurance, or otherwise, from the lead Executive/Director or Supporting Officer on the management of WHCs within their area of responsibility, particularly in respect of understanding when the WHC will be delivered, any barriers to delivery, impacts of non/late delivery and assurance that the risks associated with these are being managed effectively.

Amcanion: (rhaid cwblhau) **Objectives: (must be completed)**	
Committee ToR Reference: Cyfeirnod Cylch Gorchwyl y Pwyllgor:	2.2 To receive an assurance on delivery against all relevant Planning Objectives falling in the main under Strategic Objective 6 Sustainable Use of Resources (See Appendix 1), in accordance with the Board approved timescales, as set out in HDdUHB's Annual Plan.
Cyfeirnod Cofrestr Risg Datix a Sgôr Cyfredol: Datix Risk Register Reference and Score:	Risks to delivery of WHC's should be identified on directorate/service risk registers.
Safon(au) Gofal ac Iechyd: Health and Care Standard(s):	All Health & Care Standards Apply

Amcanion Strategol y BIP: UHB Strategic Objectives:	Not Applicable
Amcanion Llesiant BIP: UHB Well-being Objectives: Hyperlink to HDdUHB Well-being Objectives Annual Report 2018-2019	10. Not Applicable

Gwybodaeth Ychwanegol: **Further Information:**	
Ar sail tystiolaeth: Evidence Base:	Relevant Welsh Health Circulars
Rhestr Termau: Glossary of Terms:	Contained within the report
Partïon / Pwyllgorau â ymgynhorwyd ymlaen llaw y Pwyllgor Adnoddau Cynaliadwy: Parties / Committees consulted prior to Sustainable Resources Committee:	Not applicable

Effaith: (rhaid cwblhau) **Impact: (must be completed)**	
Ariannol / Gwerth am Arian: **Financial / Service:**	Dependent on individual WHC
Ansawdd / Gofal Claf: **Quality / Patient Care:**	Dependent on individual WHC
Gweithlu: **Workforce:**	Dependent on individual WHC
Risg: **Risk:**	Dependent on individual WHC
Cyfreithiol: **Legal:**	Dependent on individual WHC
Enw Da: **Reputational:**	Dependent on individual WHC
Gyfrinachedd: **Privacy:**	Dependent on individual WHC
Cydraddoldeb: **Equality:**	Dependent on individual WHC

WHC No	Name of WHC	Date Issued	Status	Category	Overarching Actions Required	Lead Director	Date of Expiry / Review	Action required from	Action required by	Status RAG / R - behind schedule / A - on schedule / G - Completed	Progress update
007-15	Update on the All Wales position of the EDCIMS (Emergency Department Clinical Information Management System)	30/03/2015	Compliance	Information Technology	To reiterate the position of the Minister for Health and Social Services concerning the 'Once for Wales' Implementation of the Emergency Department Clinical Information System (EDCIMS) national programme.	Director of Finance	Ongoing	Not provided	Not provided	Amber	EDCIMS has now passed the necessary testing phases, and is available to Health Boards to implement. A further request has been submitted by the Head of Digital Programmes to Digital Health and Care Wales (DHCW) for the funding model and implementation plan for EDCIMS. Following the receipt of the funding requirements, an agile digital business case will be developed and presented to the Agile Digital Business Group for consideration, highlighting the needs of the service, ease of implementation, strategic fit, and overall affordability. Once considered by the Group a recommendation will then be presented to the Sustainability Resources Committee for approval.
049-15	Operational Standards for Use of the NHS Number	06/11/2015	Compliance	Quality and Safety	To implement the NHS Number.	Director of Finance	Review through Information Quality Initiative until 2020	Not provided	Phase 1 - Immediate, Phase 2 - April 2018, Phase 3 - April 2020	Amber	NHS Number Completion is now being monitored on all the identified systems and reported regularly to IGSC. Progress has been slow since the last update provided regarding making the relevant changes to the systems to comply with the Data Standards Change Notices (DSCN). Some information asset owners have limited ability to change their respective system and methods of capture; work continues to support the Information Asset Owners that do not fall under the National umbrella. Attempts are also being made to inform other potential Information Asset Owners to be aware of this when procuring a new systems.

Where possible the 6 major NHS systems referenced in the DSCN now comply with the DSCN specification around uses and availability of the NHS number. Some gaps do exist as part of the system functionality, these are being addressed through the national development programmes for each of the systems where appropriate.

Local work has begun to address the other systems (not specifically referenced in the DSCN) as part of the Phase 3 work to ensure those systems also use the NHS number in all ways laid out by the DSCN.

Work is continuing to improve the use of NHS Number within the Health Board. The Informatics Team have been supporting the Quality, Safety & Experience Committee (QSEC), with providing advice to ensure that advice of using the NHS Number as a primary identified should be adopted by all medical and nursing staff. |
| 003-20 | Value Based Health Care Programme – Data Requirements | 04/03/2020 | Action | Policy/Information Governance | NHS Wales health boards and trusts are required to:
• On an ongoing basis: Continue to submit data to UK-wide clinical audit and outcome reviews and national PROMs platforms;
• During 2020: Work with NWIS to enable the flow of audit and PROMs data into NWIS for the purposes of creating visualisations and dashboards for Value Based Health Care approaches. | Director of Finance | 03/03/2022 | N/A | Immediately | Amber | The NWIS response is added to the development list and considered by a Change Advisory Board for approval to be placed into the formal development cycle and then assigned a release. Much of the work for Proms, has already been included within the releases to WCP and WPAS. Work is ongoing at a national level by NWIS to develop the data requirements for the Value Based Health Care Programme through the Data Standards workstream. The UHB has received no timescale on when this will be delivered. Further updates have been requested from Digital Health and Care Wales (DHCW). |
| 024-21 | NHS Wales' contribution towards a net-zero Public Sector by 2030:
NHS Wales Decarbonisation Strategic Delivery Plan | 08/09/2021 | Action | Policy | Circular to NHS organisations on how they can help achieve our goal of net zero public sector carbon emissions. | Director of Strategic Development & Operational Planning | 01/03/2023 | Not provided | Immediate | Amber | By first quarter 2022/23, develop and endorse a strategic roadmap to respond to the Welsh Government ambition for NHS Wales to contribute towards a public sector wide net zero target by 2030. The overall aim will be to reduce the Health Board's carbon footprint to support the wider public sector ambition to address the climate emergency.

Task & Finish Group established to develop and progress a programme of work. Working with the wider public sector groups and other focus groups to progress this agenda.

Carbon Trust Stage 1 report completed / Stage 2 report commissioned for completion by 31st March 2022. The aim is to develop options appraisals and action plans to deliver on the WG strategy aspirations.

An update on implementation is to be provided to the Public Board by end of Q1 2022/23. This links to Planning Objective 6G, which has been revised and will be reported to Public Board in March 2022.

Key barrier / risks identified & monitored via the Task & Finish risk register. An overarching risk is being written for adding to Datix. |