



PWYLLGOR ADNODDAU CYNALIADWY SUSTAINABLE RESOURCES COMMITTEE

DYDDIAD Y CYFARFOD: DATE OF MEETING:	25 April 2022
TEITL YR ADRODDIAD: TITLE OF REPORT:	Consultancy Review
CYFARWYDDWR ARWEINIOL: LEAD DIRECTOR:	Huw Thomas, Director of Finance
SWYDDOG ADRODD: REPORTING OFFICER:	Huw Thomas, Director of Finance

**Pwrpas yr Adroddiad (dewiswch fel yn addas)
Purpose of the Report (select as appropriate)**

Er Sicrwydd/For Assurance

ADRODDIAD SCAA SBAR REPORT

Sefyllfa / Situation

The purpose of this report is to provide assurance to the Sustainable Resources Committee regarding the monitoring of consultancy usage and spend at Hywel Dda University Health Board (HDdUHB).

Cefndir / Background

HDdUHB's Financial Accounts team, on behalf of the Director of Finance, will ensure scrutiny and completeness of the Health Board's consultancy register. Consultancy contracts are reported for assurance to the Audit and Risk Assurance Committee (ARAC). Following recommendation from Internal Audit, reporting to the Sustainable Resources Committee enables further detailed discussion regarding usage and spend on consultancy.

Asesiad / Assessment

Consultancy contracts entered into during the course of the 2021/22 financial year are set out at Appendix 1 for review and discussion. The Procurement and Finance team are working on refining the consultancy register to ensure that all contracts are appropriately captured and reported. A full review will be undertaken during the preparation of the 2021/22 Annual Accounts with any omissions identified and reported to the Committee at its next meeting.

Argymhelliad / Recommendation

The Sustainable Resources Committee is requested to:

- Note and discuss the consultancy spend and usage
- Note the developments to maintain a central register of all consultancy spend in conjunction with the procurement team
- Receive assurance regarding the monitoring of consultancy usage and spend in HDdUHB.

Amcanion: (rhaid cwblhau) Objectives: (must be completed)	
Committee ToR Reference: Cyfeirnod Cylch Gorchwyl y Pwyllgor:	2.5 Conduct detailed scrutiny of all aspects of financial performance, the financial implications of major business cases, projects, and proposed investment decisions on behalf of the Board.
Cyfeirnod Cofrestr Risg Datix a Sgôr Cyfredol: Datix Risk Register Reference and Score:	Not Applicable
Safon(au) Gofal ac Iechyd: Health and Care Standard(s):	Governance, Leadership and Accountability 7. Staff and Resources
Amcanion Strategol y BIP: UHB Strategic Objectives:	Not Applicable
Amcanion Llesiant BIP: UHB Well-being Objectives: Hyperlink to HDdUHB Well-being Objectives Annual Report 2018-2019	10. Not Applicable

Gwybodaeth Ychwanegol: Further Information:	
Ar sail tystiolaeth: Evidence Base:	The Health Board's Standing Orders and Standing Financial Instructions require that the procurement of all goods and services be subject to a fair, objective, and competitive selection process in accordance with good procurement practice
Rhestr Termiau: Glossary of Terms:	Contained within the body of the report.
Partïon / Pwyllgorau â ymgynhorwyd ymlaen llaw y Pwyllgor Adnoddau Cynaliadwy: Parties / Committees consulted prior to Sustainable Resources Committee:	Finance Team Executive Team

Effaith: (rhaid cwblhau)
Impact: (must be completed)

Ariannol / Gwerth am Arian: Financial / Service:	Ensuring appropriate scrutiny and value for money of consultancy usage and spend
Ansawdd / Gofal Claf: Quality / Patient Care:	Not Applicable
Gweithlu: Workforce:	Not Applicable
Risg: Risk:	Maintaining good systems of control of spend minimises financial risk
Cyfreithiol: Legal:	Maintaining good systems of control of spend minimises potential for legal challenge
Enw Da: Reputational:	Maintaining control of consultancy spend and usage aids the good reputation of the UHB
Gyfrinachedd: Privacy:	Not Applicable
Cydraddoldeb: Equality:	Not Applicable

APPENDIX 1

CONSULTANCY CONTRACTS								
Tender/Contract Reference	Description	Actual Contract Value (£) (exc Vat)	Contractor name	Department	Contract term	Contract start date	Contract end date	ARAC Paper
HDD-ITT-47566	Demand Capacity Modelling	61,687.50	Archus	Primary Care	Until 31/03/2022		Until 31/03/2022	Apr-22
HDD-MIN-48025	Consultancy for Agile Working	149,790.00	Archus Limited	Corporate	6 months	01/10/2021	31/03/2022	Dec-21
HDD-DCO-21-04	Consultancy for Robotic Automation Process Platform	75,000.00	Codebase8	IT	4 months	31/08/2021	30/11/2021	Oct-21
HDD-DCO-21-06	Decarbonisation Strategy	55,000.00	Carbon Trust	Estates	7 months	16/08/2021	31/03/2022	Oct-21
HDD-DCO-21-14	Consultancy for Cyber Security Programme Support	120,000.00	James Harvard Ltd	IT	to 31 March 2022	24/01/2022	31/03/2022	Feb-22
HDD-MIN-49431	The Provision of a Feasibility Study for Foundational Economy Food Sourcing	60,422.63	Miller Research (UK) LTd	Catering	4 Months	01/03/2022	30/06/2022	Apr-22
HDD-DCO-21-21	Project Management Consultancy assoiated with the management and delivery of a technical appraisal of sites to assist identification of a preferred site for the Urgent and Planned Care Hospital.	79,969.00	Mace	Planning	4 months	09/03/2022	31/07/2022	Apr-22
HDD-DCO-21-22	Master Planners Consultancy	576,593.00	(Building Design Partnership (BDP) Ltd	Estates	5 months	01/03/2022	30/06/2022	Apr-22
HDD-DCO-21-24	Lightfoot Consultancy SfN licensing and hosting agreement which allows the healthboard to move from limited to unlimited licence enterprise arrangements for developers and viewers	364,721.00	Lightfoot Solutions	Digital Services	to 31st July 2022	29/03/2022	31/07/2022	Apr-22
HDD-DCO-21-30	Lightfoot Support	183,500.00	Lightfoot Solutions	Digital Services	to 31st July 2022	29/03/2022	31/07/2022	Apr-22
		1,726,683.13						