



Enw y Grŵp/Is-Bwyllgor:
Name of Group:

Information Governance Sub-Committee (IGSC)

Cadeirydd y Grŵp/Is-Bwyllgor:
Chair of Group:

Huw Thomas, Director of Finance

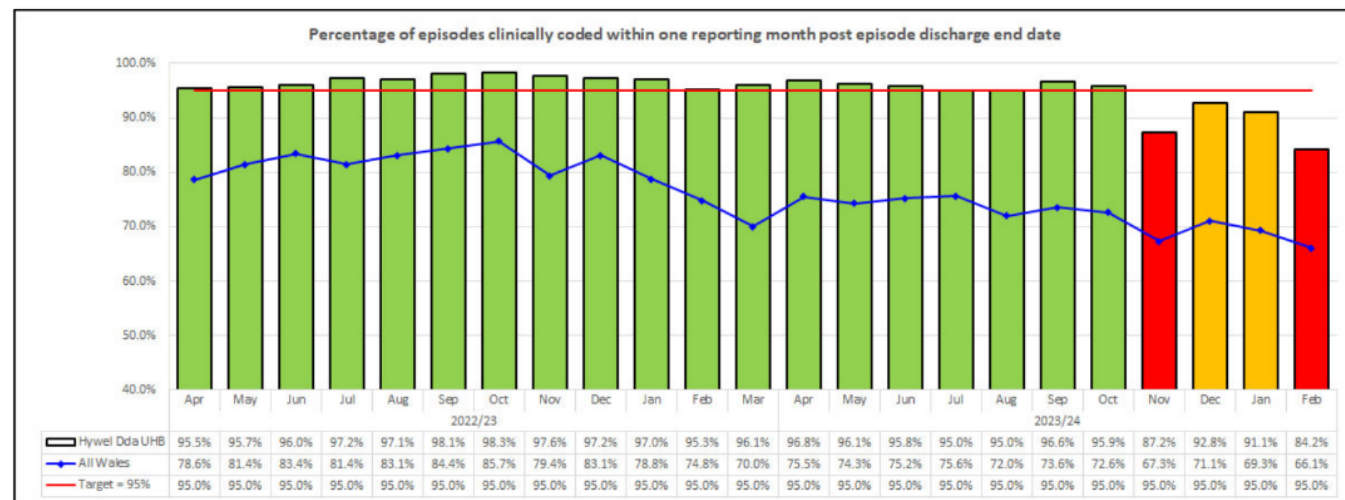
Cyfnod Adrodd:
Reporting Period:

25 June 2024

Y Penderfyniadau a'r Materion a Ystyriodd y Grŵp/Is-Bwyllgor:
Key Decisions and Matters Considered by the Group:

Clinical Coding Update

The Sub-Committee received a paper which provided an update on the clinical coding position for the Health Board. Performance over the last few months, has declined compared to the previous 2 years, where the target was achieved. This was not unexpected as a number of trained coders has reduced (3.65 WTE) through retirement and career progression. The team have just appointed 4 new clinical coders to these vacancies, who have begun their training in April 2024. However, the next 12 months will be a challenge as these new appointees will be training, but every effort will be made to get as near as possible to the 95% target. The coding team are also examining the possible use of artificial intelligence, and robotic automation to code high volume, low complexity cases to improve completeness rates, whilst not jeopardising the quality of coding.



The Sub-Committee also noted the current progress to achieving the Welsh Costing Returns clinical coding target of 98%.

Corporate and Medical Records Storage Assurance Report

The Sub-Committee noted the update on the on-going work to remove and reduce the risks associated with record storage. The Sub-Committee were pleased to note that over 8,600 boxes

had been returned from private off-site storage facilities and returned to the records storage facility in Llangennech for review. The Sub-Committee expressed thanks to the Medical Records, Information Governance, and various services teams that are support in progressing the repatriation work.

Information Commissioner Office (ICO) Notifications

Since April 2023, there have been 5 occurrences when a notification to the Information Commissioner's Office (ICO) has been required. The following table highlights the current notifications. Since the last report, a further 2 cases have been closed by the ICO.

	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total
Open	-	-	-	-	1	-	-	-	-	-	1	-	2
Closed	-	-	1	1	-	1	-	-	-	-	-	-	3
Total	0	0	1	1	1	1	0	0	0	0	1	0	5

The Health Board has reported 1 case since April 2024, which is currently under review by the ICO.

Cyber-Security and Network and Information Systems (NIS) Directive Update

A separate report has been prepared for presentation to the In-Committee Sustainable Resources Committee to provide an update on progress of cyber-security.

Materion y Mae Angen Ystyriaeth neu Gymeradwyaeth Lefel y Pwyllgor Adnoddau Cynaliadwy:

Matters Requiring Sustainable Resources Committee Level Consideration or Approval:

- No matters to consider

Risgiau Allweddol a Materion Pryder:

Key Risks and Issues / Matters of Concern:

- The wider strategic issue of the storage of records and boxes within external storage companies.

Busnes Cynlluniedig y Grŵp/Is-Bwyllgor ar Gyfer y Cyfnod Adrodd Nesaf: Planned Group/Sub-Committee Business for the Next Reporting Period:

Adrodd yn y Dyfodol: Future Reporting:

- Data Quality and Clinical Coding
- Information Governance Risk Register
- Information Governance Toolkit improvement plan
- Update on Cyber Security/Network & Information Systems Regulations (NISR)
- Caldicott Register to be returned to the IGSC meetings
- Digital/IG Policies and Procedures

Dyddiad y Cyfarfod Nesaf:
Date of Next Meeting:

24 July 2024