Enw y Grŵp/Is-Bwyllgor: **Name of Group:**	**Agile Digital Business Group**
Cadeirydd y Grŵp/Is-Bwyllgor: **Chair of Group:**	**Huw Thomas, Director of Finance**
Cyfnod Adrodd: **Reporting Period:**	**20th September 2021**

Y Penderfyniadau a'r Materion a Ystyriodd y Grŵp/Is-Bwyllgor: **Key Decisions and Matters Considered by the Group:**

Previously Approved Business Cases

The Agile Digital Business Group received an update on business cases that have previously been approved. The Group noted the following:

- Re-procurement of pathology system and Welsh Laboratory Information Management System (WLIMS) including upgrade Laboratory Information Network Cymru (LINC)/Laboratory Information Management System (LIMS)): The full business case was presented to the Board in September 2021 and approved in principle. As part of the business case, additional resources have been included for the development of an implementation team. Currently, it has not been determined whether funding will be transferred to the Health Board to establish a local team or whether it will be still a requirement to fund this team locally. Further updates on the business case and implications on the Health Board will be presented to future meetings.

- Advanced Analytical Platform for Hywel Dda University Health Board: The Health Analytics Team have developed a system that will create Statistical Process Charts (SPC). The report also provided a road map for the additional functionality that will be available, such as predictive analysis, forecasting, Geographical Information System (GIS) and Drive Time Analysis (DTA).

- Local Business Case - Electronic Observations & Hospital Electronic Prescribing: The Project Manager post had been advertised, however, the Digital Team were unable to appoint and it will therefore be re-advertised. Notwithstanding the lack of an appointment, the Digital Team are progressing the readiness work with the Pharmacy Team.

- Digitalisation of Health Documentation: The Project Manager has been appointed and will commence in post in November 2021 to accelerate the project with Health Records and Corporate Departments. The Group noted that further updates will be provided.

Digital Transformation – Delivery Framework

The Group was presented with the draft delivery framework for Digital Transformation, which was accepted as a structure for prioritising digital transformation and innovation. The Group requested that minor changes were made to ensure that key digital documents are referenced, and that there is synergy with such documents as the Digital Response, Digital Operational Plan, and Digital Operating Model. The draft delivery framework is attached at Appendix 1 for information.

Digital Operational Plan – 2021-2022

The Operational Plan for Digital was presented to the Group and was accepted as a comprehensive piece of work. However, the Group noted that there was a significant number of projects that were due to be delivered within 2021/22 and questioned the reporting officer to understand whether this is achievable or not. The Digital Director stated that there were some

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projects that would not be started or completed, and work is being undertaken with the Digital Team to determine whether they can be programmed into the 2022/23 operational plan or can be passed through the newly agreed delivery framework for assurance and priority. The Operational Plan and a Digital Delivery update are provided at Appendix 2 and 3 for information.

Digital Agile Business Cases Considered
The Group considered the following digital business cases:
- Digital Dictation – T-Pro: The Group agreed that the investment is essential for clinical practice as documents and tapes are easily lost, wrongly assigned or incorrectly prioritised. This development will promote progression to a paper light organisation with seamless transfer of letters to general practice and other clinical teams. The Group whilst supportive, requested that further work is undertaken on the benefits realisation, particularly referencing the financial benefits for implementing the proposed approach. As this first phase is only replacing the current processes for an estimated £90k per year, further work on the financial sustainability of the approach was requested.
- Development of a Hybrid Print and Post Service: The Group agreed in principal to the proposed approach, noting that further papers will be provided following the tender for the hybrid print post service. The Group suggested that the reporting officer should consider aligning the proposal with the Health Board's Strategic Planning Objectives and strengthen the future business case with a benefits realisation programme, highlighting the benefits to patients with the development of a digital first approach.
- Bedside Entertainment and Communication System (BECS): The Group noted the requirement to provide a benefits realisation programme due to the financial commitment from the Health Board. The Group acknowledged the project as a pioneering development, which will be the first in NHS Wales, and noted the benefits to patients in being able to connect/communicate with loved ones seamlessly. The potential of interoperability with other Health Board systems, such as catering was also recognised. The Group noted the possible impact on already busy staff to assist patients with the devices if they break or the patient is not able to use them. In order to progress the project at pace, a 12-month fixed term project manager would provide an updated business case, benefits realisation tracker, and post pilot evaluation document.
- Implementation of new Critical Care Electronic Health Record (EHR) system (Welsh Intensive Care Information System (WICIS): The Group felt the proposal submitted required further work before being able to take a view on the business case.

Materion y Mae Angen Ystyriaeth neu Gymeradwyaeth Lefel y Pwyllgor Adnoddau Cynaliadwy: **Matters Requiring Sustainable Resources Committee Level Consideration or Approval:**
• No matters to be considered or approved.

Risgiau Allweddol a Materion Pryder: **Key Risks and Issues / Matters of Concern:**
• No matters of concern or risk were raised.

Busnes Cynlluniedig y Grŵp/Is-Bwyllgor ar Gyfer y Cyfnod Adrodd Nesaf: **Planned Group/Sub-Committee Business for the Next Reporting Period:**
Adrodd yn y Dyfodol: **Future Reporting:**
• Welsh Community Care Information Solution (WCCIS) – Extended Rollout

- Intelligent Automation - Robotics Process Automation (RPA)
- Organisation for the Review of Care and Health Applications (ORCHA) Digital App Library
- Cyber Security Programme
  - Critical Asset Register
  - Network and Information Systems Regulations (NISR) Gap Analysis
  - Strategic Cyber Security Risk Register
- Updated Strategic Outline Programme (SOP)

Dyddiad y Cyfarfod Nesaf: **Date of Next Meeting:**
17th December 2021