



## HYWEL DDA UNIVERSITY HEALTH BOARD – SUSTAINABLE RESOURCES COMMITTEE WORK PLAN 2024-25

The Committee meets every other month. The following table sets out the Committee's business for 2024/25, including standing agenda items.

Agenda Item/Issue	Lead	30 April 2024	25 June 2024	27 Aug 2024	22 Oct 2024	17 Dec 2024	25 Feb 2025
<b>GOVERNANCE</b>							
Apologies	WW	✓	✓	✓	✓	✓	✓
Declarations of Interests	All	✓	✓	✓	✓	✓	✓
Minutes from Previous Meeting	WW	✓	✓	✓	✓	✓	✓
Table of Actions	WW	✓	✓	✓	✓	✓	✓
Annual Review of ToR/Membership	WW		✓				
SRC Self-Assessment of Performance Process	WW				✓		
SRC Self-Assessment of Performance – Review of Outcomes	WW	✓ (2023)					✓ (2024)
Sustainable Resources Committee Annual Report	WW	✓					
<b>FOR DISCUSSION</b>							
Core Delivery Group and Financial Control Group Update	LG	✓	✓	✓	✓	✓	✓
Finance Report	HT	✓	✓	✓	✓	✓	✓
Continuing Healthcare Costs (CHC) Review	HT						
Financial Recovery/In-Year Savings Programme (included within Finance Report)	HT	✓	✓	✓	✓	✓	✓
Financial Outlook 2024/25	HT	✓					
Long Term Agreement Outlook 2024/25	HT	✓					
Integrated Medium Term Plan Development 2025/26	HT						✓
Carmarthenshire Model: Deep Dive Update	HT		✓				
Pembrokeshire Model: Deep Dive Update	HT			✓			



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Continuing Healthcare Costs Report			✓				
<b>FOR ASSURANCE</b>							
Finance Targeted Intervention Actions	HT	✓	✓	✓	✓	✓	✓
Financial Risks and Mitigation							
• Corporate Risk Report	HT	✓	✓	✓	✓	✓	✓
• Operational Risk Report	HT	✓	✓	✓	✓	✓	✓
Procurement Plan	HT	✓					
Procurement Update	HT					✓	
Healthcare Contracting and Commissioning (and Outsourcing, as required) Update	SA	✓	✓	✓	✓	✓	✓
Information Governance Sub-Committee Update (including reports on data accuracy)	AT	✓	✓	✓	✓	✓	✓
Decarbonisation Task Force Group Update	LD	✓	✓	✓	✓	✓	✓
Digital Oversight Group Update	AT	✓	✓	✓	✓	✓	✓
Social Value and Carbon Reporting	CE					✓	
Public Sector Emissions Reporting	CE				✓		
Digital Inclusion	AT			✓		✓	
Value Based Health Care Update	LP	✓		✓			✓
Planning Objectives							
• Update Report	DW	✓	✓		✓		✓
• Deep Dive (Executive Lead for PO) [Planning Objectives 2024/25 TBC]	PO Lead		✓ TBC	✓ TBC	✓ TBC	✓ TBC	✓ TBC



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Welsh Health Circulars	RW		✓		✓		✓
Consultancy Review	HT		✓		✓		✓
Ministerial Directions	HT		✓		✓		✓
Balance Sheet Report	HT	✓			✓		✓
Cyber Security	AT	✓ (In-Committee)	✓ (In-Committee)	✓ (In-Committee)	✓ (In-Committee)	✓ (In-Committee)	✓ (In-Committee)
<b>FOR APPROVAL</b>							
Financial Procedures (as required)	HT	✓	✓	✓	✓	✓	✓
Information Governance Sub-Committee ToR	AT						✓
Decarbonisation Task Force Group ToR	LD			✓			
Digital Oversight Group ToR	AT				✓		
Information Governance Sub-Committee Annual Report	AT	✓					
Decarbonisation Task Force Group Annual Report	LD	✓					
Digital Oversight Group Annual Report	AT	✓					
<b>FOR INFORMATION</b>							
Integrated Performance Assurance Report (IPAR)	HT/SH	✓	✓	✓	✓	✓	✓
Capital Financial Management Update	RD	✓	✓	✓	✓	✓	✓
Quarterly NWSSP Performance Report	HT		✓ (Q4 2023/24)	✓ (Q1 2024/25)		✓ (Q2 2024/25)	✓ (Q3 2024/25)
Welsh Value in Health Centre Annual Report 2023-24	HT			✓			
Matters for Board Escalation	HT	✓	✓	✓	✓	✓	✓



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Sustainable Resources Committee Annual Work Plan	HT/CSO	✓	✓	✓	✓	✓	✓
Any Other Business	All	✓	✓	✓	✓	✓	✓
<b>PROCEDURAL</b>							
Agenda setting meeting with Chair & Exec Lead (at least 6 weeks before the meeting)	CSO	✓	✓	✓	✓	✓	✓
Draft agenda to go to Executive Team prior to issue	CSO	✓	✓	✓	✓	✓	✓
Call for papers (at least 6 weeks before the meeting to receive papers at least 14 days before the meeting)	CSO	✓	✓	✓	✓	✓	✓
Disseminate agenda/papers 7 days prior to meeting	CSO	✓	✓	✓	✓	✓	✓
Type up minutes/TOA within 7 days of meeting	CSO	✓	✓	✓	✓	✓	✓

**Chair:** Winston Weir **Vice Chair:** Maynard Davies **Lead Executive:** Huw Thomas

<b>WW</b>	Winston Weir	<b>HT</b>	Huw Thomas	<b>RD</b>	Rhian Davies	<b>CE</b>	Catherine Evans
<b>DW</b>	Daniel Warm	<b>AT</b>	Anthony Tracey	<b>SA</b>	Shaun Ayres	<b>LP</b>	Leighton Peters
<b>RW</b>	Rachel Williams	<b>SH</b>	Sally Havard	<b>LG</b>	Lisa Gostling	<b>LD</b>	Lee Davies
<b>CSO</b>	Committee Services Officer						

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