

**FOI.20164 - Attachment 1**

1. The number of substantive consultants employed (headcount and WTE)

The UHB provides within the table below, the headcount and Whole Time Equivalent (WTE) of Consultants employed as at 15 April 2026.

<b>Heacount</b>	317
<b>WTE</b>	309.03

2. Your organisation's current standard (or reference) job plan for a full-time consultant, including the normal DCC/SPA split. (Please provide the document or template if available).

The UHB's standard job plan for a full-time Consultant is detailed within the UHB's Consultant Job Planning Tool Kit. A copy has been provided at Attachment 2.

3. Number of consultant posts with SPA time and total SPAs allocated.

The UHB confirms that 317 Consultants have SPA time, totalling 684.17 sessions across all the Consultant job plans.

4. Typical SPA allocation in a 10-PA contract.

The UHB does not hold the information exactly as requested as the 10-PA contract is a feature of NHS England Consultant contracts and does not apply in NHS Wales. However, the UHB can confirm that two (2) sessions per week are typically allocated to its Consultants for SPAs.

5. How many consultant posts have no SPA time allocated?

The UHB has no Consultants that do not have SPA time allocated.

6. Count of consultants according to the number of SPAs stated in their job plan:

The UHB provides within the table below as requested, the number of Consultants allocated each of the listed SPA sessions to their job plans.

<b>SPA sessions</b>	<b>Number</b>
<1.0 SPA	11
1.0–1.4 SPA	65
1.5–1.9 SPA	26
2.0–2.4 SPA	103
≥2.5 SPA	112

7. Since 1 April 2020, have there been any changes to SPA allocation policy or the standard consultant DCC/SPA split? Yes/No.  
If yes, please provide any available documentation and briefly outline these changes.

No, the UHB has not made any changes to the SPA allocation policy or the standard consultant DCC/SPA split, since 1 April 2020. The Consultant Job Planning Tool Kit currently in use was last updated in November 2020.

8. Does your organisation have a policy or standard approach for recognising external professional duties including but not limited to the following; Roles for Royal Colleges / Faculties, Specialist societies or associations, National clinical networks, guideline groups or NHS national bodies, or Regulatory roles (e.g., GMC, NICE)

Please answer: Yes/No. If yes, provide the policy or a summary.

Yes, the UHB uses its Consultant Job Planning Tool Kit. A copy has been provided at Attachment 2.

For consultants who currently hold such external or national duties, please provide the number who:

9. Have allocated PA(s)

The UHB confirms that eighty six (86) Consultants have allocated Programmed Activities (PAs).

10. Are permitted to use existing SPA allocation

An exemption under Section 12 of the FoIA has been applied.

11. Undertake these duties in their own time

An exemption under Section 12 of the FoIA has been applied.

12. Does the organisation monitor whether planned SPA time is delivered? Yes/No.  
If yes, please provide a short description of the method

Yes, this is undertaken in line with the Consultant Job Planning Tool Kit, which sets out the outcome measures to be used to evidence how SPA allocation is used and service managers/leads are encouraged to discuss these with the Consultants during job plan meetings.

13. Does the organisation have a policy or guidance on the protection of SPA time (including but not limited to; discouraging routine cancellation or repurposing SPA for service pressures)? Yes/No.

If yes, please provide the document.

No, the UHB does not have a policy or guidance on the protection of SPA time.

14. Summary of activities SPA time was used for (e.g. including but not limited to; education, CPD, audit, research, governance, external duties, etc).

Please see Attachment 2.

For each of the past five complete job-planning years, please provide an annual summary showing:

15. Number of consultants with SPA time  
16. Total or average SPA time allocated (total SPA PAs or average per consultant)

The UHB provides within the table below, the number of Consultants with SPA time and the average SPA time allocated per week, as at 1 April for the 2022 to 2026 financial years.

<b>Time period</b>	<b>Number of consultants</b>	<b>Average SPA session</b>
01-Apr-22	225	2.3
01-Apr-23	266	2.3
01-Apr-24	281	2.3
01-Apr-25	330	2.2
01-Apr-26	317	2.2

17. Total or estimated SPA time used in that year

An exemption under Section 12 of the FoIA has been applied.