

FOI 8561 - Attachment 1

Rostering and Job Planning FOI Questions

Please can you fill out the below questions relating to the job planning and e-rostering system used at your organisation, for each staffing group outlined in columns B-D

Job Planning

	Consultants	SAS Doctors*	Allied Health Professionals (AHPs)
1. Does your organisation use job planing software?	Yes	Yes	The UHB does not have job planning for this staff group
2. If yes, please can you specify the name of the job planning supplier?	Allocate	Allocate	
3. If no, could you please specify how you carry out job planning?- for example paper based, Excel, Microsoft word, Other- please state	Not applicable	Not applicable	
4. What is the contract start date for your job planning supplier?	31/12/2019	31/12/2019	
5. What is the contract end date for your job planning supplier?	31/12/2022	31/12/2022	
6. What was the annual cost of your job planning supplier for the financial year 20/21 (April 2020 - March 2021)?	Section 43 exemption applied		
7. For each staffing group what percentage of staff is job planning rolled out to?	100%	100%	
8. What other third-party systems does your Job planning system integrate with?	None	None	

E-Rostering

	Consultants	SAS Doctors*	Allied Health Professionals (AHPs)
9. Does your organisation use e-rostering software?	The UHB does not have E-rostering for these staff groups		
10. If yes, please can you specify the name of your e-rostering supplier?			
11. If no, could you please specify how you carry out rostering?- for example paper based, Excel, Microsoft word, Other- please state			
12. What is the contract start date for your e-rostering supplier?			
13. What is the contract end date for your job e-rostering supplier?			
14. What was the annual cost of your e- rostering supplier for the financial year 20/21 (April 2020 - March 2021)?			
15. For each staffing group, what percentage of staff are rostered on the system? <i>themselves</i>			
17. What percentage of rostered shifts are 'self-rostered'?			
18. Is your job planning software application integrated with your e-rostering software?			
19. What other third-party systems does your rostering system integrate with?			

*SAS Doctors includes specialty doctors and specialist grade doctors with at least four years of postgraduate training, two of which are in a relevant specialty.