

## Hywel Dda UHB - Risk Assessment Form

<b>Datix ref:</b> Date of entry:	<b>16/10/2020</b>	<b>Any previous reference number:</b>	
<b>Name of person identifying risk :</b>	[REDACTED]	<b>Contact email/phone:</b>	[REDACTED]

### Risk Ownership

<b>Executive Directorate:</b>	Central Operations
<b>Delegated Risk Owner: (OPS ONLY)</b>	[REDACTED]
<b>Management/Service Lead:</b>	[REDACTED]

### Risk Location

<b>Directorate:</b>	Central Operations	<b>Service or Department:</b>	Out of Hours
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### Risk Identification

<b>Title of risk:</b>	Violence and aggression risk to OoH staff attending Penally Asylum Seeker accommodation.				
<b>Date risk identified:</b>	16/10/20	<b>How risk was identified (risk source):</b>		Emails/Teams meetings	
<b>Type of Risk choose one</b> ✓	Operational	✓	Strategic	Project	

### Risk Statement:

Describe the risk, work activity, environment or process being assessed. What is the risk to the Health Board?					
There is a risk that Out of Hours clinical teams may be at risk of harm from violence and aggression whilst providing urgent primary care consultation at the Penally Asylum Seeker Camp.					
This is caused by public disorder issues at the entrance to the Penally site and also within the population inside the site which may be directed at any HB OoH staff who enter the site to perform their duties.					
This could lead to, or have an impact on OoH staff safety and wellbeing, from verbal and physical abuse, causing physical and psychological harm. Possible increase in incidents, sickness, complaints and claims.					
Location of the Risk Penally Camp, Penally, Pembrokeshire SA70 7QL					
<b>What is the cost of correcting the loss if the risk materialises:</b>	£	<b>What is the financial cost based on?</b>			
<b>Please ✓ the one DOMAIN under which this risk lies:</b>					
<b>Safety, patient staff or public</b>	✓	<b>Quality, Complaints or Audit</b>		<b>Workforce &amp; OD</b>	
<b>Statutory Duty or Inspection</b>		<b>Adverse Publicity or Reputation</b>		<b>Business Objectives or Projects</b>	
<b>Finance including Claims</b>		<b>Service/Business interruptions/disruptions</b>		<b>Environmental</b>	

### Inherent Risk Score (Likelihood x Severity = Risk Score)

What is the score **WITHOUT** any control measures?

Using the risk matrix overleaf, evaluate the <b>inherent</b> risk rating. This is the risk score <b>WITHOUT</b> control measures in place.					
<b>Inherent likelihood</b>	3	<b>× Inherent impact</b>	4	<b>= Inherent risk rating</b>	12

Risk Matrix	Likelihood →				
Severity ↓	Rare - 1	Unlikely - 2	Possible - 3	Likely - 4	Almost certain - 5
Catastrophic - 5	5	10	15	20	25
Major - 4	4	8	12	16	20
Moderate - 3	3	6	9	12	15
Minor - 2	2	4	6	8	10
Rare - 1	1	2	3	4	5

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**Control Measures currently in place** - List the current control measures in place to minimise the potential impact of harm and reduce the risk, these must be **IN PLACE AND WORKING** to be a control.

Control measures
1. OoH staff will perform a dynamic risk assessment at each attendance prior to entry. (Liaison with the site management team or the Police) Staff will only enter the premises when it is safe to do so.
2. Attend in a marked "Medic/Meddyg" car and be in possession of HB identity cards.
3. OoH staff will sign in at reception and pick up the safety alarms and familiarise themselves with the operation of the alarms. One pull cord and audible alarm and one radio (in the event that the audible alarm is activated or radio communication requesting assistance is made, support will be readily available from the security team who will be in close proximity to the medical room). Radio trigger phrase for distress and assistance will be NHS CODE RED.
4. OoH staff will then drive and park safely adjacent to the medical room and only alight when safe to do so. Accompanied by a member of the security team at all times.
5. The layout of medical room has been designed to maximise staff safety, enabling forward facing consultation with opportunity for staff to leave the room without challenge by the person being examined.

### Current Risk Score (Likelihood x Severity = Risk Score)

Using the risk matrix below, identify the <b>current</b> risk rating. This is the risk score <b>WITH</b> control measures in place.					
<b>Current likelihood</b>	2	<b>x Current impact</b>	4	<b>= Current risk rating</b>	8

### Risk Action Plan Please specify actions that address the cause of the risk (clear and concise)

Actions must be SMART: Specific, Measurable, Achievable, Realistic and Time-bound.	By whom	By when	Cost of action
1. HB wide, multi- agency action plan to be developed to increase assurance and reduce risk across the site (police, LA, GMS, OOH, WAST).		31/10/2020	
2. Ensure all OoH staff are made aware of the safety process when attending at Penally site.		30/11/2020	
3. Ensure staff understand dynamic risk assessment process and perform it at each attendance.		30/11/2020	
4. Ensure staff are aware of how to report an violent and aggression incident		30/11/2020	

### Target Risk Score (Likelihood x Severity = Risk Score)

Using the risk matrix, identify the <b>target</b> risk rating. This is the risk score you are trying to achieve when the actions are put in place.					
<b>Target likelihood</b>	1	<b>x Target impact</b>	4	<b>= Target risk rating</b>	4

### Risk Review & Monitoring (for management completion)

Identify the Lead Assurance Committee or Sub-Committee this risk should be reported to?	Health and Safety Committee		
Identify the local management group should this risk should be monitored at?			
Is this risk to be entered onto your service risk register in Datix? (yes/no)	Yes	<b>Frequency of review.</b>	Bi-monthly

Risk Matrix	Likelihood →				
Severity ↓	Rare - 1	Unlikely - 2	Possible - 3	Likely - 4	Almost certain - 5
Catastrophic - 5	5	10	15	20	25
Major - 4	4	8	12	16	20
Moderate - 3	3	6	9	12	15
Minor - 2	2	4	6	8	10
Rare - 1	1	2	3	4	5