

<b>Reference:</b>	FOI.8332.22
<b>Subject:</b>	Agency usage
<b>Date of Request:</b>	24 February 2022

**Requested:**

1. Who is the head of procurement responsible for approving Biomedical Science/Pathology agency usage at Hywel Dda UHB?
2. Who are the managers responsible for agency approval for Pathology/Laboratory agency usage (on and off framework) for the following departments at all hospitals associated with the Trust:
  - Blood Sciences (Haematology, Biochemistry, and Blood Transfusion):
  - Infectious Sciences (Microbiology, Virology, Molecular, Serology, COVID):
  - Cellular Pathology
3. Please provide the contact numbers and email addresses in relation to question 1 and 2.
4. Have you used off-framework agency staff for Biomedical Science/Pathology between January 2021 and January 2022?
5. How much was your off-framework agency spend for each of the following departments between January 2021 and January 2022:
  - a. Blood Sciences (Haematology, Biochemistry and Blood Transfusion)
  - b. Infectious Sciences (Microbiology, Virology, Molecular, Serology, COVID)
  - c. Cellular Pathology
6. How many roles were filled by off-framework agency workers between January 2021 and January 2022 for each of the departments outlined in question 5?
7. How many unfilled roles did you have between January 2021 and January 2022 for each of the departments outlined in question 5?

**Clarified**

The dates are 1<sup>st</sup> January 2021 to 31<sup>st</sup> December 2021.

**Response:**

1. Hywel Dda University Health Board (UHB) confirms that Alan Binks, Head of Procurement for NHS Wales Shared Services Partnership (NWSSP) provides advice on procurement matters and Ann Marie Thomas, Assistant Director of Workforce Resourcing and Utilisation is the lead for temporary staffing utilisation.
2. The UHB confirms that the manager responsible for agency approval for Pathology and Laboratory agency usage (on and off framework) for Blood Sciences, Infectious Sciences and Cellular Pathology is Sarah Perry, General Manager Unscheduled Care.
3. The UHB provides, the email address and contact telephone numbers below, for those named at question 1:

- [Alan.Binks@wales.nhs.uk](mailto:Alan.Binks@wales.nhs.uk) - 01267 227636
- [Annmarie.thomas@wales.nhs.uk](mailto:Annmarie.thomas@wales.nhs.uk) – 01267 239700

For governance purposes, all agency usage is monitored and approved by the UHB's Procurement and Workforce and Organisational Development Departments. Therefore, any contact in relation to agency requirements is best directed to the responsible officers named above.

4. The UHB confirms that no Off-Framework agency staff have been used for Biomedical Science or Pathology, during the period 1 January to 31 December 2021.
5. The UHB confirms that no Off-Framework agency staff have been used for Blood Sciences, Infectious Sciences and Cellular Pathology, during the period 1 January to 31 December 2021.
6. The UHB confirms that no roles were filled by Off-Framework agency workers for the departments outlined in question 5, during the period 1 January to 31 December 2021.
7. Not applicable.