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| Reference: | FOI.1506.19 |
| Subject: | Bronglais General Hospital's digitisation |
| Date of Request: | 3 September 2019 |

Requested

1. How many employees do you currently have?
2. How many scanners (not multifunctional devices) do you currently have to scan paper based documents?
3. Which brand do you use (i.e. Brother, Canon, Fujitsu, Kodak Alaris etc)?
4. Which scanner model do you mainly use?
5. Who supplies these scanners?
6. Do you have a contract for these scanners?
7. If so, when does this expire?
8. What Document Management system(s) do you use?
9. What Electronic Patient Record (EPR)/Electronic Healthcare Record (EHR) do you currently use?
10. What is the name, job title, and email address of the person responsible for your scanner fleet?

Response:

Hywel Dda University Health Board (UHB) is unable to provide the information for Bronglais General Hospital (BGH), as the information is held centrally for the UHB as a whole and not for individual hospital sites.

It is estimated that the cost of answering your request would exceed the "appropriate level" as stated in the Freedom of Information (Fees and Appropriate Limit) Regulations 2004. The "appropriate level" represents the estimated cost of one person spending 18 hours or (2 ½ working days) in determining whether the UHB holds the information, and locating, retrieving and extracting the information.

In order to provide you with the requested information, the UHB would need to manually scrutinise all data for each department in BGH, to identify the information that fulfils your request.

The UHB is therefore applying an exemption under Section 12 of the Freedom of Information Act 2000, which provides an exemption from a public authority's obligation to comply with a request for information where the cost of compliance is estimated to exceed the appropriate limit.

The UHB has recently answered a similar Freedom of Information request, FOI/820/19, which provides the information requested for the whole of the UHB and will be published on our disclosure log.

This information is therefore exempt under Section 22 of the Freedom of Information Act, which states that information is exempt if it is intended that the information held by the public authority will be published at a future date.