

Reference:	FOI.4904.21
Subject:	Contract register
Date of Request:	5 January 2021

Requested:

I want to submit a request for some information from the organisation, in relation to their contract's register.

The FULL contract register should display all the organisations existing/live contracts. I would like the register to display the following columns/headings:

1. Contract Reference
2. Contract Title
3. Procurement Category
4. Supplier Name
5. Spend (Total or Annual)
6. Contract Duration
7. Contract Extensions
8. Contract Starting Date
9. Expiration Date
10. Contract Description [Please provide me with as much detail as possible.]
11. Contact Owner (Full contact details if possible.)
12. CPV codes/ProClass
13. Can you also provide me with contact details of the person responsible for the actual contract's register or someone responsible for API? [Name, Job Title, Telephone, Email Address] At the very least provide me with their actual job title.

(Meaning of API "a set of functions and procedures that allow the creation of applications which access the features or data of an operating system, application, or other service.")

Please provide me with the contract's register file in an excel format.

Response:

This information is already within the public domain; therefore, Hywel Dda University Health Board (UHB) has applied an exemption under Section 21 of the Freedom of Information Act 2000, as the information is accessible by another means. The information requested is available on the NHS Wales Shared Services Partnership (NWSSP) website.

For ease of reference please click on the attached link, which will take you directly to NWSSPs contract programme webpage:

<https://nwssp.nhs.wales/ourservices/procurement-services/documents/>

The public register is maintained and administered by NWSSP, with the Head of Procurement having overall responsibility for the contracts on an all Wales basis.

Additionally, the UHB provides in Attachment 1, three (3) contract registers held by the UHB, which cover Long Term Agreements (LTA), where the UHB commission other NHS Providers to undertake

work on its behalf; Service Level Agreements (SLA), which are under operational control and ownership within the Directorates; and the Local Procurement Tendered Agreements. The LTAs and SLAs do not have a CPV code assigned to them.

The UHB's Contracts Manager has day to day responsibility for the contracts register with the Executive Director of Finance, Huw Thomas, having overall responsibility. Mr Thomas can be contacted by email Huw.Thomas6@wales.nhs.uk