

Reference:	FOI.17640.25
Subject:	Contract register
Date of Request:	23 June 2025

Requested:

1. Contract Register

Please provide a complete and current extract of your organisation's contract register or equivalent database. We are not asking you to compile new information or manually populate missing fields – we simply request the register in its existing form, preferably in Excel or CSV format.

Where available, we are particularly interested in the following fields (though this is not a strict requirement):

- Contract Title
- Supplier Name
- Estimated Spend (Total or Annual)
- Contract Duration and Total Period (including extensions)
- Contract Start and Expiry Dates
- Review Date
- Contract Description
- Contract Owner (Name, Job Title, Contact Details if available)
- Contract Notes
- Managing Department
- Award Date
- Participating Organisations
- Procurement Category
- Framework or Tender References
- Central Purchasing Body
- Classification Codes (CPV, Pro-Class, etc.)

Please don't spend time populating these fields if they aren't readily available – we welcome receiving the raw register as it exists in your system.

2. Total Number of Active Contracts

Please confirm the total number of contracts currently listed as active.

3. Procurement Strategy (2025/2026)

Please provide your organisation's Procurement Strategy for 2025/2026.

- If this is part of a multi-year strategy (e.g., 2024–2028), please provide the most recent version covering 2025/2026 or indicate when this will be available.
- If any parts are redacted, please identify the redacted sections and the reason.

4. Contact Information

If possible, please provide the name, job title, phone number, and email address for the following roles:

- a. Responsible officer for API access or data sharing (if applicable)
- b. Individual managing the contract register
- c. Finance Director
- d. Head/Director of Procurement or Purchasing
- e. Head/Director of ICT
- f. Head of Estates and Facilities
- g. Relevant Committee Member, Councillor, or Board Member for Procurement/Finance

If direct contact details are restricted due to GDPR, please indicate the best department or method of contact.

Additional Notes

- If your contract register is available via an online portal, please ensure all records are accessible (as some portals may only show summary data).
- If your organisation uses a contract management system or CRM, please confirm whether it allows for data exports.
- If you intend to withhold spend figures, please note that we are requesting an overall total or indicative spend only – not a line-by-line financial breakdown.

Response:

As some of the information requested is already within the public domain, Hywel Dda University Health Board (UHB) has applied an exemption under Section 21 of the Freedom of Information Act 2000 (FoIA), as the information is accessible by another means.

1. - 3. The contract register, including the active contracts and the Procurement strategy is available on the NHS Wales Shared Services Partnership (NWSSP) website. The links to the relevant webpages have been provided below:

[Documents - NHS Wales Shared Services Partnership](#)

[Vision and Strategy - NHS Wales Shared Services Partnership](#)

In order to access the UHB's contract register, please filter column C to HDD on the National register.

Additionally, the UHB provides within Attachment 1, the contract register held by the UHB. This includes Long Term Agreements (LTAs), where the UHB commissions other NHS Providers to undertake work on its behalf and Service Level Agreements (SLAs), which are under operational control and ownership of individual Directorates. The LTAs and SLAs do not have a CPV code assigned to them.

4. A Section 21 exemption has been applied to some of the contact information requested, as it is also in the public domain and accessible via another means.
 - a. & b. The UHB has answered a similar Freedom of Information request, FOI.14738.24 - Contract register or database, and it is available on our disclosure log. A link has been provided below which will take you directly to the UHB's disclosure log webpage:

[Disclosure Log - Hywel Dda University Health Board \(nhs.wales\)](#)

- c. & g. Executive Director and Board Member information, including contact details, are available on the UHB's website. A link to the relevant webpage has been provided below:

[Board members - Hywel Dda University Health Board \(nhs.wales\)](#)

- d. Name and contact details are available on the NWSSP website and can be accessed via the link provided below:

[Jonathan Irvine - NHS Wales Shared Services Partnership](#)

- e. Head/Director of ICT - Anthony Tracey, Director of Digital, and can be contacted via the Glangwili General Hospital (GGH) switchboard number on 01267235151 or by email at Anthony.Tracey@wales.nhs.uk
- f. Head of Estates and Facilities - Simon Chiffi, Head of Operational Services, and can be contacted via telephone on 01267 227940 or by email Simon.chiffi@wales.nhs.uk