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| <b>Reference:</b>       | FOI.15626.24   |
| <b>Subject:</b>         | Contracts      |
| <b>Date of Request:</b> | 3 October 2024 |

**Requested:**

I would like to request for the information for the contract with reference HDD-DCO-22-02, including the following components:

1. Parties Involved: The names of the contractors and any subcontractors involved.
2. Performance Reports: Evaluations and reports on the performance of the contractor.
3. Tender Documents: The original tender documents and proposals submitted by bidders.
4. Contract Terms: The specific terms and conditions agreed upon in the contract.
5. Contract Value: The total value of the contract, including any financial breakdowns.
6. Contract Duration: The start and end dates of the contract, including any extensions.
7. Award Criteria: The criteria used to evaluate and award the contract.
8. Meeting Minutes: Detailed records of discussions, decisions made, and actions agreed upon during the meeting.
9. Agendas: The list of topics and issues scheduled for discussion.
10. Presentation Materials: Slides, handouts, and other materials used during the meeting.

**Response:**

Hywel Dda University Health Board (UHB) is unable to provide you with all of the information requested, as it is estimated that the cost of answering your request would exceed the “appropriate limit” as stated in the Freedom of Information Act 2000 and the Data Protection (Appropriate Limit and Fees) Regulations 2004. The “appropriate limit” represents the estimated cost of one person spending 18 hours (or 2½ working days) in determining whether the UHB holds the information, and locating, retrieving and extracting the information.

The UHB is unable to access the information requested for questions 2, 8, 9 and 10 as the member of staff responsible for this contract has since terminated their employment with the UHB and the requested information was stored on a local account that is no longer directly accessible. Therefore, a manual trawl of IT systems would need to be undertaken to identify any information that may fulfil these parts of your request. Additionally, the contract has been fulfilled.

The UHB is therefore applying an exemption under Section 12 of the Freedom of Information Act 2000 (FoIA), which provides an exemption from a public authority’s obligation to comply with a request for information where the cost of compliance is estimated to exceed the appropriate limit.

However, under section 16 of the FoIA, the UHB has a duty to provide advice and assistance. Therefore, the UHB provides the accessible information it holds below.

The UHB is applying an exemption under Section 21 of the Freedom of Information Act 2000 (FoIA), as some of this information is already in the public domain, and is accessible by another means. The information requested for questions 1, 5 and 6 is available on the UHB's website.

For ease of reference, please click on the link below, which will take you directly to the meeting papers for the Audit and Risk Assurance Committee (ARAC) meeting that was held on 21 June 2022.

[hduhb.nhs.wales/about-us/governance-arrangements/board-committees/audit-and-risk-assurance-committee-arac/arac/audit-and-risk-assurance-committee-meeting-21-june-2022/arac-papers-21-june-2022/item-31-financial-assurance-reportpdf/](https://hduhb.nhs.wales/about-us/governance-arrangements/board-committees/audit-and-risk-assurance-committee-arac/arac/audit-and-risk-assurance-committee-meeting-21-june-2022/arac-papers-21-june-2022/item-31-financial-assurance-reportpdf/)

3. The proposal was the development of the implementation of a Frailty Identification & Insights Solution bringing together the principles of Robotic Process Automation (RPA), Artificial Intelligence (AI), Machine Learning and Cloud Computing to solve the interoperability challenges across data silos and legacy systems. To also include any other tools, related developments and resource other than those required for Blue Prism that are utilised within the solutions delivered, except where those are already owned by the Buyer, or where additional licences are required for a system already utilised by the buyer.
4. The contract was awarded via a G-Cloud 12 Call off Contract.
7. The Award criteria was a Direct Award.