

<b>Reference:</b>	FOI.5864.21
<b>Subject:</b>	Cost to Procure
<b>Date of Request:</b>	20 April 2021

**Requested:**

I would be obliged if you could advise the overall Cost to Procure as defined in NHS Procurement Key Terminology:

**Cost to Procure**

The cost incurred by the organisation in obtaining the right goods, services and works so that they are available in the right condition, at the right time and right place. It includes costs associated with:

- Purchasing (including costs of business case development supporting surveys or specialist advice).
- Payment
- Materials management, storage, handling and internal distribution
- Stock holding (including opportunity costs and value of stock write offs)
- Logistics (from factory gate to point of delivery)

Note: The NHS Procurement Dashboard identifies specific inclusions and exclusions in its definition of cost to procure that reflect the practicalities of data collection and verification.

I am interested in receiving this information for the financial year ended 31/3/2020 and I would be obliged if this could be expressed as a % of non-pay spend if possible.

**Response:**

Hywel Dda University Health Board (UHB) regrets to inform you that it does not hold the information requested. Procurement is managed centrally on an All Wales basis within NHS Wales Shared Services Partnership (NWSSP).

We therefore recommend that you redirect your request to the Freedom of Information Team in NWSSP, who may be able to help you with your enquiry. Contact details for NWSSP are as follows:-

[shared.services@wales.nhs.uk](mailto:shared.services@wales.nhs.uk) or alternatively, you can contact: Information Governance Manager, 4-5 Charnwood Court, Heol Billingsley, Parc Nantgarw, Cardiff, CF15 7QZ.