

Reference:	FOI.10930.23
Subject:	Essential Car User Allowance policy for staff
Date of Request:	10 February 2023

Requested:

Please can you provide me with a copy of the above policy, including details of the rates paid to staff who use their own vehicles for the purpose of undertaking their duties.

Response:

As this information is already within the public domain, Hywel Dda University Health Board (UHB) has applied an exemption under Section 21 of the Freedom of Information Act 2000 (FoIA), as the information is accessible by another means.

The UHB confirms that it adheres to the Agenda for Change (A4C) Terms and Conditions of Service Handbook. The reimbursement of travel costs can be found in Section 17 of the handbook. For ease of reference, the link to the A4C handbook has been provided below:

[NHS Terms and Conditions of Service Handbook | NHS Employers](#)

Additionally, the UHB's Expenses Policy is available on the UHB's website. Please click on the attached link, which will take you directly to the UHB's policies' webpage:

[Policies and written control documents - Hywel Dda University Health Board \(nhs.wales\)](#)