

<b>Reference:</b>	FOI.6917.21
<b>Subject:</b>	Facilities Management
<b>Date of Request:</b>	17 September 2021

**Requested:**

I would like the organisation to review my freedom of information request below, that's focused around contract data for services around facilities management.

1. Office and building cleaning – Service contract that is focused around office, commercial and building cleaning services.
2. Food – Service contract that is focused around catering services.
3. Laundry services where clothes and linen can be washed and ironed.

Contract profile questionnaire for each type of contract:

1. Supplier/Provider of the services
2. Total Annual Spend – The spend should only relate to each of the service contracts listed above.
3. A description of the services provided under this contract please includes information if other services are included under the same contract
4. The number of sites the contract covers
5. The start date of the contract
6. The end date of the contract
7. The duration of the contract, please include information on any extensions period.
8. Who within the organisation is responsible for each of these contracts? name, Job Title, contact number and email address.

**Response:**

Hywel Dda University Health Board (UHB) confirms that it does not hold the information requested as the services detailed above are provided in-house.