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| Reference: | FOI.11090.23 |
| Subject: | Facilities Management |
| Date of Request: | 22 February 2023 |

Requested:

1. If any, which software solution(s) are used to manage your corporate property/assets, ownerships and occupations, lease agreements and facilities management (CAFM), and who are your current provider(s)?
2. What is the start date and duration of the contract(s)?
3. Is there an extension clause in the contract(s) and, if so, the duration of the extension?
4. Has a decision been made yet on whether the contract(s) will be extended or renewed?
5. What is the annual value of the contract(s)?
6. What is the total contract value of each contract?
7. How was the contract(s) procured, e.g., framework/tender?
8. Who is the senior officer responsible for these systems?

Response:

1. Hywel Dda University Health Board (UHB) currently utilises a Computer Aided Facilities Management (CAFM) system to record and maintain physical engineering assets, to support pre planned maintenance and reactive maintenance, such as breakdowns. The system is in use across the UHB, by all operational maintenance staff. The system is supported by a company called the Idox Group and the information is held on the UHB's servers.

Additionally, for property assets, the UHB utilises the Estates Property Information Management System (EPIMS) which holds leasehold property information across the Welsh public sector estate, including the UHB's leased estate. This system is facilitated by NHS Wales Shared Services Partnership (NWSSP) property team and supports with the managing of the UHB's lease estate.

2. The UHB does not have a contract with the Idox Group. However, maintenance and access to the technical helpdesk, service packs and software upgrades and CAFM explorer user groups are provided to the UHB, which is paid on an annual basis.
3. Not applicable.
4. The UHB confirms that decisions are made on an annual basis.
5. Please see response to question 2. However, the UHB pays Idox Group an annual maintenance fee for technical support, which was £5,989.00, for the 2022/2023 financial year.
6. Not applicable.

7. Please see response to question 2. However, the UHB can confirm that the maintenance support provided by Idox Group was procured via the tender process.
8. The UHB confirms that Paul Evans, Head of Estates Risk & Compliance is responsible for these systems.