

Reference:	FOI.14963.24
Subject:	Facilities Management
Date of Request:	30 July 2024

Requested:

I would like the organisation to review my freedom of information request below, that's focused around contract data for services around facilities management specifically around the services below:

1. Office and building cleaning – Service contract that is focused around office, commercial and building cleaning services.
2. Lift service and maintenance – Service contract for lift service and maintenance.
3. Food – Service contract that is focused around catering services.
4. General waste services contracts – The organisation's primary general waste service contract.
5. Laundry services - where clothes and linen can be washed and ironed.

Contract profile questionnaire for each type of contract:

- a. Supplier/Provider of the services
- b. Total Annual Spend – The spend should only relate to each of the service contracts listed above.
- c. A description of the services provided under this contract please includes information if other services are included under the same contract.
- d. The number of sites the contract covers
- e. [ONLY FOR LIFT CONTRACT] The Brand name of the type of lifts used by the organisation
- f. The start date of the contract
- g. The end date of the contract
- h. The duration of the contract, please include information on any extensions period.
- i. Who within the organisation is responsible for each of these contracts? name, Job Title, contact number and email address.

Response:

Hywel Dda University Health Board (UHB) has applied a Section 21 exemption of the Freedom of Information Act 2000 (FoIA), as some of the information requested is already within the public domain and is accessible by another means. The UHB has answered a similar Freedom of Information request, FOI.12512.23 - Facilities Management, and it is available on our disclosure log.

For ease of reference, please click on the attached link, which will take you directly to the UHB's disclosure log webpage:

[Disclosure Log - Hywel Dda University Health Board \(nhs.wales\)](https://www.nhs.uk/disclosure-log)

However, the UHB provides the information that is not already within the public domain below.

Contract type: Lift service and maintenance

2b. The UHB confirms that the total annual spend for the lift service and maintenance contract is £102,778.87, for the contract period 1 May 2023 to 30 April 2024.

2d. The UHB confirms that the contract covers fourteen (14) sites across the UHB.

2e. The UHB confirms that the brand is Otis.

Contract type: General waste services

4b. The UHB confirms that the total annual spend for general waste was £179,13.00, for the 2023/24 financial year.

4d. The UHB confirms that the contract covers forty-two (42) sites across the UHB.

4g. The UHB confirms that the contract end date was 31 March 2024. However, the contract is currently on a rolling month to month basis until an all-NHS Wales contract is in place.

4h. The UHB confirms that the contract was for 1 (one) year initially, which was extended to 30 September 2023, with a further extension to 31 March 2024, and is currently ongoing on a month-to-month basis.