

Reference:	FOI.18264.25
Subject:	Freedom of Information (FOI) data
Date of Request:	3 September 2025

Requested:

1. How many FOIs have been submitted in the last 12 months?
2. How many missed their response targets?
3. What are the reasons for these failures?
4. What are the costs associated with FOI requests and responses in the Health Board?

Response:

1. Hywel Dda University Health Board (UHB) provides within the table below, the number of FOI requests received, by month, during the period 1 August 2024 to 31 July 2025.

Month	Number	Month	Number
August 2024	45	February 2025	57
September 2024	53	March 2025	61
October 2024	61	April 2025	47
November 2024	61	May 2025	48
December 2024	39	June 2025	52
January 2025	64	July 2025	81
Total = 669			

2. The UHB provides within the table below, the number of FOI requests that breached the 20-working day statutory response time, by month, during the period 1 August 2024 to 31 July 2025.

Month	Number	Month	Number
August 2024	0	February 2025	0
September 2024	0	March 2025	1
October 2024	4	April 2025	4
November 2024	1	May 2025	0
December 2024	2	June 2025	0
January 2025	2	July 2025	3
Total = 17			

3. The UHB confirms the reasons for the responses breaching the statutory time period were due to delays in obtaining the information due to its complexity, delays with the FOI team receiving the information required from service(s) often due to competing priorities and provision of front line services, or a delay in receiving Executive approval; which in some cases was as a result of the initial delay with the service(s) providing the information.
4. The UHB does not hold this information as many people and services across the whole Health Board are involved in processing requests for information.

However, the UHB can confirm that it employs one (1) Whole Time Equivalent (WTE) FOI Officer on a Band 5 salary. A national pay system - Agenda for Change (AfC) - was introduced across

the NHS in October 2004 for all directly employed staff except doctors and the most senior managers. The salary scale for a band 5 employee as set out in the AfC pay system is between £31,516 - £38,364.

Whilst the function is also supported by other members of the wider team when there is an increase in the number of requests, the UHB does not hold a salary figure representative of the time each of these members of staff spend on the FOI aspects of their roles.