

<b>Reference:</b>	FOI.2097.19
<b>Subject:</b>	Hywel Dda University Health Board enquiries
<b>Date of Request:</b>	4 December 2019

**Requested:**

04/12/2019 – Freedom of Information request

1. Would Hywel Dda University Health Board (H DUHB) Freedom of Information Department (FOI) please forward the contact details – email addresses, telephone numbers and postal addresses for each of H DUHB Voting Board Members and Executive Directors.

13/12/2019 – Email received by RD

2. Would H DUHB FOI please confirm what H DUHB Office and officers are connected by 01267 239682?
3. Would H DUHB FOI confirm when my information request of 4 December 2019 was received and acknowledged?
4. Would H DUHB FOI confirm that whilst 20 working days is the time limit to comply with an information request; the information, if available, should be supplied before the 20 working days?
5. Please be informed that previous information requests to H DUHB have been deemed to be vexatious because they were numerous, similar and forwarded to different H DUHB officers and involved them in time being taken away from their normal duties. Have H DUHB, whilst deeming previous information requests vexatious, deemed me a vexatious person and informed third parties of this opinion?

**Response:**

1. Each of Hywel Dda University Health Board's (UHB) Executive Directors and voting Board members are contactable via the UHB's main Corporate Office switchboard on 01267 239578.

The postal address, to which correspondence for the Executive Directors and voting Board members can be sent is:

Corporate Office  
Ystwyth Building  
Hafan Derwen  
St Davids Park  
Jobswell Road  
Carmarthen  
SA31 3BB

Additionally, correspondence can be sent to [corporate.correspondence.HDD@wales.nhs.uk](mailto:corporate.correspondence.HDD@wales.nhs.uk), this will then be forwarded onto the Executive Director or Board member as appropriate.

2. The telephone number 01267 239682 has been re-distributed and is now allocated to the PA to the Director of Primary, Community and Long Term Care. Should you need to contact the Freedom of Information office, you can find the contact details via the following web link:  
<http://www.wales.nhs.uk/sitesplus/862/page/52085>
3. The UHB can confirm that your request was received on 4 December 2019, as you were advised by RD in the email of 12 December 2019. An automated acknowledgement was generated on 4 December 2019, however we have recently been made aware of a technical error in the sending of acknowledgement's from the generic Freedom of Information email address, and is currently being investigated by the UHB's IT department. This is not affecting incoming mail.
4. The UHB works in compliance with the Freedom of Information Act 2000, and always strive to provide the information requested within 20 working days or less. Should there be any issues in fulfilling the request within the 20 working days, the UHB will inform the requestor of this via letter.
5. The UHB works in compliance with the Freedom of Information Act 2000. An exemption applied under Section 14 (1) of the Act, is only to be applied to a request and not the individual who submitted the request.