

Reference:	FOI.6581.21
Subject:	Information Technology (IT) disposal
Date of Request:	30 July 2021

Requested:

1. How many people work in your organisation?
2. Does the Hywel Dda UHB NHS currently have a contract for IT disposal?
If not, what do they do with the redundant IT equipment?
3. If they have a contract, which company handles the contract?
4. If they have a contract, when does the contract expire?
5. If they have a contract, is it advertised in the European Journal or other Purchasing Publication – please detail?
6. Do you receive any monies/rebates for this equipment?
7. How much rebate do you receive for this?
8. How many PCs, laptops, servers and TFT screens will the Trust typically dispose of during a calendar year?
9. How often is the IT equipment refreshed? Every 3, 5, 7 Years?
10. How often are disposal collections run throughout the year?
11. Is there a central location or pick up point for these?
12. Who has overall responsibility for the disposal of IT equipment within the Hywell Da UHB NHS?
Please supply name, telephone and email details. Or if another party within NHS arranges this, please supply name, telephone and email details.

Response:

1. Hywel Dda University Health Board confirms that it has 10,600 employees.
2. The UHB confirms that it does use a company for IT disposal, however no formal contract is in place.
3. The UHB confirms that the company it uses for IT disposal is Keep Wales Tidy.
4. Not applicable.
5. Not applicable.
6. The UHB confirms that no reimbursement is received for disposed IT equipment.
7. The UHB confirms that no rebates are received for disposed IT equipment.

8. The UHB confirms that the amount of IT equipment disposed of per annum varies, as it is dependent on the available capital refresh cycles.
9. The UHB confirms that there is no set timescale for IT equipment refresh as it is dependent on available funding.
10. The UHB confirms that collections are arranged on an as and when required basis.
11. The UHB confirms that each of its acute hospital sites has an Information Communication Technology (ICT) store where equipment awaiting collection for disposal is stored.
12. The UHB confirms that Paul Solloway, Head of Digital Services, has overall responsibility for the disposal of IT equipment and can be contacted by telephone on 01267 887012 or by email Paul.solloway@wales.nhs.uk