

<b>Reference:</b>	FOI.6686.21
<b>Subject:</b>	Information Technology (IT) hardware
<b>Date of Request:</b>	16 August 2021

**Requested:**

We would be grateful if you could help in answering our request for information for the following questions; answering for a-f on questions 1-8.

- a. Photocopiers/MFDs (Multi-Functional Device)
  - b. Printers
  - c. Print room / reprographic
  - d. Desktops
  - e. Laptops
  - f. Displays
1. Please name all the IT resellers that you have contacts with and buy from.
  2. What is the length of the contracts, more specifically their end date, with the named IT resellers in question 1.
  3. What year and month is the next hardware refresh due?
  4. Please name the number of devices deployed by the University/College?
  5. In reply to question 4, which department/facility are those located?
  6. Please name the brand and model of the devices mentioned and the spend for each product.
  7. Details on how these were procured. i.e. By Framework i. Procurement method ii. If Framework, please state which one.
  8. Do you normally purchase equipment as services or as a capital?
  9. What is your annual print/copy volume and spend?
  10. Who is the person(s) within your organization responsible for the MFD's, print hardware, and supplies contract(s)? Please provide their title and their contact details.
  11. Who is responsible for purchasing end user devices such as laptops, desktops, displays and accessories? Please provide their title, and their contact details.

**Response:**

Hywel Dda University Health Board (UHB) provides the information requested within the attached table and spreadsheet, Attachments 1 and 2.