

Reference:	FOI.14506.24
Subject:	Job planning and appraisals
Date of Request:	24 May 2024

Requested:

Please can you answer the following questions relating to the workforce/staffing system(s) you currently use.

My preference is that you copy the tables below into an excel spreadsheet or pdf and populate the relevant fields. However, how you complete the request is entirely up to you.

Job Planning				
	For each of the staff group categories:	Consultants	AHPs	Advanced Nurse Practitioners
1.	Does your organisation use job planning software to job plan this staff group? (YES/NO)			
2.	If the response was YES to question 1, what is the name of your job planning software?			
3.	What is the contract start date for the job planning software? (dd/mm/yyyy)			
4.	What is the contract expiry date for the job planning software? (dd/mm/yyyy)			
5.	How many licenses is your contract for?			
Appraisals				
	For each of the staff group categories:	Medics	AHPs	Nurses
1.	Does your organisation use software to manage appraisals for this staff group? (YES/NO) <i>(Note: Medical appraisal guide (MAG) model appraisal form is not a technology in this regard)</i>			
2.	If the response was YES to question 1, what is the name of your appraisals software?			
3.	What is the contract start date for the appraisals software? (dd/mm/yyyy)			
4.	What is the contract expiry date for the appraisals software? (dd/mm/yyyy)			
5.	How many licenses is your contract for?			

Response:

Hywel Dda University Health Board (UHB) has applied a Section 21 exemption of the Freedom of Information Act 2000 (FoIA), as some of the information requested is already within the public domain and is accessible by another means. The UHB has answered a similar Freedom of Information request, FOI.14210.24 - Software and costs, and it is available on our disclosure log.

For ease of reference, please click on the attached link, which will take you directly to the UHB's disclosure log webpage:

[Disclosure Log - Hywel Dda University Health Board \(nhs.wales\)](#)

However, the UHB provides the information it holds that is not covered by the Section 21 exemption, within Attachment 1.