

Reference:	FOI.7429.21
Subject:	Maintenance contracts
Date of Request:	15 November 2021

Requested:

Please can you provide the following service and maintenance contract information with regards to the organisation's Fire Alarms & Suppression, Access Controls, Security/CCTV and BMS.

1. Contract Description: Please provide me with a brief description of the overall service provided under this contract.
2. Contract Type: Comprehensive, Semi Comprehensive including call outs, Basic Service Only.
3. Existing Supplier: If there is more than one supplier please split each contract up individually.
4. Annual Average Spend: The annual average spend for this contract and please provide the average spend over the past 3 years for each provider.
5. Hardware Brand: The primary hardware brand of the organisation's Fire Alarms & Suppression, Access Controls, Security / CCTV and BMS
6. Number of sites with Fire Alarms & Suppression, Access Controls, Security / CCTV and BMS
7. Contract Duration: please include any extension periods.
8. Contract Expiry Date: Please provide me with the day/month/year.
9. Contract Review Date: Please provide me with the day/month/year.
10. Go to Market: How where these services procured, please provide me with either the tender notice or the framework reference number. Please specify if procured through other routes.
11. Contact Detail: Of the person from with the organisation responsible for each contract with details including full name, job title, direct contact number and direct email address.
12. If the service support area has more than one provider for Fire Alarms & Suppression, Access Controls, Security / CCTV and BMS maintenance then can you please split each contract up individually for each provider?
13. If the contract is a managed by an outside Facility Management Company please can you provide all the relevant details with including the contact details of the responsible person from the FM company. (This request includes both DDI number and Mobile Number)

Response:

Hywel Dda University Health Board (UHB) is unable to provide you with all of the information requested, as it is estimated that the cost of answering your request would exceed the "appropriate limit" as stated in the Freedom of Information and Data Protection (Appropriate Limit and Fees) Regulations 2004. The "appropriate limit" represents the estimated cost of one person spending 18 hours (or 2 ½ working days) in determining whether the UHB holds the information, and locating, retrieving and extracting the information.

In order to provide you with the data requested for all buildings across the UHB, the UHB would need to contact each facility, including storage facilities, community hospitals and Healthcare centres etc. across the UHB, to identify all of the information requested, as it is not recorded centrally.

The UHB is therefore applying an exemption under Section 12 of the Freedom of Information Act 2000 (FoIA), which provides an exemption from a public authority’s obligation to comply with a request for information where the cost of compliance is estimated to exceed the appropriate limit.

However, under Section 16 of the FoIA, we are required as a public authority, to provide advice and assistance so far as it is reasonable, to individuals who have made a request under FoIA. Therefore, the UHB provides the information it holds for its four (4) acute hospitals which include, Bronglais General Hospital (BGH), Glangwili General Hospital (GGH), Prince Philip Hospital (PPH) and Withybush General Hospital (PPH).

1. The UHB confirms that the services provided by contractors for the UHB’s fire alarms and suppression, access controls, security/Closed Circuit Television (CCTV) and Building Management Systems (BMS) are inspection and testing, based on manufacturers’ recommendations or Health Technical Memoranda (HTM) /British Standard (BS) guidance.
2. The UHB confirms that the contracts are basic service only.
3. The UHB provides the contract supplier details within the attached spreadsheet, at Attachment 1.
4. The UHB provides the last three (3) year average costs within the attached spreadsheet, at Attachment 1.
5. & 6. The UHB provides, within the table below, the number and primary hardware brand of its fire alarms, fire suppression system, access controls and CCTV.

System	Brand	Number
Fire alarms	Gent and Autronica	72 sites
Fire Suppression system	Kidde	5
Access Control	Paxton	Section 12
CCTV		8 systems

7. – 10. The UHB confirms that the Procurement Department within NHS Wales Shared Services Partnership (NWSSP) undertake the procurement of these systems via the Welsh Government’s (WG) ‘Sell to Wales’ Framework. A link to the website has been provided below for your reference:

[sell2wales: Welcome to Sell2Wales – Sell2Wales \(gov.wales\)](http://sell2wales.gov.wales)

However, some of the smaller units across the UHB may have locally procured agreements which fall under the Section 12 exemption.

11. The UHB confirms that Alan Binks, Head of Procurement for NWSSP has overall responsibility and can be contacted by email: alan.binks@wales.nhs.uk

12. The UHB provides the additional details, within the attached spreadsheet, at Attachment 1.

13. The UHB confirms that it does not use an outside Facility Management Company.