

<b>Reference:</b>	FOI.4390.20
<b>Subject:</b>	Medical Directorate information
<b>Date of Request:</b>	12 October 2020

**Requested:**

1. Would you please confirm the period for which you held the Office of Executive Director of Primary Care and Mental Health Services?
2. Would HDUHB Medical Directorate please give reasoned judgement as to the correct interpretation of the data in the two attachments?
3. Would HDUHB Medical Directorate please confirm who is the HDUHB Caldicott Guardian?
4. Would HDUHB Medical Directorate please confirm that HDUHB medical clinicians, carrying out HDUHB Out-Patient consultations, will always have a copy of the patient's clinical records at the consultation?
5. Would HDUHB Medical Directorate please forward details of all HDUHB medical clinicians requests for my medical records for the period 01/05/2019 -01/10/2020?

**Response:**

1. Hywel Dda University Health Board (UHB) confirms that Professor Phil Kloer held the title of Executive Director of Primary Care, Community Services and Mental Health Services on an interim basis from July 2014 until his substantive appointment as Executive Medical Director on 25 June 2015.
2. The Freedom of Information Act 2000 (FoIA) covers any recorded information that is held by a public authority; recorded information includes printed documents, computer files, letters, emails, photographs, and sound or video recordings.

The UHB has an obligation to provide information already in recorded form, but cannot create new information or find the answer to a question. The FoIA does not cover information that is an opinion or judgement. The UHB does however have a duty to provide advice and assistance in accordance with the Section 45 Chancellors Code of Practice.

The UHB acknowledges your request for medical opinion on the attachments provided and believes it would be more appropriate for you to discuss these matters with your medical team. Should you wish to arrange a meeting to discuss this further please contact Professor Kloer's office, where his PA will be happy to assist in co-ordinating a date.

3. The UHB confirms that the Caldicott Guardian is Professor Phil Kloer, this information has previously been provided in response to a Freedom of Information request.
4. The UHB's Medical Records department confirms that it aims to ensure that all patient records are available to the consultant or treating clinician for all planned outpatient appointments.
5. The UHB's Medical Records department confirms that the information requested is not held as the UHB does not keep an audit trail of requests for patients' medical records.

