

Reference:	FOI.2575.20
Subject:	Pre-printed stationery
Date of Request:	19 February 2020

Requested:

1. What is the annual spend value Hywel Dda University Health Board have on pre-printed stationery?
2. Does the Trust have in place a current, officially awarded contract for print?
3. What date was the contract awarded, and how long was it awarded for?
4. When is the expiry date?
5. Was there an extension provision to the contract? If so, How many years?
6. Was this awarded following an official tender process conducted under European Law, through Ojeu? If not, which framework is being used?
7. What is the contract reference of the print contract?
8. Who is the current contracted supplier?
9. Who was the previous contract supplier?

I was wondering, if the information is not too sensitive, if you can tell me who is in charge of the contracts for print?

Response:

1. Hywel Dda University Health Board (UHB) confirms the annual spend on pre-printed stationery is £150,984.00.
2. The UHB confirms it does have an officially awarded contract for print in place.
3. The UHB confirms the contract was awarded 8 January 2016 for four (4) years.
4. The UHB confirms the expiry date of the contract was 7 January 2020.
5. The UHB confirms there was provision for the contract to be extended by one (1) year.
6. The UHB confirms the contract was procured by via the National Procurement Service (NPS) Framework, a service provided by NHS Wales Shared Service Partnership (NWSSP).
7. The UHB's print contract reference is NPS-CS-0022-15.
8. The UHB confirms the current contracted suppliers are Mike Clarke Printing Ltd and Harcourt.
9. The UHB confirms the previous contract suppliers were Mike Clarke Printing Ltd and Harcourt.

The UHB confirms the procurement department in NWSSP are in charge of the print contract.